

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON MARCH 15, 2022  
VIA VIDEO CONFERENCE

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Kellie Hinze, Chair

David Zito, Vice Chair

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A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, March 15, 2022, at 8:30 a.m., via a public web conference.

1. CALL TO ORDER

Chair Hinze called the meeting to order at 8:31 a.m.

2. ROLL CALL

*Directors Present:*

Kellie Hinze  
Catherine Blakespear  
Kristi Becker  
David Zito

*Directors Absent:*

None

*Others Present:*

General Manager  
Director of Operations  
Director of Finance and Administration  
Administrative Coordinator  
Financial Analyst-In-Training

Michael Thornton  
Chris Trees  
Amy Chang  
Vanessa Hackney  
Damon Suda

*SEJPA Counsel:*

Procopio

Tracie Stender

*City of Encinitas:*

Director of Utilities/General Manager

Isam Hireish

*City of Solana Beach:*

City Manager  
Director of Engineering/Public Works

Greg Wade  
Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

General Manager Thornton led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

None.

6. CONSENT CALENDAR

Moved by Vice Chair Zito and seconded by Board Member Becker to approve the Consent Calendar.

|                    |  |
|--------------------|--|
| Agenda Item No. 7  | Approval of Minutes for the February 15, 2022 Meeting          |
| Agenda Item No. 8  | Approval for Payment of Warrants and Monthly Investment Report |
| Agenda Item No. 9  | Wastewater Treatment Report                                    |
| Agenda Item No. 10 | Recycled Water Report  |
| Agenda Item No. 11 | Reportable Meetings  |
| Agenda Item No. 12 | Aluminum Sulfate Purchase Amendment                            |

Motion carried with the following vote of approval:

|          |                                 |
|----------|---------------------------------|
| AYES:    | Hinze, Zito, Blakespear, Becker |
| NOES     | None                            |
| ABSENT:  | None                            |
| ABSTAIN: | None                            |

14. SAN ELIJO OCEAN OUTFALL 2021 INSPECTION REPORT

Director of Operations, Christopher Trees, stated that the San Elijo Ocean Outfall was commissioned in 1965 to discharge treated effluent from the San Elijo Water Pollution Control Facility (which is now the San Elijo Water Campus). The outfall was upgraded and expanded in 1974 to include discharge capacity for the City of Escondido's Hale Avenue Resource Recovery Facility. To ensure that the ocean outfall is in sound operating condition and that environmental regulations are being met, San Elijo Joint Powers Authority (SEJPA) inspects the outfall bi-annually.

SEJPA contracted with Marine Taxonomic Services, Inc. (MTS) to complete the 2021 outfall inspection. MTS reports that the San Elijo Ocean Outfall was found to be in excellent overall condition. Offshore areas of the outfall were stable and showed no signs of ballast movement; inshore ballast rock showed no significant signs of movement since the last re-ballasting project completed in 2005. The outfall showed no signs of spalling, rust staining, cracking, or other deficiencies in the concrete pipe. All observed joints were in alignment with no evidence of leaks. The near shore inspection revealed no nuisance kelp growing on the pipeline and the surrounding ballast, however the marine life in the area was robust.

The full report is available for review at the SEJPA office, 2695 Manchester Ave. Cardiff by the Sea, CA 92007 or at <https://www.sejpa.org/news/studies-reports>

15. 2022 CLASSIFICATION AND COMPENSATION ANALYSIS

Director of Finance and Administration, Amy Chang, presented the recommended 2022 Classification and Salary Schedule to the Board of Directors. The completed classification and compensation analysis included the review of 30 SEJPA employee position classifications collected from 16 cities and agencies. The review of the base salary data suggests that SEJPA is competitive in the labor market with about 83% of its positions, with the remaining 17% drifting to varying degrees below or above the median salary data. In preparing the Classification and Salary Schedule, consideration was given

to maintaining the agency's competitiveness to attract and retain employees, as well as to effectively manage personnel costs, and to develop a well-designed organizational structure.

There will be no impact to current fiscal year budget and based on existing staffing levels, an estimated impact of \$36,000 annually thereafter.

Moved by Chair Hinze and seconded by Vice Chair Zito to:

1. Approve recommended adjustments to the FY 2022-23 classification and salary schedule

Motion carried with the following vote of approval:

|          |                                 |
|----------|---------------------------------|
| AYES:    | Hinze, Zito, Blakespear, Becker |
| NOES     | None                            |
| ABSENT:  | None                            |
| ABSTAIN: | None                            |

16. GENERAL MANAGER'S REPORT

General Manager Thornton provided updates on progress taking place at the Water Campus. The electric vehicle charging stations, located in the public parking lot in front of the Water Campus, are now online and actively being used. The Solar Project construction is progressing with completion slated for early summer 2022. Additionally, General Manager Thornton extended an invitation to the Board to attend the City of Oceanside's Pure Water Project ribbon cutting event being held on Tuesday March 22, 2022.

17. GENERAL COUNSEL'S REPORT

General Counsel, Tracie Stender, stated that counsel is monitoring two recent court decisions concerning the application of the public trust doctrine to waste discharge permits and the constitutional prohibition against waste or unreasonable use with respect to wastewater. The two decisions are inconsistent, and one is on appeal. Broad public interest laws being applied to the treatment of wastewater is still in development and at this time there is no legal consensus. Counsel will continue to monitor and update as appropriate.

18. BOARD MEMBER COMMENTS

None.

19. CLOSED SESSION

A closed session was held for:

Conference with Labor Negotiator; Agency Negotiator: Michael T. Thornton, General Manager; Unrepresented Employees: All Non-Contract Employees pursuant to Gov. Code Section 54957.6.

No reportable actions were taken.

20. ADJOURNMENT

The meeting adjourned at 9:14 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, April 19, 2022 at 8:30 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.  
General Manager