

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON MAY 17, 2022
AT THE SAN ELIJO WATER CAMPUS

Kellie Hinze, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, May 17, 2022, at 8:34 a.m., at the San Elijo Water Campus

1. CALL TO ORDER

Chair Hinze called the meeting to order at 8:34 a.m.

2. ROLL CALL

Directors Present:

Kellie Hinze
Kristi Becker
David Zito

Directors Absent:

Catherine Blakespear

Others Present:

Director of Operations
Director of Finance and Administration
Administrative Coordinator

Chris Trees
Amy Chang
Vanessa Hackney

SEJPA Counsel:

Procopio

Tracie Stender

City of Encinitas:

Director of Utilities/General Manager

Isam Hireish

City of Solana Beach:

City Manager
Director of Engineering/Public Works

Greg Wade
Mohammad "Mo" Sammak

City of Del Mar:

Public Works Director/City Engineer

Joe Bride

3. PLEDGE OF ALLEGIANCE

Director of Operations, Christopher Trees, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

None.

6. CONSENT CALENDAR

Moved by Vice Chair Zito and seconded by Board Member Becker to approve the Consent Calendar.

- Agenda Item No. 7 Approval of Minutes for the April 19, 2022 Meeting
- Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report
- Agenda Item No. 9 Wastewater Treatment Report
- Agenda Item No. 10 Recycled Water Report
- Agenda Item No. 11 Reportable Meetings
- Agenda Item No. 12 Aluminum Sulfate Purchase Amendment
- Agenda Item No. 13 Award of Contract for Procurement of Sodium Hypochlorite

Motion carried with the following vote of approval:

AYES: Hinze, Zito, Becker
NOES: None
ABSENT: Blakespear
ABSTAIN: None

15. SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2022-23 RECOMMENDED BUDGET UPDATE

Director of Finance and Administration, Amy Chang, stated that the proposed budget was presented to the Board in April, and became a public document for comments and suggested changes by the Board, Member Agencies, the public, and other government agencies that receive services from the SEJPA.

To date, SEJPA has not received any proposed changes from the Member Agencies or other participating government agencies, as well as no public comments. However, there are four reportable changes resulting in the following modifications to the recommended budget. The changes result in a 0.9% increase to the recommended revenue budgeted for the City of Encinitas and an increase in the recycled water expense of 0.2% from the recommended operating budget presented to the Board of Directors in April.

Actions taken from the current meeting will be incorporated into the FY 2022-23 budget, and be presented to the Board of Directors for adoption at the June meeting along with the investment policy and appointment of SEJPA Treasurer for FY 2022-23.

No action required. This item was submitted for information only.

16. GENERAL MANAGER'S REPORT

Director of Operations, Christopher Trees stated that the Caltrans Regional Bike Path ribbon cutting will be held on June 4, 2022 at 11:00 a.m. under Interstate 5 Freeway Manchester Bridge.

Mr. Trees also provided an update on SEJPA's Solar Project, stating that SEJPA has received permission to operate from SDG&E. Commissioning will start soon and the project will be officially online on June 16, 2022.

17. GENERAL COUNSEL'S REPORT

General Counsel, Tracie Stender, stated that Procopio attended CASA Attorney's Meeting and are monitoring legislation that is working its way through the state. There has also been a recent court case on the Public Records Act that is favorable to public agencies, it states that courts can deny attorney's fee recovery where documents produced on litigation are deemed insignificant.

18. BOARD MEMBER COMMENTS

None.

19. CLOSED SESSION

None.

20. ADJOURNMENT

The meeting adjourned at 8:43 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, June 21, 2022 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager