

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON APRIL 15, 2025
AT THE SAN ELIJO WATER CAMPUS

Kristi Becker, Chair

Luke Shaffer, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Tuesday, April 15, 2025, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Board Chair Becker called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors Present:

Board Chair

Kristi Becker

Vice Chair

Luke Shaffer

Board Member

David Zito

Board Member

Jim O'Hara

Others Present:

General Manager

Michael Thornton

Director of Operations

Christopher Trees

Director of Infrastructure and Sustainability

Thomas Falk

Director of Finance and Administration

Kevin Lang

Senior Project Manager

Michael Konicke

Accounting Technician I

Maria Cruz

SEJPA Counsel:

Snell and Wilmer

Tracie Stender

City of Encinitas:

Senior Engineer

Daniel Nutter

Contract Senior Management Analyst

Ashlee Stratakis

City of Solana Beach:

City Manager:

Alyssa Muto

City Engineer

Dan Goldberg

San Dieguito Water District:

Finance and Administration Manager

Mary Kazungu

3. PLEDGE OF ALLEGIANCE

Board Chair Becker led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

Public comment was made by Ted Axe, General Manager of the Lomas Santa Fe Country Club regarding proposed increases to SEJPA's recycled water rates following the Recycled Water Cost of Service Workshop at the March 18, 2025 Board Meeting.

5. AWARDS AND RECOGNITION

None.

6. CONSENT CALENDAR

Agenda Item No. 7	Approval of Minutes for the March 18, 2025 Board Meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report – March 2025
Agenda Item No. 9	Wastewater Treatment Report – February 2025
Agenda Item No. 10	Recycled Water Report – February 2025
Agenda Item No. 11	Reportable Meetings
Agenda Item No. 12	Update on Emergency Repairs to Natural Gas Pipe on San Elijo Water Campus
Agenda Item No. 13	Construction Phase Contract Amendments for the Biosolids Dewatering Facility Improvement Project
Agenda Item No. 14	San Elijo Joint Powers Authority Contract for Procurement of Sodium Hypochlorite, Ferric Chloride, Sodium Hydroxide, and Citric Acid for Fiscal Year 2025-26
Agenda Item No. 15	San Elijo Joint Powers Authority Contract Amendment for Janitorial Maintenance Services for Fiscal Year 2025-26

Moved by Board Member Zito and seconded by Board Chair Becker to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES:	Becker, Shaffer, O'Hara, Zito
NOES:	None
ABSENT:	None
ABSTAIN:	None

17. PRESENTATION OF SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2025-26
RECOMMENDED BUDGET

Director of Finance and Administration Kevin Lang presented the FY 2025-26 Recommended Budget, which consists of \$11,204,651 in operating expense, \$3,941.368 in capital appropriations, and \$2,375,506 in debt service payments for a total budget of \$17,521,525. This amount includes the Recycled Water program, which has a total recommended budget of \$5,164,103 including operations and maintenance, capital projects appropriation, and debt service payments. The total recommended budget also includes the third year of service to Leucadia Wastewater District (WWD) Technical Support Services, with a budget of \$29,324 and the fourth year of service to the 22nd District Agricultural Association clean water services program with a budget of \$192,020. Both programs are fully funded by the organizations that are requesting these services.

Director Lang announced that at the May 20, 2025 Board meeting, staff will be presenting public comments and any proposed adjustments to the recommended budget. The final version of the budget will then be submitted for the Board's approval consideration during the meeting scheduled for June 17, 2025.

No action required. This item was submitted for information only.

18. GENERAL MANAGER'S REPORT

General Manager Michael Thornton provided an update on the ongoing Recycled Water Cost-of-Service Study. He presented a revised timeline, indicating that the study is now anticipated to be completed—and potential rate adoption considered—in the first quarter of fiscal year 2025–26. Mr. Thornton also reviewed potential rate alternatives currently under evaluation in alignment with the updated schedule. The next workshop to discuss the Recycled Water Utility, the Cost-of-Service Study, and related matters is scheduled for the Board Meeting on May 20, 2025.

19. GENERAL COUNSEL'S REPORT

None.

20. BOARD MEMBER COMMENTS

None.

21. CLOSED SESSION

None.

22. ADJOURNMENT

The meeting adjourned at 9:47 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, May 20, 2025 at 8:30 a.m.