

AGENDA
REGULAR BOARD MEETING OF THE
SAN ELIJO JOINT POWERS AUTHORITY
APRIL 21, 2026 AT 8:30 A.M.
SAN ELIJO WATER CAMPUS – BOARD MEETING ROOM
2695 MANCHESTER AVENUE
CARDIFF BY THE SEA, CALIFORNIA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. ORAL COMMUNICATIONS/PUBLIC COMMENT PERIOD (NON-ACTION ITEM)
5. NEW HIRES, AWARDS AND RECOGNITION

Recognition of Service to SEJPA

Scott Best – 10 Years
Winston Friedly – 5 Years

Awards:

California Water Environment Association (CWEA)
State Level Award for Community Engagement, and Outreach Program of the Year
(2025) - Water Career Day
6. * **CONSENT CALENDAR**
7. * [APPROVAL OF MINUTES FOR MARCH 17, 2026 MEETING](#)
8. * [APPROVAL FOR PAYMENT OF WARRANTS AND MONTHLY INVESTMENT REPORTS – MARCH 2026](#)
9. * [WASTEWATER TREATMENT REPORT – FEBRUARY 2026](#)
10. * [RECYCLED WATER REPORT – FEBRUARY 2026](#)
11. * [REPORTABLE MEETINGS](#)
12. * [PURPOSELY LEFT BLANK](#)
13. * [PURPOSELY LEFT BLANK](#)
14. * [PURPOSELY LEFT BLANK](#)

15. * ITEMS REMOVED FROM CONSENT CALENDAR

Items on the Consent Calendar are routine matters and there will be no discussion unless an item is removed from the Consent Calendar. Items removed by a "Request to Speak" form from the public will be handled immediately following adoption of the Consent Calendar. Items removed by a Board Member will be handled as directed by the Board.

REGULAR AGENDA

16. [PRESENTATION OF SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2026-27 RECOMMENDED BUDGET](#)

1. Review the Fiscal Year 2026-27 Recommend Budget; and
2. Discuss and take action as appropriate.

Staff Reference: Director of Finance and Administration

17. [CLASSIFICATION AND COMPENSATION ANALYSIS](#)

1. Accept and File Classification and Compensation Study by Reward Strategy Group, dated April 9, 2026;
2. Approve Fiscal Year 2026-27 Classification and Compensation Schedule, effective July 1, 2026 – June 30, 2027; and
3. Discuss and take action as appropriate.

Staff Reference: Deputy General Manager

18. [NOTICE OF EMERGENCY SITUATION AND AWARD OF CONSTRUCTION CONTRACT FOR REPAIRS TO RECYCLED WATER PIPELINE ON THE SAN ELIJO WATER CAMPUS \(SUBJECT TO TWO-THIRDS VOTE OF THE SAN ELIJO JOINT POWERS AUTHORITY BOARD\)](#)

1. Review and Confirm this Emergency Condition pursuant to San Elijo Joint Powers Authority's Resolution 2022-01 "Purchasing Policies and Procedures" and Public Contract Code 22050, and ratify the General Manager's execution of an emergency repair agreement with Burtech Pipeline for repairs to buried recycled water pipeline at the San Elijo Water Campus; and
2. Discuss and take action as appropriate.

Staff Reference: Deputy General Manager

19. [PURPOSELY LEFT BLANK](#)

20. GENERAL MANAGER'S REPORT

Informational report by the General Manager on items not requiring Board action.

21. GENERAL COUNSEL'S REPORT

Informational report by the General Counsel on items not requiring Board action.

22. BOARD MEMBER COMMENTS

This item is placed on the agenda to allow individual Board Members to briefly convey information to the Board or public, or to request staff to place a matter on a future agenda and/or report back on any matter. There is no discussion or action taken on comments by Board Members.

23. CLOSED SESSION

The Board will adjourn to Closed Session to discuss item(s) identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed below. (Three-minute limit.) A closed session may be held at any time during this meeting of the San Elijo Joint Powers Authority for the purposes of discussing potential or pending litigation or other appropriate matters pursuant to the "Ralph M. Brown Act".

PUBLIC EMPLOYMENT (Government Code Section 54957 (b)(1),
Title: General Manager

CONFERENCE WITH LABOR NEGOTIATORS (Government Code 54957.6)
Agency designated representatives: Michael T. Thornton, General Manager
Unrepresented employees: SEJPA Employee Group

24. ADJOURNMENT

The next regularly scheduled San Elijo Joint Powers Authority Board Meeting will be Tuesday, May 19, 2026 at 8:30 a.m.

NOTICE:

The San Elijo Joint Powers Authority's open and public meetings comply with the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C Section 12132), and the federal rules and regulations adopted in implementation thereof. Any person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting of the SEJPA Board of Directors, may request such modification or accommodation from Michael T. Thornton, General Manager, (760) 753-6203 ext. 72.

The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the SEJPA Administrative Office during normal business hours. Agendas and minutes are available at www.sejpa.org. The 2026 SEJPA Board meetings schedule is available at [SEJPA Board Meeting Dates](#).

AFFIDAVIT OF POSTING

I, Michael T. Thornton, Secretary of the San Elijo Joint Powers Authority, hereby certify that I posted, or have caused to be posted, a copy of the foregoing agenda on the SEJPA website at www.sejpa.org, and in the following locations:

- San Elijo Water Campus (formerly known as San Elijo Water Reclamation Facility), 2695 Manchester Avenue, Encinitas, California
- City of Encinitas, 505 South Vulcan Avenue, Encinitas, California
- City of Solana Beach, 635 South Highway 101, Solana Beach, California

The original agenda was published on Thursday, April 16, 2026, at least 72 hours prior to the meeting, in accordance with Government Code Section 54954.2(a). This revised agenda is being submitted following the SEJPA Board Meeting on April 21, 2026 to reflect the inclusion of Agenda Item Number 18* (as approved by a two-thirds vote of the San Elijo Joint Powers Authority Board) in accordance with Section 54954.2(b) emergency provisions of the Brown Act.

Date: April 21, 2026



Michael T. Thornton, P.E.
Secretary / General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON MARCH 17, 2026
AT THE SAN ELIJO WATER CAMPUS

Luke Shaffer, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Tuesday, March 17, 2026, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Board Chair Schaffer called the meeting to order at 8:39 a.m.

2. ROLL CALL

Directors Present:

Board Chair

Luke Shaffer

Vice Chair

David Zito

Board Member

Jim O'Hara

Directors Absent:

Board Member

Kristi Becker

Others Present:

General Manager

Michael Thornton

Deputy General Manager

Thomas Falk

Director of Operations

Christopher Trees

Director of Finance and Administration

Kevin Lang

Administrative Coordinator

Vanessa Hackney

SEJPA Counsel:

Snell and Wilmer

Tracie Stender

3. PLEDGE OF ALLEGIANCE

Board Chair Shaffer led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

New Hires:

Jose Garcia, Lead Mechanic (Rehire) – Prior Service - 2015 - 2023

Recognition:

Javier Perez, Laboratory Analyst I

Master of Science in Biochemistry – University of Saint Joseph

6. CONSENT CALENDAR

- Agenda Item No. 7 Approval of Minutes for the February 17, 2026 Board Meeting
- Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report – February 2026
- Agenda Item No. 9 Wastewater Treatment Report – January 2026
- Agenda Item No. 10 Recycled Water Report – January 2026
- Agenda Item No. 11 Reportable Meetings
- Agenda Item No. 12 Award of Chemical Contracts for Ferric Chloride, Sodium Hydroxide, and Citric Acid for Fiscal Year 2027-2029
- Agenda Item No. 13 Purposely Left Blank
- Agenda Item No. 14 Purposely Left Blank

Moved by Vice Chair Zito and seconded by Board Member O’Hara to approve the Consent Calendar.

Motion carried with the following vote of approval:

- AYES: Shaffer, Zito (casting 2 votes: one in personal capacity, one as proxy for Board Member Becker), O’Hara
- NOES: None
- ABSENT: Becker
- ABSTAIN: None

16. CAPITAL PROGRAM UPDATE

Deputy General Manager Thomas Falk presented an update on the San Elijo Joint Powers Authority Capital Program. He reported that the \$21 million 3-Year Capital Plan (2023–2025) is nearing completion, and that efforts are now shifting toward updating the 2025 Facility Plan in coordination with the consultant team. The team has completed technical studies addressing treatment plant hydraulics, resource recovery, energy optimization, treatment capacity, and asset management. Staff are working closely with the consultants to review these studies and translate identified facility needs into defined capital projects for implementation over the next decade. Asset management priorities include rehabilitation of tanks and equipment in the primary, digester, and secondary treatment areas, as well as the dissolved air flotation system.

The FY2026–28 Capital Plan, introduced with the FY2025–26 Budget, will remain consistent in the FY2026–27 Budget. Capital needs identified through the Facility Plan update will be brought to the Board for authorization as projects advance. Wastewater Program capital needs are estimated at \$8.25 million and will be funded on a pay-as-you-go basis through annual capital contributions from member agencies.

The Recycled Water Cost of Service Study has been completed, and the Board adopted a rate structure supporting \$6.29 million in capital expenditures over the FY2026–28 period, including completion of ongoing construction projects. Following final accounting of Phase 4 projects, including additional costs associated with the Wanket Tank project, approximately \$3 million in remaining capital funding will be required. These costs are expected to be funded through recycled water loan proceeds and pay-as-you-go capital funding through 2028

No action required. This item was submitted for information only.

17. PURPOSELY LEFT BLANK

18. PURPOSELY LEFT BLANK

19. PURPOSELY LEFT BLANK

20. GENERAL MANAGER’S REPORT

General Manager Michael Thorton provided the Board with a schedule of upcoming events leading to the presentation and adoption of the San Elijo Joint Powers Authority’s Fiscal Year 2026–27 Budget, as well as the solicitation and award of a new financial audit firm.

21. GENERAL COUNSEL'S REPORT

None.

22. BOARD MEMBER COMMENTS

None.

23. CLOSED SESSION

None.

24. ADJOURNMENT

The meeting adjourned at 9:03 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, April 21, 2026 at 8:30 a.m.

**SAN ELIJO JOINT POWERS AUTHORITY
PAYMENT OF WARRANTS
For the Month of MARCH 2026**

Warrant #	Vendor Name	G/L Account	Warrant Description	Amount
46318	Aflac	EE Deduction Benefits Payable	Aflac - Mar	\$ 759.98
46319	Amiad U.S.A., Inc.	Repair Parts Expense	MF strainer repair	2,324.69
46320	APGN Inc.	Services - Maintenance	Routine maintenance (EPRM)	10,380.00
46321	Ardurra Group, Inc	Services - Engineering	Wanket tank refurbish support - Jan	960.00
46322	AT&T	Utilities - Telephone	Phone service - Feb	771.65
46323	Scott Best	Subsistence - Travel/Rm & Bd	Employee reimbursement - Mileage	42.34
46324	Boot World, Inc.	Uniforms - Boots	Safety boots - M. Becerra	225.00
46325	Brenntag Pacific, Inc	Supplies - Chem - Odor	Sodium hydroxide	2,020.14
46326	California Water Technologies	Supplies - Chem - Ferric Chlo	Ferric chloride solution	23,777.44
46327	CDM Smith	Services - Engineering	Services for Wanket Tank - Dec 25 through Feb 26	73,417.60
46328	CWEA Membership	Dues & Memberships	Certificate renewal - D. Felix and M. Henke	248.00
46329	Dixieline Lumber Company	Repair Parts Expense	Various supplies	263.35
46330	Westbound Solar 2, LLC	Fees - Disposal	Solar - Jan	8,953.08
46331	EDCO Waste & Recycling Service	Utilities - Trash	Trash Disposal - Jan	520.68
46332	Environmental Express, Inc.	Supplies - Lab	BOD bottles	1,207.16
46333	Eurofins Calscience, LLC	Services - Laboratory	Testing water samples	820.00
46334	Thomas C Falk	Subsistence - Travel/Rm & Bd	Employee reimbursement - WRCA conference and parking	906.00
46335	Golden Bell Products	Supplies - Chemicals	Lift statin degreaser	1,018.24
46336	Unifirst First Aid Corp	Supplies - Safety	First aid supplies	91.53
46337	Hach Company	Repair Parts Expense	Turbidity meter	3,291.88
46338	Hardy Diagnostics	Supplies - Lab	Various supplies	1,403.40
46339	Void			-
46340	MBC Aquatic Sciences	Services - Professional	Region 9 kelp survey Q3 & Q4 2025 - Q1 & Q2 2026	5,727.00
46341	McMaster-Carr Supply Co.	Repair Parts Expense, Supplies - Safety	Various supplies	830.03
46342	MSE Landscape Professionals	Services - Landscape	Tree maintenance services - tree pruning	9,395.00
46343	Napa Auto Parts	Repair Parts Expense, Vehicle Maint.	Various supplies	519.26
46344	Nobel Systems	Licenses	GIS annual subscription	13,110.00
46345	Cosby Oil Company, Inc	Fuel	Fuel - Feb	710.87
46346	Olin Corp - Chlor Alkali	Supplies - Chem - Sodium Hypo	Procurement of Sodium Hypochlorite	11,277.08
46347	Olivenhain Municipal Water Dis	Rent, Services - Professional	Pipeline rental payment - Jan & Dec, Rincon NSDWRC support svcs.	2,909.29
46348	Otis Elevator Company	Services - Maintenance	Elevator maintenance - Mar	243.78
46349	Robert Half International, Inc	Services - Temp	Temp service	3,800.00
46350	RSF Security Systems	Services - Alarm	Security - Mar through May	2,052.00
46351	Rusty Wallis, Inc.	Supplies - Shop & Field	Water softener, tank service, and salt bags	470.15
46352	San Dieguito Water District	Utilities - Water	Water	2,481.64
46353	T.S. Industrial Supply	Shop Tools and Equip.	Various supplies	2,800.26
46354	Terminix Processing Center	Services - Maintenance	Pest control	127.00
46355	Unifirst Corporation	Services - Uniforms	Uniform service	360.62
46356	Underground Service Alert/SC	Services - Alarm	Dig alert and safe excavation board	175.93
46357	USA Bluebook	Repair Parts Expense	Primary sludge flow meter	6,861.09
46358	Valley CM, Inc.	Services - Professional	Management and inspection services - Sep through Jan	12,106.25
46359	VELLAB	Services - Maintenance	Preventative maintenance for lab equipment	792.50
46360	Verizon Wireless	Utilities - Telephone	Phone Feb	618.73
46361	Volt Management Corp	Services - Temp	Internship program and temp service	5,445.00
46362	Benefits Coordinators Corp.	Dental/Vision	Vision - Mar	473.60
46363	VWR International, Inc.	Supplies - Lab	Various supplies	1,499.16
46364	WageWorks	Payroll Processing Fees	Admin fee - Feb	170.75
46365	Water Environment Federation	Dues & Memberships	Certificate renewal (WEF/CWEA) - M. Henke	399.00

**SAN ELIJO JOINT POWERS AUTHORITY
PAYMENT OF WARRANTS
For the Month of MARCH 2026**

Warrant #	Vendor Name	G/L Account	Warrant Description	Amount
46366	Western Hose & Gasket	Supplies - Shop & Field	Red frontier hose	1,421.74
46367	City of Encinitas	Service - IT Support	Admin network - Jan	6,860.00
46368	Southland Manufacturing, Inc.	Supplies - Shop & Field	Stormwater BMP	754.25
46369	Abila	Licenses	Accounting software support and subscription	101.76
46370	Adam Kaye	Services - Professional	Public communications	300.00
46371	Affordable Drain Services	Services - Maintenance	Jet/Vack Truck	425.00
46372	Ag Tech, LLC	Services - Biosolids Hauling	Biosolids hauling and reuse - Feb	14,063.66
46373	Aguilar Plant Care, Inc	Services - Maintenance	Palm treatment	2,675.00
46374	Allied Storage Containers	Equipment Rental/Lease	20' and 40' storage containers - Mar	359.89
46375	APGN Inc.	Repair Parts Expense	Capacitors for sinus filters	1,890.98
46376	Applied Best Practices, LLC	Services - Accounting	Dissemination services	350.00
46377	Ardurra Group, Inc	Services - Engineering	Wanket tank refurbish support - Feb	2,490.00
46378	AT&T	Utilities - Internet	Internet - Feb	2,183.33
46379	Black & Veatch	Services - Engineering	Facility plan update through Feb	6,560.75
46380	Brenntag Pacific, Inc	Supplies - Chemicals	Citric acid	3,777.72
46381	CA. Office Cleaning, Inc.	Services - Janitorial	Office and window cleaning	3,665.00
46382	California Water Technologies	Supplies - Chem - Ferric Chlo	Ferric chloride solution	12,244.16
46383	CDM Smith	Services - Engineering	Services for Wanket Tank - Feb through Mar	29,889.59
46384	Consolidated Electrical Dist.	Repair Parts Expense	Shop light	1,086.12
46385	Core-Rosion Products	Capital Outlay	Deposit for IMFO tank and accessories	5,890.00
46386	Corodata	Rent	Record storage - Feb	121.93
46387	County of San Diego	Fees - Permits	Eden Gardens Pump Station	753.00
46388	County of San Diego	Fees - Permits	San Elijo Pump Station	753.00
46389	County of San Diego	Fees - Permits	Moonlight Beach Pump Station	1,516.00
46390	County of San Diego	Fees - Permits	Solana Beach Pump Station	1,516.00
46391	CWEA Membership	Dues & Memberships	Certificate renewal - J. Garcia and M. Henke	243.00
46392	Del Mar Blue Print	Supplies - Office	Bond paper	13.05
46393	Eide Bailly LLP	Services - Professional	Title XVI grant compliance and single audit service	142.50
46394	Eurofins Calscience, LLC	Services - Laboratory	Testing water samples	1,064.00
46395	Excel Landscape, Inc.	Services - Landscape	Grounds maintenance service - Jan	3,240.00
46396	J.R. Filanc Construction Co.	Services - Contractors	Wanket Tank Refurbishment - Dec 25	395,040.18
46397	Grainger, Inc.	Supplies - Shop & Field	Test lead kit	467.08
46398	Hagerstown Metal Fabrication	Shop Tools and Equip.	Various supplies	1,619.63
46399	Hardy Diagnostics	Supplies - Lab	Various supplies	507.58
46400	Harrington Industrial Plastics	Repair Parts Expense	Various supplies	951.01
46401	Idexx Distribution, Inc.	Supplies - Lab	Various supplies	4,371.99
46402	Liquid Environmental Solution	Services - Grease & Scum	Pumping service	1,321.32
46403	Marine Taxonomic Services, LTD	Services - Professional	Water Quality monitoring, Ocean Outfall maintenance & external Inspection	13,809.22
46404	McMaster-Carr Supply Co.	Repair Parts Expense	Various supplies	305.28
46405	Joshua C McTaggart	Dues & Memberships	Employee reimbursement - Gr. 1 operator exam fee	220.00
46406	MetLife - Group Benefits	Dental/Vision	Dental - Apr	3,885.76
46407	Michael R. Welch, Ph.D., P.E.	Services - Professional	As-needed regulatory support services	6,825.00
46408	Cosby Oil Company, Inc	Fuel	Fuel - Mar	686.56
46409	City of Oceanside	Licenses	Fees	176.00
46410	Napa Auto Parts	Vehicle Maintenance	Various supplies	42.42
46411	Nautilus Environmental, Inc	Services - Laboratory	Laboratory toxicity testing services for Jan	1,290.00
46412	NMK Corporation	Licenses	Cisco License	3,497.48
46413	Olivenhain Municipal Water Dis	Services - Professional	Rincon NSDWRC support svcs. & Woodward & Curran NSDWRC support	472.73

**SAN ELIJO JOINT POWERS AUTHORITY
PAYMENT OF WARRANTS
For the Month of MARCH 2026**

Warrant #	Vendor Name	G/L Account	Warrant Description	Amount
46414	Pacific Safety Center	Training - Safety	Safety training certification	1,495.00
46415	Pacific Sterilizer, Inc.	Services - Maintenance	Autoclave maintenance	2,071.49
46416	PE Instruments	Services - Maintenance	Maintenance to primary sludge flow meter	584.32
46417	Penn Valley Pump Co., Inc.	Repair Parts Expense	Various supplies	3,245.00
46418	Reward Strategy Group, Inc	Services - Professional	Class and comp consulting services	6,990.00
46419	RingCentral, Inc	Utilities - Telephone	Phone service	531.04
46420	Robert Half International, Inc	Services - Temp	Temp service	4,000.00
46421	RSF Security Systems	Services - Alarm	Code change service	24.00
46422	Santa Fe Irrigation District	Utilities - Water, SFID Distribution Pipeline	Water and Pipeline purchase payment	2,216.30
46423	Scheidel Professional Corp.	Services - Engineering	Effluent pump station prelim engr. report - Feb	6,350.00
46424	Signed Sealed Delivered by MBS	Services - Uniforms	Uniform	471.37
46425	Sloan Electric Company	Repair Parts Expense	Various supplies & maintenance	4,647.49
46426	Snell & Wilmer L.L.P	Services - Legal	General counsel legal services	3,017.50
46427	Southwest Membrane Operation	Dues & Memberships	Membership renewal - C. Trees	560.00
46428	State Water Resources Control	Dues & Memberships	Certification application - J. McTaggart	173.00
46429	Terminix Processing Center	Services - Maintenance	Pest control	686.15
46430	Tharsos Inc.	Services - Contractors	Repair slide gate	15,701.35
46431	TINOSI, INC	Training - Safety	Safety training	1,100.00
46432	Unifirst Corporation	Services - Uniforms	Uniform services	173.17
46433	UPS	Postage/Shipping	Shipping	57.87
46434	USA Bluebook	Supplies - Lab	Various supplies	3,143.87
46435	VEGA Americas, Inc	Repair Parts Expense	Various supplies	4,445.01
46436	Volt Management Corp	Services - Temp	Internship program and temp service	5,355.69
46437	VWR International, Inc.	Supplies - Lab	TSS Standard 4 L	1,482.53
46438	Yao Engineering, Inc	Services - Engineering	Professional services - Feb	11,530.00
46439	Void			-
On-line 1212	Mission Square	ICMA Retirement	ICMA - 401a	8,614.31
On-line 1213	Mission Square - 304175	EE Deduction Benefits Payable	ICMA - 457	10,334.33
On-line 1214	P.E.R.S.	Medical Insurance - Pers	Health - Mar	55,318.40
On-line 1215	Public Employees- Retirement	Retirement Plan - PERS	Retirement - Feb	25,950.56
On-line 1216	Blue Triton Brands Inc	Supplies - Lab	Kitchen and lab supplies	717.27
On-line 1217	Mission Square	ICMA Retirement	ICMA - 401a	8,740.77
On-line 1218	Mission Square - 304175	EE Deduction Benefits Payable	ICMA - 457	10,646.22
On-line 1219	Public Employees- Retirement	Retirement Plan - PERS	Retirement - Mar	26,056.16
On-line 1220	Public Employees- Retirement	Retirement Plan - PERS	Retirement - Mar	26,564.63
On-line 1221	San Diego Gas & Electric	Utilities - Gas & Electric	Gas and electric - Feb	94,719.06
On-line 1222	Sun Life Financial	Life Insurance/Disability	Life and disability - Apr	3,585.66
On-line 1223	WM Corporate Services, Inc.	Services - Grit & Screenings	Sediment bin fee - Feb	420.00
On-line 1224	BankCard Center	Supplies - Office, Shop Tools and Equip.	Various supplies	10,427.15
On-line 1225	Home Depot Credit Services	Shop Tools and Equip.	Shop tools,repair parts and safety supplies	3,431.28
Payroll ACH	San Elijo Payroll Account	Payroll	Payroll - Pay Date 03/06/2026	131,193.27
Payroll ACH	San Elijo Payroll Account	Payroll	Payroll - Pay Date 03/20/2026	130,968.82
				<u>\$ 1,388,338.86</u>

**SAN ELIJO JOINT POWERS AUTHORITY
PAYMENT OF WARRANTS SUMMARY**

**For the Month of MARCH 2026
As of MARCH 31, 2026**

PAYMENT OF WARRANTS

\$ 1,388,338.86

I hereby certify that the demands listed and covered by warrants are correct and just to the best of my knowledge, and that the money is available in the proper funds to pay these demands. The cash flows of SEJPA, including the Member Agency commitment in their operating budgets to support the operations of SEJPA, are expected to be adequate to meet SEJPA's obligations over the next six months. I also certify that SEJPA's investment portfolio complies with the SEJPA's investment policy.



Kevin Lang
Director of Finance and Administration

SAN ELIJO JOINT POWERS AUTHORITY
STATEMENT OF FUNDS AVAILABLE FOR PAYMENT OF WARRANTS
AND INVESTMENT INFORMATION

As of MARCH 31, 2026

FUNDS ON DEPOSIT WITH	AMOUNT
LOCAL AGENCY INVESTMENT FUND <i>(MARCH 2026 YIELD 3.826%)</i>	\$ 5,387,918.42
CALIFORNIA BANK AND TRUST <i>(MARCH 2026 YIELD 0.01%)</i>	2,121,859.00
U.S. Bank <i>(MARCH 2026 YIELD 2.55%)</i>	13,206,390.90
PARS <i>(FEBRUARY 2026 YIELD 1.70%)</i>	1,303,394.25
TOTAL RESOURCES	<u>\$ 22,019,562.57</u>

*

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

April 21, 2026

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: Director of Operations

SUBJECT: WASTEWATER TREATMENT REPORT – FEBRUARY 2026

RECOMMENDATION

No action required. This memorandum is submitted for information only.

DISCUSSION

Monthly Treatment Facility Performance and Evaluation

Wastewater treatment for the San Elijo Joint Powers Authority (SEJPA) met all National Pollutant Discharge Elimination System (NPDES) ocean effluent limitation requirements for the month of February 2026. The primary indicators of treatment performance include the removal of Total Suspended Solids (TSS) and Carbonaceous Biochemical Oxygen Demand (CBOD). SEJPA is required to remove a minimum of 85 percent of the TSS and CBOD from the wastewater. Treatment levels for **TSS** and **CBOD** were **98.6** and **98.8** percent removal, respectively, during the month of February.

Exceptional Water Treatment

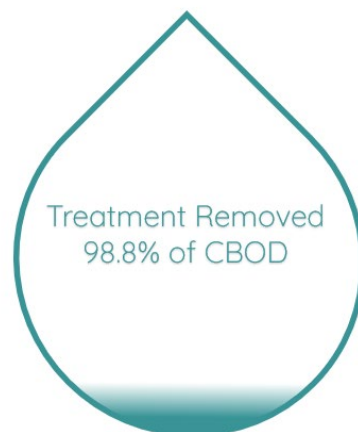
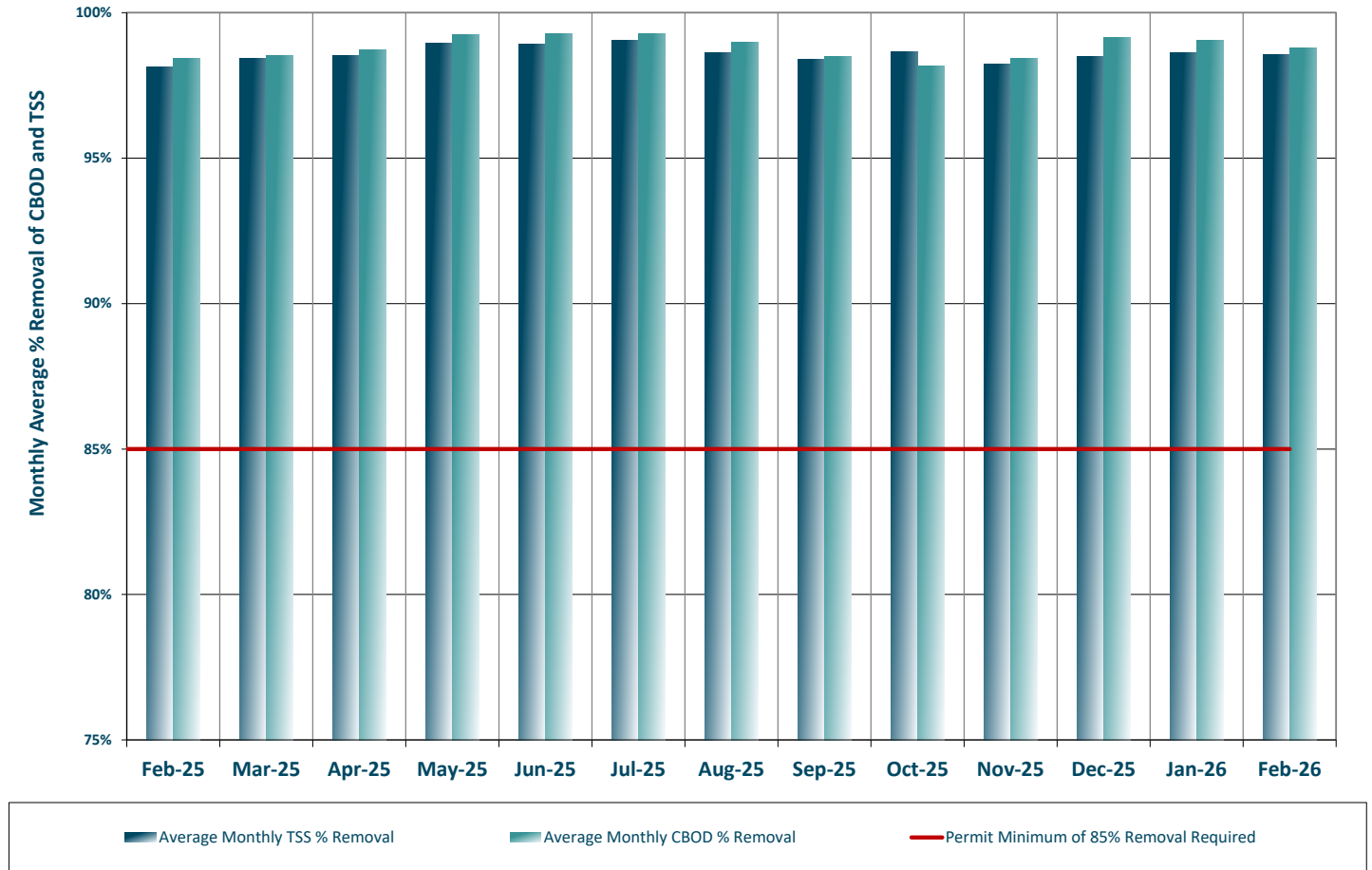


Figure 1 (below) shows historic treatment performance trends for the removal of TSS and CBOD over the last 13 months compared to the permit minimum removal requirement of 85%.

Figure 1: Wastewater Treatment Performance of the SEJPA % Removal of Total Suspended Solids (TSS) and Carbonaceous Biochemical Oxygen Demand (CBOD)



Figures 2 and 3 (below) show historic influent vs effluent TSS and CBOD concentration fluctuations in the strength of the wastewater being received and discharged by the SEJPA.

FIGURE 2: TREATED EFFLUENT FLOWS REMOVAL OF TSS

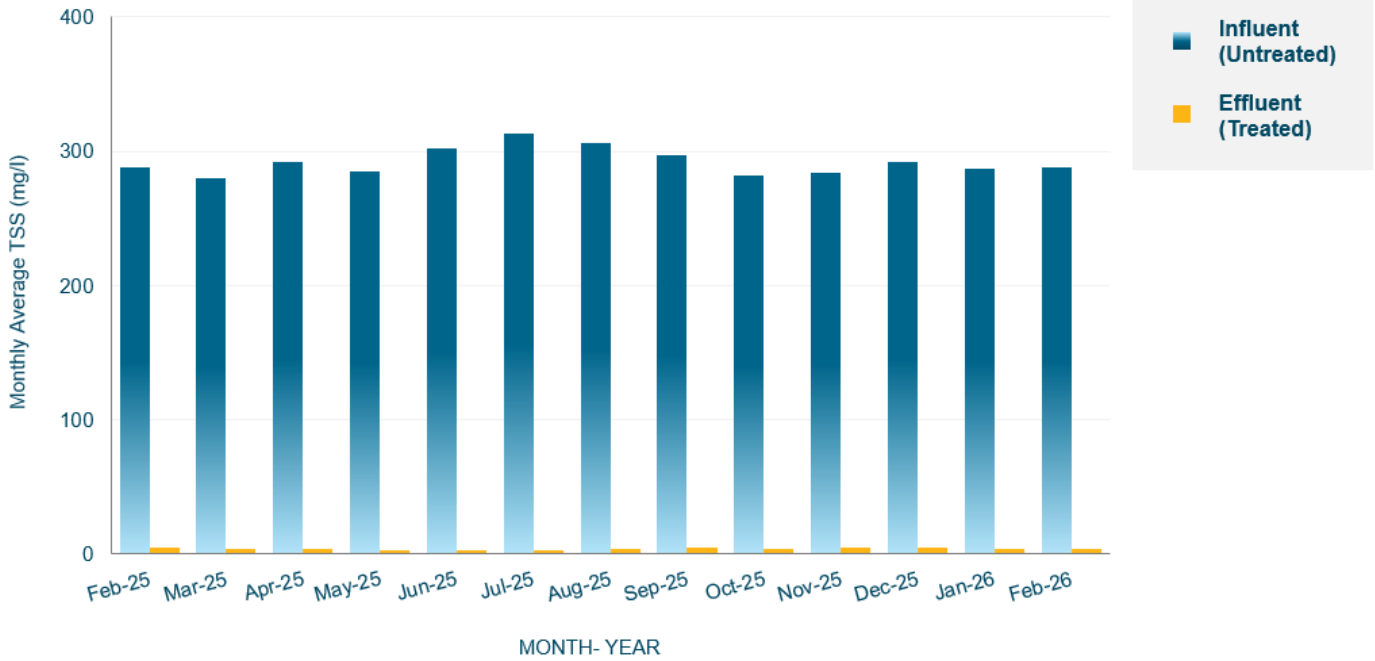
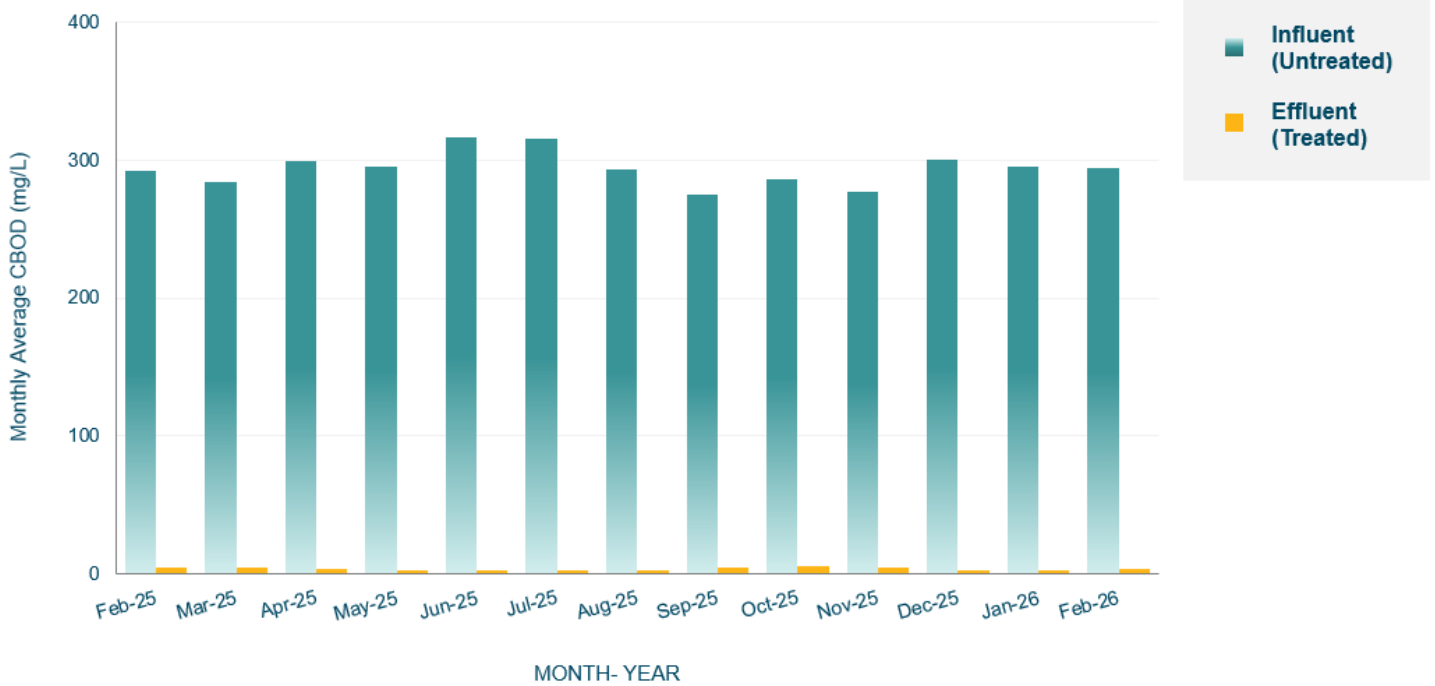


FIGURE 3: TREATED EFFLUENT FLOWS REMOVAL OF CBOD



Member Agency Flows

Table 1 provides a summary of influent and effluent flows for February. Average daily influent volumes were measured for each contributing agency. During this reporting period, roughly 23% of the influent was treated and beneficially reused as recycled water, while the balance was conveyed to the ocean outfall.

TABLE 1 – INFLUENT AND EFFLUENT FLOWS IN FEBRUARY

	Influent (mad)	Recycled Water (mad)	Effluent (mad)*
Cardiff Sanitaru Division	1.464	0.330	1.134
Citu of Solana Beach	1.052	0.237	0.815
Rancho Santa Fe SID	0.182	0.040	0.142
Citu of Del Mar	0.417	0.094	0.323
Total San Eliio Water Campus Flow	3.115	0.702	2.414

* Effluent is calculated by subtracting the recycled water production from the influent wastewater.

Table 2 (below) presents the historical average and unit influent flow rates per month for each of the contributing agencies during the past 3 years. It also presents the number of connected Equivalent Dwelling Units (EDUs) for each agency during this same time. The cells highlighted in red were previously reported with an error in the Cardiff gravity line flow meter reading and the Cardiff Sanitation Division (CSD) influent flow has been adjusted approximately 10% higher to reflect the corrected readings.

TABLE 2 - SAN ELJO WATER CAMPUS MONTHLY REPORT - FLOWS AND EDUS

MONTH	AVERAGE DAILY INFLUENT FLOW RATE (MGD)					CONNECTED EDUs					AVERAGE UNIT INFLUENT FLOW RATE (GAL/EDU/DAY)				
	CSD	RSF	SB	DM	TOTAL DESIGN	CSD	RSF	SB	DM	TOTAL EDUS	CSD	RSF	SB	DM	TOTAL PLANT
Jan-23	1.630	0.200	0.979	0.379	3.188	8,557	585	8,142	2,616	19,900	190	342	120	153	160
Feb-23	1.323	0.167	0.930	0.371	2.791	8,557	585	8,142	2,616	19,900	155	286	114	149	140
Mar-23	1.892	0.255	1.044	0.392	3.583	8,557	585	8,142	2,616	19,900	221	436	128	154	180
Apr-23	1.244	0.187	0.915	0.303	2.649	8,557	586	8,142	2,616	19,901	145	319	112	123	133
May-23	1.184	0.167	0.879	0.295	2.525	8,557	586	8,142	2,616	19,901	138	285	108	120	127
Jun-23	1.185	0.144	0.891	0.413	2.633	8,557	586	8,142	2,616	19,901	136	282	109	171	132
Jul-23	1.160	0.146	0.949	0.446	2.701	8,557	586	8,166	2,616	19,925	136	249	116	182	136
Aug-23	1.242	0.177	0.954	0.494	2.867	8,559	586	8,166	2,622	19,933	145	302	117	200	144
Sep-23	1.161	0.161	0.885	0.371	2.578	8,559	586	8,166	2,622	19,933	136	275	108	152	129
Oct-23	1.125	0.163	0.870	0.308	2.466	8,559	587	8,166	2,622	19,934	131	278	107	125	124
Nov-23	1.246	0.186	0.961	0.409	2.802	8,559	588	8,166	2,622	19,935	146	317	118	149	141
Dec-23	1.313	0.173	1.011	0.377	2.874	8,559	588	8,166	2,622	19,935	153	294	124	133	144
Jan-24	1.416	0.190	1.055	0.380	3.041	8,569	588	8,166	2,622	19,945	165	323	129	134	152
Feb-24	1.788	0.256	1.099	0.422	3.565	8,569	588	8,166	2,622	19,945	209	436	135	151	179
Mar-24	1.395	0.200	1.061	0.352	3.008	8,616	588	8,166	2,639	20,009	162	340	130	125	150
Apr-24	1.313	0.216	1.036	0.368	2.933	8,620	588	8,166	2,639	20,013	152	368	127	130	147
May-24	1.294	0.196	1.017	0.349	2.856	8,620	588	8,166	2,639	20,013	150	334	125	125	143
Jun-24	1.275	0.191	1.058	0.508	3.032	8,620	588	8,166	2,639	20,013	148	325	130	184	152
Jul-24	1.310	0.185	1.076	0.494	3.065	8,620	588	8,166	2,639	20,013	152	315	132	182	153
Aug-24	1.279	0.166	1.090	0.512	3.047	8,621	588	8,178	2,639	20,025	148	283	133	188	152
Sep-24	1.278	0.165	1.034	0.399	2.876	8,621	588	8,178	2,657	20,043	148	281	126	147	143
Oct-24	1.296	0.160	1.019	0.340	2.815	8,621	591	8,178	2,657	20,046	150	271	125	122	140
Nov-24	1.250	0.184	0.967	0.482	2.883	8,621	591	8,178	2,657	20,046	145	312	118	165	144
Dec-24	1.231	0.182	1.079	0.408	2.900	8,621	593	8,178	2,657	20,048	143	307	132	134	145
Jan-25	1.398	0.187	1.105	0.381	3.071	8,621	593	8,178	2,657	20,048	162	316	135	124	153
Feb-25	1.471	0.186	1.120	0.408	3.185	8,621	593	8,178	2,657	20,048	171	314	137	134	159
Mar-25	1.524	0.214	1.133	0.390	3.261	8,621	593	8,178	2,657	20,048	177	361	139	129	163
Apr-25	1.355	0.210	1.084	0.367	3.016	8,621	593	8,178	2,657	20,048	157	354	133	122	150
May-25	1.349	0.202	1.071	0.371	2.993	8,621	593	8,178	2,657	20,048	156	341	131	123	149
Jun-25	1.310	0.190	1.071	0.524	3.095	8,621	593	8,178	2,657	20,048	152	321	131	175	154
Jul-25	1.326	0.204	1.109	0.502	3.141	8,621	593	8,126	2,657	19,996	154	344	136	168	157
Aug-25	1.351	0.213	1.090	0.556	3.210	8,621	594	8,126	2,680	20,020	157	359	134	187	160
Sep-25	1.354	0.187	1.050	0.426	3.017	8,623	596	8,126	2,680	20,025	157	314	129	142	151
Oct-25	1.292	0.176	1.039	0.378	2.885	8,627	596	8,126	2,680	20,029	150	296	128	126	144
Nov-25	1.407	0.188	1.050	0.424	3.069	8,629	596	8,126	2,680	20,031	163	316	129	144	151
Dec-25	1.362	0.171	1.011	0.379	2.923	8,629	595	8,126	2,680	20,030	158	288	124	128	146
Jan-26	1.473	0.190	1.051	0.383	3.097	8,631	595	8,126	2,680	20,032	171	320	129	129	155
Feb-26	1.464	0.182	1.052	0.417	3.115	8,631	595	8,126	2,680	20,032	170	306	129	140	156

CSD: Cardiff Sanitary Division

RSF: Ranch Santa Fe Community Service District

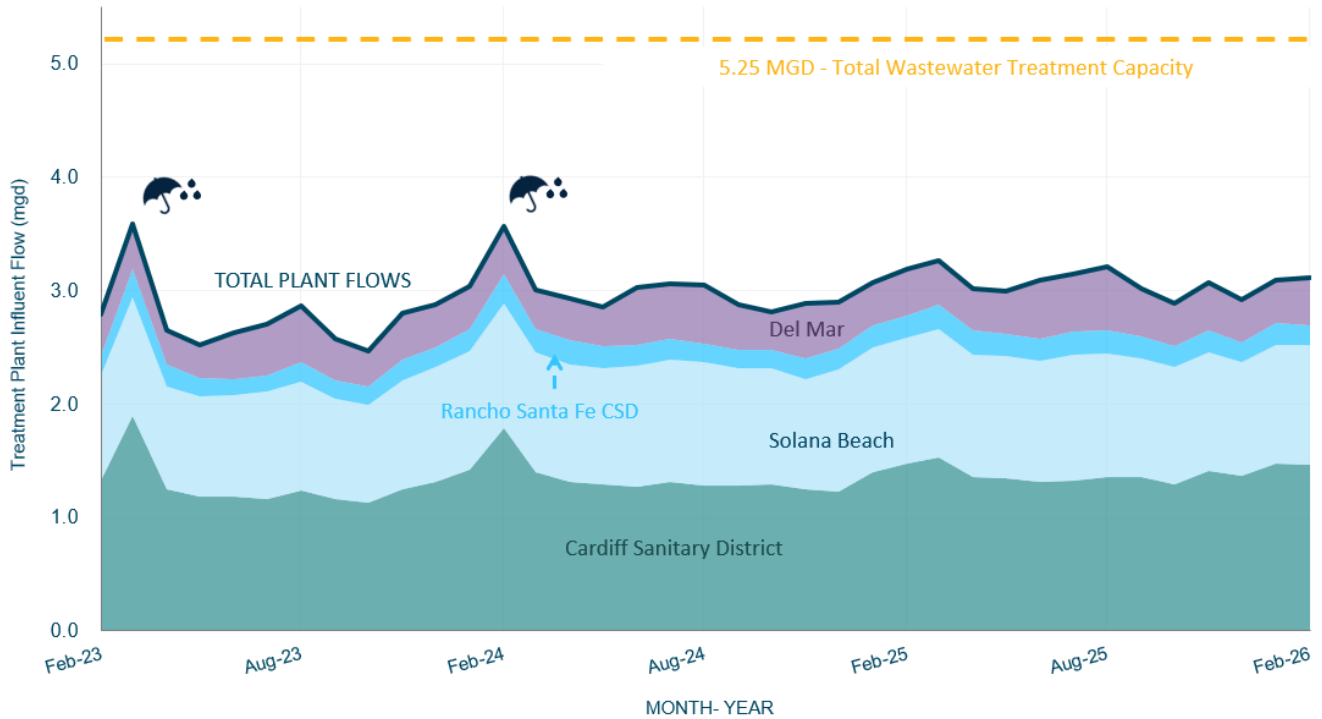
SB: Solana Beach

DM: City of Del Mar

EDU: Equivalent Dwelling Unit

Figure 4 (below) presents the 3-year historical average daily flows per month for each contributing agency. This is to provide a historical overview of the average flow treated for each agency. Also shown in Figure 4 is the total wastewater treatment capacity of the water campus, 5.25 mgd, of which the Cities of Encinitas and Solana Beach each have the right to 2.2 mgd, Rancho Santa Fe Community Service District leases 0.25 mgd, and the City of Del Mar leases 0.60 mgd.

FIGURE 4: SEJPA AVERAGE DAILY FLOWS OVER THE PAST 3 YEARS



City of Escondido Flows

The average and peak daily flow rate for the month of February 2026 from the City of Escondido's Hale Avenue Resource Recovery Facility, which discharges through the San Elijo Ocean Outfall, is reported below in Table 3.

TABLE 3 – CITY OF ESCONDIDO DAILY FLOWS

	Flow (mgd)
Escondido (Average flow rate)	10.8
Escondido (Peak flow rate)	18.2

Connected Equivalent Dwelling Units

The City of Solana Beach and the City of Del Mar updated the number of connected EDUs reported to the SEJPA in September 2025, memorializing updates effective July 1, 2025. The connected EDUs for Solana Beach were reduced due to the reconstruction of Solana Highlands apartments. The City of Encinitas and Rancho Santa Fe CSD update their connected EDUs report every month. The number of EDUs connected for each of the Member Agencies and lease agencies is reported in Table 4 below.

TABLE 4 – CONNECTED EDUs BY AGENCY

	Connected (EDU)
Cardiff Sanitary Division	8,631
Rancho Santa Fe SID	595
City of Solana Beach	7,789
San Diego (to Solana Beach)	337
City of Del Mar	2,680
Total EDUs to System	20,032

Respectfully submitted,



Christopher Trees
Director of Operations

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

April 21, 2026

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: Director of Operations

SUBJECT: RECYCLED WATER REPORT – FEBRUARY 2026

RECOMMENDATION

No action required. This memorandum is submitted for information only.

DISCUSSION

Recycled Water Production

In February 2026, recycled water production totaled 59.8 acre-feet (AF), supplied all by recycled water with no required supplemental potable water. Monthly production was 15.1% above the budgeted projected needs of 52 AF. Production for the fiscal year is ahead of budget by approximately 2.3% at 1,069 AF total. All treatment parameters were achieved during the month.

Figure 1 (attached) provides a ten-year history of annual recycled water production and rainfall, illustrating the correlation between precipitation and production. Figure 2 compares February production over the past ten years, and Figure 3 shows budgeted versus actual recycled water production for FY 2025-26.

Respectfully submitted,



Christopher Trees
Director of Operations

FIGURE 1: RECYCLED WATER DEMAND AND RAINFALL COMPARISON

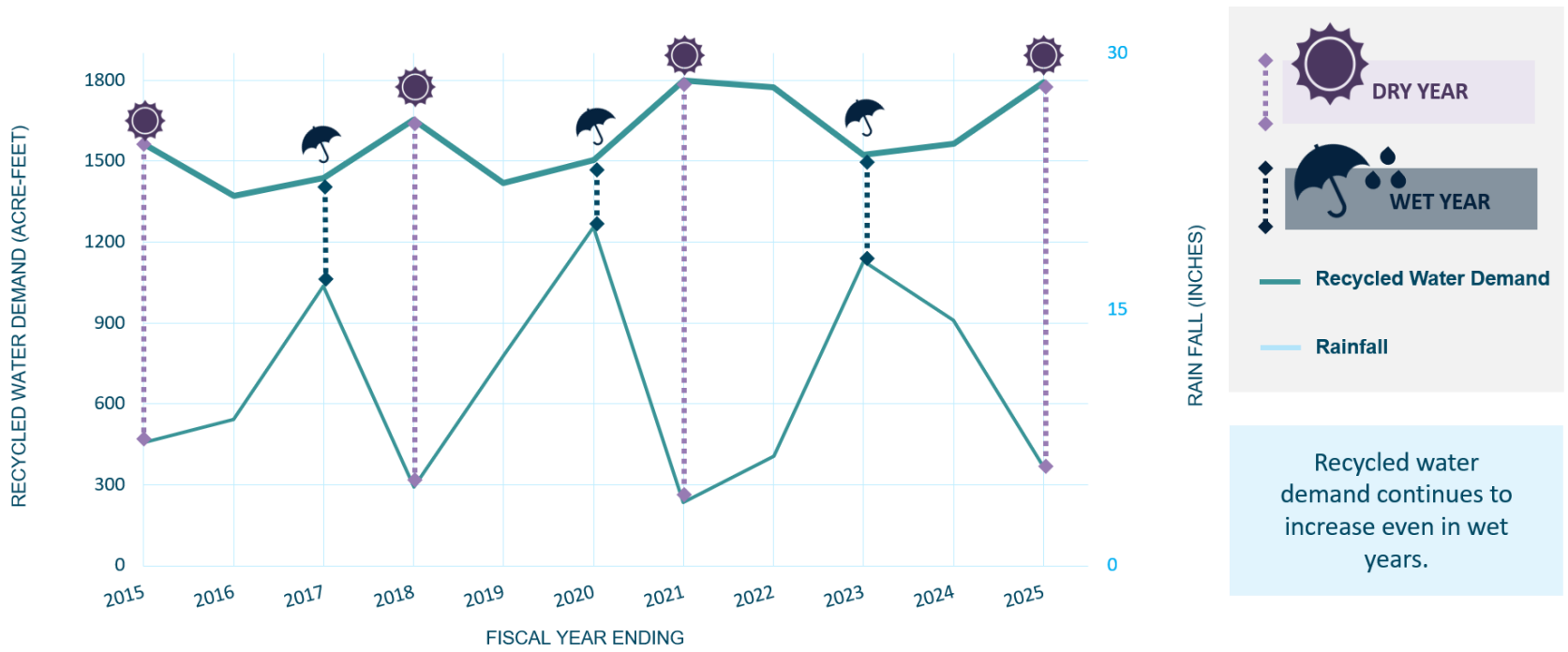


FIGURE 2: FEBRUARY RECYCLED WATER PRODUCTION

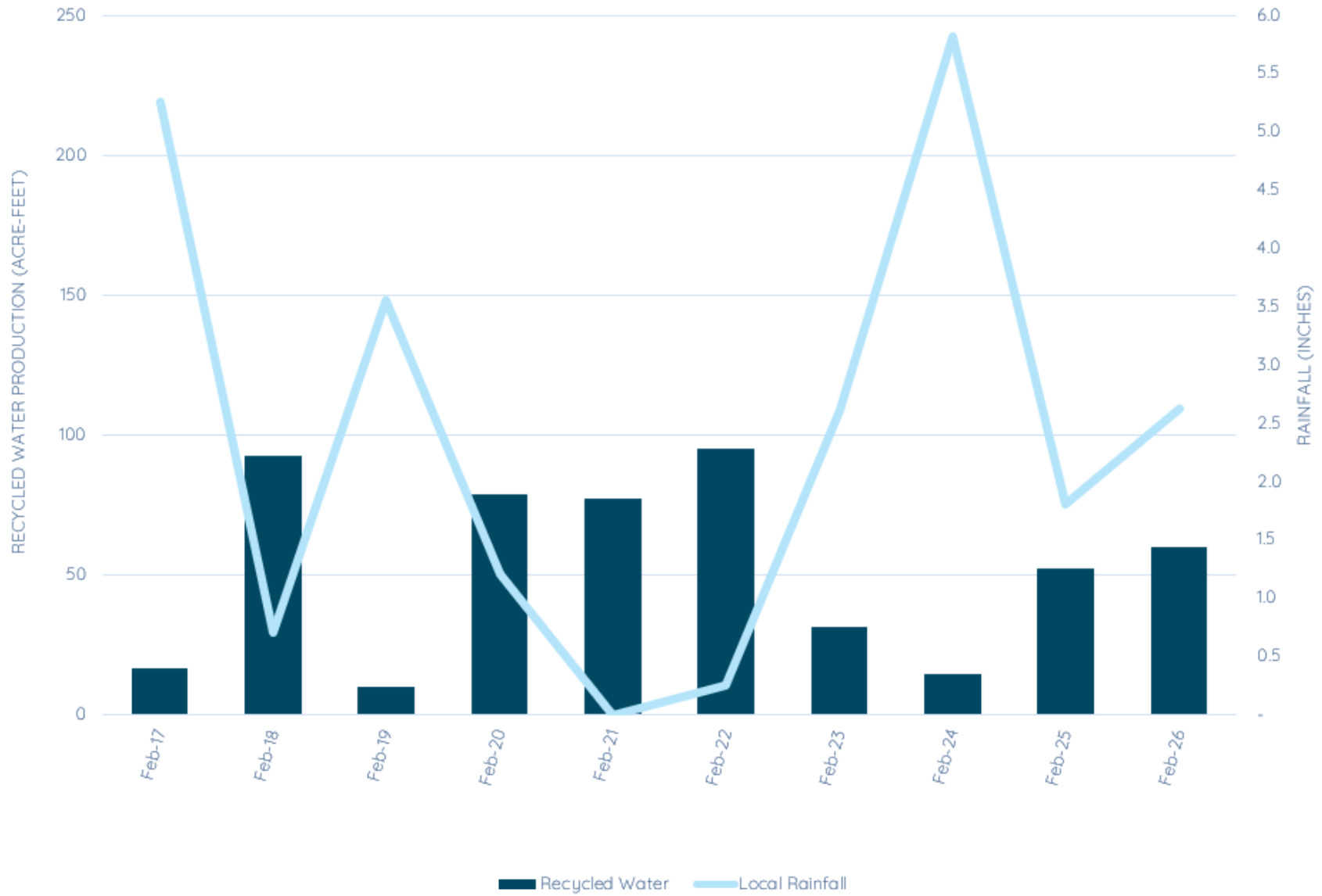
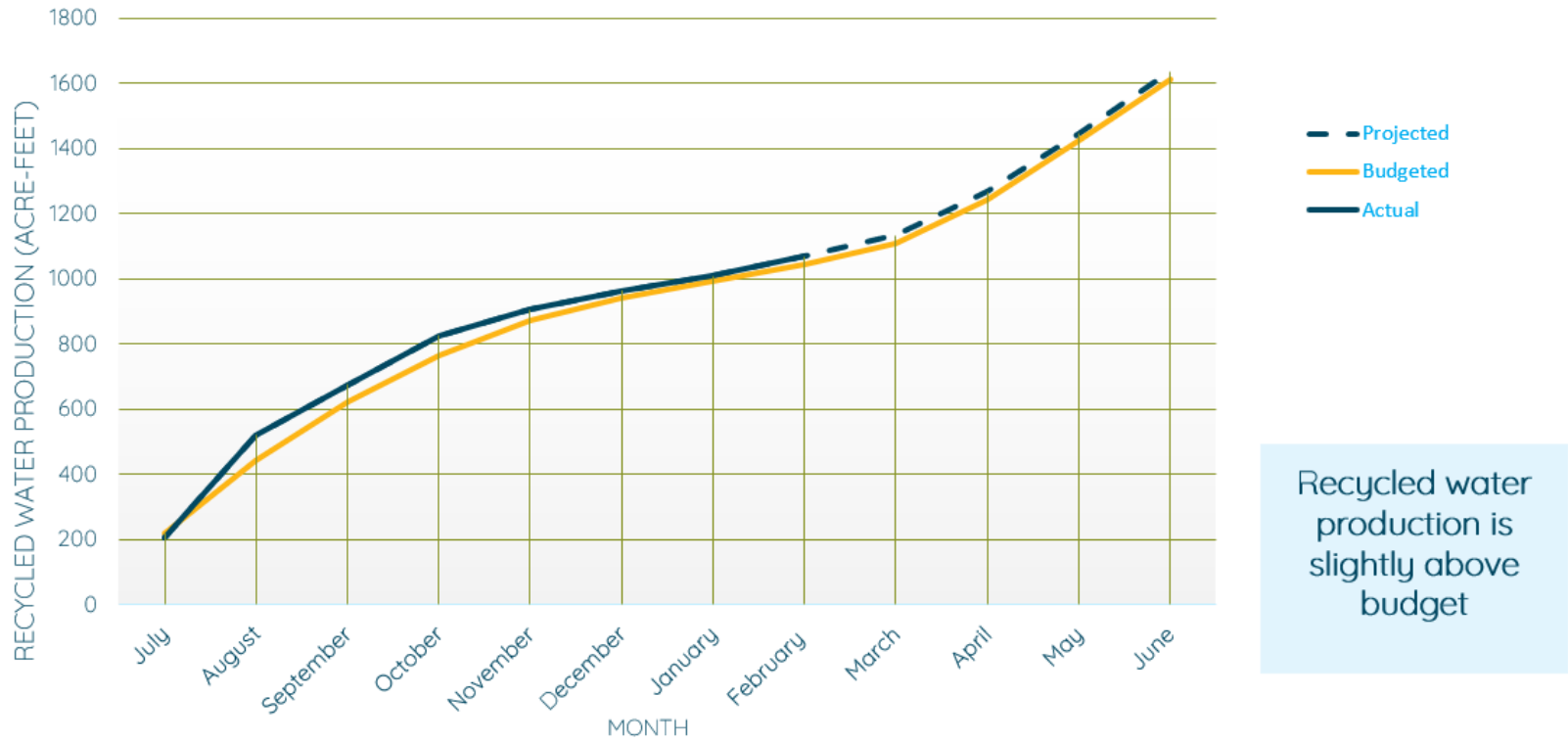


FIGURE 3: FY2025/26 CUMULATIVE PRODUCTION VS BUDGET



*

AGENDA ITEM NO. 11

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

April 21, 2026

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

SUBJECT: REPORTABLE MEETINGS

RECOMMENDATION

No action required. This memorandum is submitted for information only.

BACKGROUND

The General Manager or his designee may meet monthly with one or more Board Members in preparation for the Board Meeting.

DISCUSSION

The following meetings have taken place since previously reported:

- Meeting to review Board Meeting Agenda with Chairperson Shaffer on March 12, 2026

FINANCIAL IMPACT

Per the SEJPA Restatement Agreement, SEJPA offers the Board Member \$160 for each reportable meeting, which the Board Member may choose to accept or reject. These meetings are accounted for in our annual budget.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

April 21, 2026

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: Director of Finance and Administration

SUBJECT: PRESENTATION OF SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR
2026-27 RECOMMENDED BUDGET

RECOMMENDATION

It is recommended that the Board of Directors:

1. Review the Fiscal Year 2026-27 Recommended Budget; and
2. Discuss and take action as appropriate.

DISCUSSION

The Fiscal Year (FY) 2026-27 San Elijo Joint Powers Authority (SEJPA) Recommended Budget has been prepared in accordance with SEJPA formation agreement and service agreements with other government entities. The budget estimates all expenditures necessary to provide wastewater treatment, waste disposal, water recycling, laboratory, ocean outfall, pump stations, and other services. The FY 2026-27 Recommended Budget Document is available on SEJPA's website at <https://www.sejpa.org/about-us/financials>.

The FY 2026-27 Recommended Budget consists of \$11,717,007 of operating expenses, \$4,441,412 of capital project appropriations, and \$2,373,011 in debt service payments for a total budget of \$18,521,430. This amount includes the Recycled Water utility, which has a total recommended budget of \$5,109,593 including operations and maintenance, capital project appropriations, and debt service payments.

Operating Costs

SEJPA management has developed the recommended budget to control costs, maximize value, and ensure the agency can effectively carry out its essential functions. The proposed operating budget for all programs is projected at \$11,717,007 representing a 4.6% increase over the prior year. This increase is primarily driven by higher personnel costs to support a skilled and reliable workforce, expenses associated with treating wastewater generated during the wet season, and regulatory and infrastructure-related investments to ensure continued system reliability.

Program	Adopted Budget 2025-26	Recommended Budget 2026-27	Budget Change	% Change
Wastewater Treatment	\$ 4,551,366	\$ 4,851,505	\$ 300,139	6.6%
Laboratory Services	1,156,952	1,205,517	48,565	4.2%
Ocean Outfall	1,156,141	1,200,924	44,783	3.9%
Cardiff Sanitary Division Pump Stations	443,583	441,831	(1,753)	-0.4%
Encinitas Sanitary Division Pump Station	203,637	211,476	7,839	3.8%
City of Encinitas Urban and Stormwater Services	66,466	71,544	5,078	7.6%
City of Solana Beach Pump Stations	558,839	576,564	17,725	3.2%
City of Solana Beach Generator Maintenance Services	17,483	18,499	1,016	5.8%
City of Del Mar Pump Station	104,780	108,922	4,142	4.0%
22nd District Agricultural Association (Del Mar Fairgrounds)	192,020	190,596	(1,424)	-0.7%
Leucadia WD Technical Support Services	29,324	33,335	4,011	13.7%
	<u>\$ 8,480,591</u>	<u>\$ 8,910,713</u>	<u>\$ 430,122</u>	<u>5.1%</u>
Recycled Water	2,724,060	2,806,295	82,235	3.0%
Total Operating Expenses	<u>\$ 11,204,651</u>	<u>\$ 11,717,007</u>	<u>\$ 512,357</u>	<u>4.6%</u>

Recycled Water Program

SEJPA owns and operates a Recycled Water utility that supplies water to the San Dieguito Water District, Santa Fe Irrigation District, Olivenhain Municipal Water District, 22nd District Agricultural Association (Del Mar Fairgrounds), City of Del Mar, and Encinitas Ranch Golf Authority. For FY 2026–27, total recycled water revenues are projected at \$3,553,532, representing a 4.5% increase compared to prior years when including incentive revenues previously received from the San Diego County Water Authority and the Metropolitan Water District, which ended in August 2025. Excluding those one-time incentives, continuing customer revenues are projected to increase by 11.3% year-over-year, driven by scheduled rate adjustments, modest growth in demand, and higher contract revenues from the Encinitas Ranch Golf Authority.

Total expenses for recycled water are recommended at \$5,164,103, which includes:

- \$2,806,295 in operating costs
- \$1,320,000 in capital appropriations
- \$983,298 in debt service costs

The \$1,320,000 capital appropriation for recycled water projects will fund improvements to the treatment, storage, and conveyance systems. These funds will be used for projects such as enhancing the treatment system (e.g. pre-filter chlorination to mitigate coliform excursions); replacing valves in the distribution system; replacing aged pumps and motors; rehabilitation of the Lomas Santa Fe booster pump station; and other ongoing asset management. The FY 2026-27 capital funding strategy involves funding these improvements using the majority portion of the proceeds from the Recycled Water private placement loan, along with pay-as-you-go (PAYGO) funds through Fiscal Year 2027-28.

RECYCLED WATER PROGRAM REVENUE SOURCES

Revenue Source	Adopted Budget 2025-26	Recommended Budget 2026-27	Budget Change	% Change
Santa Fe Irrigation District	\$ 1,195,342	\$ 1,333,497	\$ 138,156	11.6%
San Dieguito Water District	873,440	973,954	100,514	11.5%
City of Del Mar	153,775	170,669	16,895	11.0%
Encinitas Ranch Golf Authority	441,734	472,379	30,645	6.9%
Olivenhain Municipal Water District	528,985	603,032	74,047	14.0%
Total Customers	\$ 3,193,275	\$ 3,553,532	\$ 360,256	11.3%
MWD/CWA Incentives*	205,975	-	(205,975)	-100.0%
Total Revenue	<u>\$ 3,399,250</u>	<u>\$ 3,553,532</u>	<u>\$ 154,281</u>	<u>4.5%</u>

RECYCLED WATER PROGRAM EXPENSES

Expense	Adopted Budget 2025-26	Recommended Budget 2026-27	Budget Change	% Change
Personnel	\$ 1,108,868	\$ 1,176,374	\$ 67,506	6.1%
Supplies and Services	1,565,192	1,579,921	14,729	0.9%
Contingency	50,000	50,000	-	0.0%
Total Operating Expense	\$ 2,724,060	\$ 2,806,295	\$ 82,235	3.0%
Debt Service				
2023 Recycled Water Loan	\$ 779,039	\$ 778,895	\$ (144)	0.0%
Advanced Water Purification	148,154	148,153	(1)	0.0%
SFID Pipeline Loan	46,500	45,900	(600)	-1.3%
Solana Beach Pipeline Loan	10,350	10,350	-	0.0%
Total Debt Service	\$ 984,043	\$ 983,298	\$ (745)	-0.1%
Total Operating Expenses Including Debt Service	<u>\$ 3,708,103</u>	<u>\$ 3,789,593</u>	<u>\$ 81,490</u>	<u>2.2%</u>
Capital Appropriations	1,456,000	1,320,000	(136,000)	-9.3%
Total Operating and Capital Appropriations	<u>\$ 5,164,103</u>	<u>\$ 5,109,593</u>	<u>\$ (54,510)</u>	<u>-1.1%</u>

Capital Improvement Program

The SEJPA Capital Improvement Program includes both new and ongoing projects across the Wastewater Treatment, Laboratory Services, Ocean Outfall, and Recycled Water programs. It reflects capital contributions for upcoming projects as well as PAYGO savings for larger projects in the coming years. This program also covers pump station projects, which are fully funded by the owner of each pump station.

The recommended FY 2026-27 Capital Improvement Program appropriation is set at \$4,441,412. This includes \$1,320,000 for Recycled Water Phase 4 capital program projects (see the Recycled Water Program section above) and \$2,971,412 for capital improvements funded by agencies served by SEJPA through the PAYGO method or cash revenue for capital needs.

The PAYGO capital is allocated as follows:

- \$2,696,412 for Wastewater-related improvements
- \$125,000 for Laboratory improvements
- \$150,000 for Ocean Outfall capital reserves

In support of ongoing asset management and system reliability, SEJPA has budgeted \$50,000 in capital funds for investigative and engineering work related to the planned rebuild of a standby pump and the replacement of Pump No. 1 at the Eden Gardens Pump Station, consistent with the pump asset management strategy recommended to the City of Solana Beach. SEJPA has also allocated \$100,000 to advance the design of the generator replacement project at the Olivenhain Pump Station during FY 2026–27. The remaining funding required for full implementation of these projects will be programmed in future budgets.

The table below outlines the PAYGO capital requests for each agency served by SEJPA.

FY 2026-27 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM

Capital Project	Encinitas	Solana Beach	Del Mar	Rancho Santa Fe CSD	Escondido	Recycled Water	Total
Wastewater Capital Projects (2027)	\$ 1,129,925	\$ 1,129,925	\$ 308,161	\$ 128,401	\$ -	\$ -	\$ 2,696,412
Laboratory Remodel	52,381	52,381	14,286	5,952	-	-	125,000
Outfall Ballast Reserve	4,412	4,412	1,176	490	39,510	-	50,000
Escondido Vault Rehabilitation	8,823	8,824	2,353	980	79,020	-	100,000
Eden Gardens Pump 1 Rebuild	-	50,000	-	-	-	-	50,000
Olivenhain Pump Station Upgrade	100,000	-	-	-	-	-	100,000
Recycled Water Projects	-	-	-	-	-	1,320,000	1,320,000
Total	\$ 1,295,541	\$ 1,245,542	\$ 325,976	\$ 135,823	\$ 118,530	\$ 1,320,000	\$ 4,441,412

Debt Service

Total Debt Service for FY 2026-27 is projected at \$2,373,011, reflecting agency scheduled debt service obligations. These amounts are shared proportionally among participating agencies and contribute to improved financial positioning over time. SEJPA's required debt service for the FY 2026-27 Budget is as follows:

DEBT SERVICE

Expense	Adopted	Recommended	Budget	Budget
	Budget	Budget		
	FY 2025-26	FY 2026-27	Change (\$)	Change (%)
Wastewater - 2017 Revenue Bonds	\$ 1,338,075	\$ 1,336,325	\$ (1,750)	-0.1%
Wastewater - San Diego Gas & Electric	53,388	53,388	-	0.0%
Recycled Water - Advanced Water Purification	148,154	148,153	(1)	0.0%
Recycled Water - SFID Pipeline Loan	46,500	45,900	(600)	-1.3%
Recycled Water - Solana Beach Pipeline Loan	10,350	10,350	-	0.0%
Recycled Water - 2023 Recycled Water Loan	779,039	778,895	(144)	100.0%
Total	\$ 2,375,506	\$ 2,373,011	\$ (2,495)	-0.1%

Budget Allocation Basis and Revenues

The cost for wastewater treatment and disposal services for the Member Agencies and other participating agencies is proportionally allocated based on use, indicated by measured flows or level of effort, as appropriate. Flows are averaged over a 3-year period to determine the cost sharing estimate for the subsequent fiscal year. Below is a table showing influent and effluent flow and capacity owned or leased by entity. These values represent the inputs for the allocation of operating and capital costs to each entity.

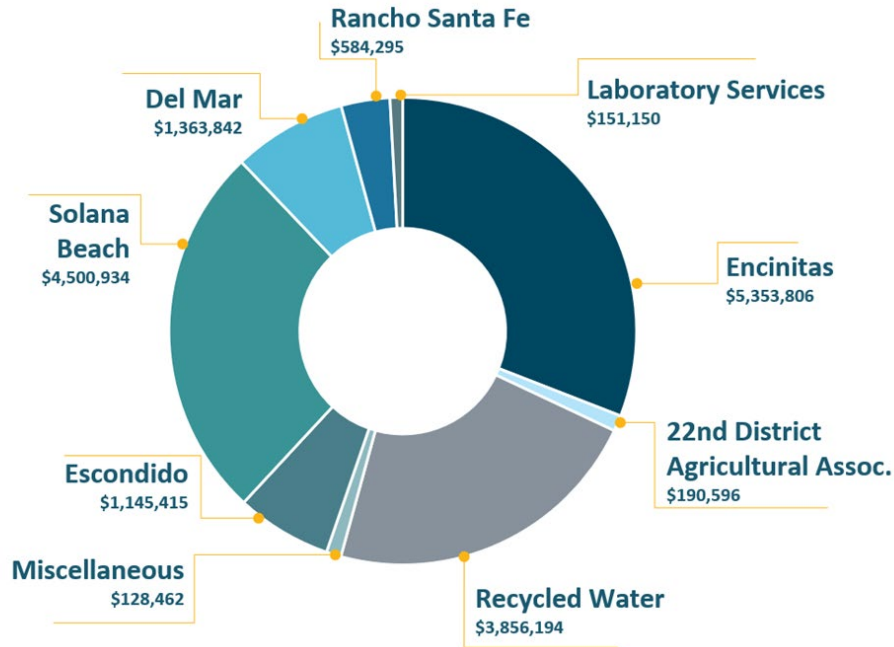
BUDGET ALLOCATION BASIS								
Entity	Influent		Effluent		Wastewater Treatment Capacity		Outfall Capacity	
City of Encinitas	1.342	45.4%	0.750	6.8%	2.200	41.9%	2.250	8.8%
City of Solana Beach	1.022	34.5%	0.537	4.9%	2.200	41.9%	2.250	8.8%
Rancho Santa Fe CSD	0.187	6.3%	0.100	0.9%	0.250	4.8%	0.250	1.0%
City of Del Mar	0.408	13.8%	0.207	1.9%	0.600	11.4%	0.600	2.4%
City of Escondido	-	0.0%	9.407	85.5%	-	0.0%	20.150	79.0%
Total	2.960	100.0%	11.001	100.0%	5.250	100.0%	25.500	100.0%

REVENUE BY ENTITY BASED ON ALLOCATION

Revenue Source	Adopted Budget 2025-26	Recommended Budget 2026-27
City of Encinitas	\$ 4,938,041	\$ 5,353,806
City of Solana Beach	4,070,609	4,500,934
City of Del Mar	1,245,700	1,363,842
22nd District Agricultural Association	192,020	190,596
Rancho Santa Fe CSD	516,613	584,295
City of Escondido	1,130,552	1,145,415
Laboratory Services	136,100	151,150
Recycled Water	3,399,250	3,553,532
T-Mobile Cell Site Lease	34,730	34,730
Other Revenue	67,331	73,844
Interest on Wastewater Operations	26,402	68,437
Interest on Water Reclamation	522,790	302,662
Total Revenue Sources	\$ 16,280,138	\$ 17,323,242

SUMMARY

The FY 2026-27 Recommended Budget consists of \$11,717,007 of operating expenses, \$4,441,412 of capital project appropriations, and \$2,373,011 in debt service payments for a total budget of \$18,521,430. SEJPA receives revenues from seven primary sources, with the three largest customers being the City of Encinitas, the City of Solana Beach, and the Recycled Water Utility, which are expected to provide \$5,353,806, \$4,500,934, and \$3,553,532, respectively. The graph below shows the revenue source allocations for FY 2026-27.



Further information about the FY 2026-27 Recommended Budget is discussed in detail in the budget document, along with information regarding the contribution requirements of the various agencies served by SEJPA. The May 19, 2026 Board Agenda will include a budget discussion item for the Board to publicly discuss any changes or comments on the recommended budget. The final recommended budget will be brought to the June 16, 2026 meeting for consideration of Board approval.

It is therefore recommended that the Board of Directors:

1. Review the Fiscal Year 2026-27 Recommended Budget; and
2. Discuss and take action as appropriate.

Respectfully submitted,

Kevin R. Lang, CPA
Director of Finance and Administration

Attachment:

1. FY 2026-27 San Elijo Joint Powers Authority Recommended Budget

SAN ELIJO

JOINT POWERS AUTHORITY



RECOMMENDED ANNUAL BUDGET

2026 - 2027



SAN ELIJO | JOINT POWERS
AUTHORITY

SAN ELIJO JOINT POWERS AUTHORITY



Celebrating 61 years of service



Creating lasting water solutions for our communities & environment



Delivering responsible & reliable service



Promoting opportunities for our communities

Mission

To serve our communities by providing safe and reliable recycled water and wastewater services in order to protect the environment and public health.

Vision

We pursue innovative practices to produce clean water in an environmentally, socially, and fiscally responsible manner.

As an organization, the San Elijo Joint Powers Authority values:

HUMAN VALUE	PUBLIC TRUST	SAFETY	VALUE	LOYALTY
Provide equal opportunity for all employees to succeed and grow professionally and personally.	Honor and promote public confidence through transparency, personal character, and the highest level of professional behavior.	Ensure individual safety and the safety of co-workers and the public, without compromise.	Provide superior service to the community in a safe, reliable, and cost-effective manner.	Faithfully and reliably promote the best interests of the agency and fellow employees.
COURTESY	RESPONSIBILITY	HONESTY & INTEGRITY	COMMUNITY	
Be respectful, considerate, aware, and caring.	Be accountable for one's conduct and actions.	Be truthful and factual in upholding the values and ethics of the agency.	Demonstrate leadership and stewardship in serving the community and protecting the environment.	

SAN ELIJO JOINT POWERS AUTHORITY

RECOMMENDED ANNUAL BUDGET FISCAL YEAR 2026-27

BOARD OF DIRECTORS

LUKE SHAFFER, ENCINITAS COUNCIL MEMBER, CHAIRPERSON
DAVID ZITO, SOLANA BEACH COUNCIL MEMBER, VICE CHAIR
JIM O'HARA, ENCINITAS COUNCIL MEMBER, MEMBER
KRISTI BECKER, SOLANA BEACH COUNCIL MEMBER, MEMBER

MANAGEMENT

MICHAEL T. THORNTON, P.E., GENERAL MANAGER
THOMAS C. FALK, P.E., PMP, DEPUTY GENERAL MANAGER
CHRISTOPHER A. TREES, P.E., DIRECTOR OF OPERATIONS
KEVIN R. LANG, CPA, DIRECTOR OF FINANCE AND ADMINISTRATION

MEMBER AGENCIES

CITY OF ENCINITAS
CITY OF SOLANA BEACH

2695 Manchester Avenue
Cardiff-by-the Sea, CA 92007

www.sejpa.org

TABLE OF CONTENTS

TRANSMITTAL LETTER > PG. 5

OUR HISTORY AT A GLANCE > PG. 8

Our History at a Glance	Pg. 8
Industry Leadership	Pg. 9
Fund Summary	Pg. 10

REVENUE SUMMARY > PG. 11

REVENUE DETAIL > PG. 14

City of Encinitas	Pg. 14
City of Solana Beach	Pg. 14
City of Del Mar	Pg. 15
22nd District Agricultural Association (Del Mar Fairgrounds)	Pg. 15
Rancho Santa Fe Community Services District	Pg. 15
City of Escondido	Pg. 16
Laboratory Services	Pg. 16
Recycled Water	Pg. 16

OPERATING EXPENSE SUMMARY > PG. 17

OPERATING EXPENSE BY PROGRAM > PG. 21

Wastewater Treatment	Pg. 21
Laboratory Services	Pg. 24

Cost Detail by Program (Continued)

Ocean Outfall	Pg. 26
Cardiff Sanitary Division Pump Stations	Pg. 29
Encinitas Sanitary Division Pump Station	Pg. 31
City of Encinitas Urban and Stormwater Services	Pg. 33
City of Solana Beach Pump Stations	Pg. 35
City of Solana Beach Generator Maintenance Services	Pg. 38
Del Mar Services	Pg. 40
22nd District Agricultural Association (Del Mar Fairgrounds)	Pg. 42
Leucadia Wastewater District	Pg. 44
Technical Support Services	Pg. 44
Recycled Water	Pg. 46

CAPITAL PROGRAMS > PG. 50

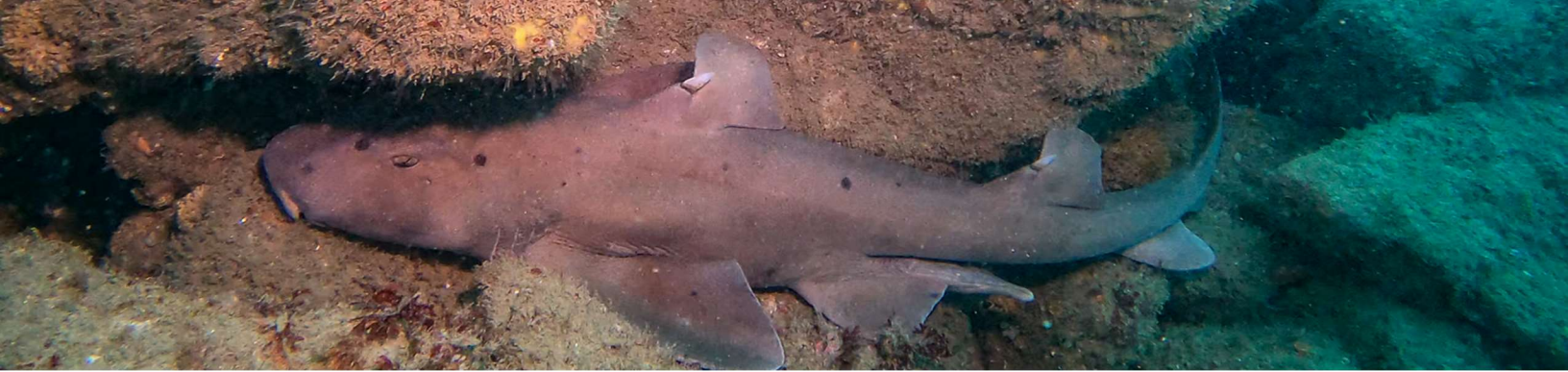
Capital Improvement Project Overview	Pg. 50
Capital Program Funding Summary	Pg. 50
Appropriation Summary	Pg. 52
Wastewater Treatment	Pg. 52
Laboratory Services	Pg. 53
Ocean Outfall Project	Pg. 53
Cardiff Pump Station	Pg. 54
Encinitas Sanitary Division Project	Pg. 55
Solana Beach Pump Station Project	Pg. 55
Recycled Water	Pg. 56

DEBT SERVICE > PG. 60

Wastewater Treatment Debt Service	Pg. 60
Recycled Water Debt Service	Pg. 61
Debt Service Summary	Pg. 62

CLASSIFICATION AND SALARY SCHEDULE > PG. 63

ORGANIZATIONAL CHART > PG. 64



TRANSMITTAL LETTER

Honorable Chairperson and Members of the Board of Directors:

I am pleased to present SEJPA’s FY 2026–27 Recommended Budget. As the Agency transitions leadership, our focus remains unchanged—delivering reliable service and protecting the environment through strong fiscal discipline, regional collaboration, and continued investment in our infrastructure. This budget reflects our commitment to responsibly sustaining our facilities, investing in our capital program and workforce, and advancing a culture of stewardship that supports long-term performance and high-quality service to the communities we serve.



Working Toward a Sustainable Future. As we strive for a sustainable future, our capital program prioritizes maintaining infrastructure reliability and improving system performance. The San Elijo Water Campus generates approximately 25% of its electrical power through photovoltaic solar production and produces more than 500 million gallons of recycled water annually for irrigation and industrial uses serving the cities of Encinitas, Solana Beach, and Del Mar, as well as portions of Rancho Santa Fe.



Exceptional Water Treatment. We are dedicated to providing exceptional water quality. Monitoring studies conducted in 2025 demonstrate that our average removal rates for carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) were outstanding, at approximately 98.7% and 98.5%, respectively. Our performance continues to meet all NPDES Ocean Discharge Permit requirements, reflecting our commitment to protecting public health and the environment.



Achieving Highest Levels of Safety. Safety remains a top priority. We take pride in maintaining a safe work environment through proactive training, low-frequency/high-risk safety reviews, site inspections, and ongoing attention to workplace hazards. These efforts support strong safety performance, reduced risk exposure for our team, and continued achievement of no missed workdays due to injuries over the past 26 years.



Investing in Our Community and Workforce. We are committed to preparing the next generation of water leaders through our internship and vocational training programs, which have supported more than 30 students in recent years and resulted in multiple full-time hires. We have also prioritized employee development, competitive compensation, safe and reliable facilities, and responsible resource management, reinforcing SEJPA as an employer of choice.



Building Valuable Partnerships. SEJPA continues to be a model of inter-agency collaboration. Through strong partnerships with our member agencies, water district partners, and regional organizations, we deliver high-quality, cost-effective services while maximizing regional benefits and long-term value. These partnerships have also supported significant regional investment, including more than \$30 million in grant funding to advance water reuse projects in North San Diego County.

OPERATING BUDGET OVERVIEW

The SEJPA budget is organized into 12 operational programs.

For FY 2026–27, total operating costs are projected at \$11,717,007 representing a 4.6% increase over the prior year. This increase is primarily driven by higher personnel costs to support a skilled and reliable workforce, expenses associated with treating wastewater generated during the wet season, and regulatory and infrastructure-related investments to ensure continued system reliability.

Program	Adopted Budget 2025-26	Recommended Budget 2026-27	Budget Change	% Change
Wastewater Treatment	\$ 4,551,366	\$ 4,851,505	\$ 300,139	6.6%
Laboratory Services	1,156,952	1,205,517	48,565	4.2%
Ocean Outfall	1,156,141	1,200,924	44,783	3.9%
Cardiff Sanitary Division Pump Stations	443,583	441,831	(1,753)	-0.4%
Encinitas Sanitary Division Pump Station	203,637	211,476	7,839	3.8%
City of Encinitas Urban and Stormwater Services	66,466	71,544	5,078	7.6%
City of Solana Beach Pump Stations	558,839	576,564	17,725	3.2%
City of Solana Beach Generator Maintenance Services	17,483	18,499	1,016	5.8%
City of Del Mar Pump Station	104,780	108,922	4,142	4.0%
22nd District Agricultural Association (Del Mar Fairgrounds)	192,020	190,596	(1,424)	-0.7%
Leucadia WD Technical Support Services	29,324	33,335	4,011	13.7%
	<u>\$ 8,480,591</u>	<u>\$ 8,910,713</u>	<u>\$ 430,122</u>	<u>5.1%</u>
Recycled Water	2,724,060	2,806,295	82,235	3.0%
Total Operating Expenses	<u>\$ 11,204,651</u>	<u>\$ 11,717,007</u>	<u>\$ 512,357</u>	<u>4.6%</u>

DEBT SERVICE

Total Debt Service for FY 2026-27 is projected at \$2,373,011, reflecting agency scheduled debt service obligations. These amounts are shared proportionally among participating agencies and contribute to improved financial positioning over time.

CAPITAL BUDGET OVERVIEW

The Capital Improvement Program (CIP) is designed to support environmental protection, permit compliance, safety, and reliability. The FY 2026–27 CIP includes approximately \$4.5 million in project appropriations, continuing a multi-year strategy focused on replacing aging infrastructure, enhancing resource recovery, and improving system performance at the San Elijo Water Campus and our remote facilities.

CLOSING

As I present my final budget transmittal, I do so with appreciation for the opportunity to serve SEJPA and the communities we support. Over the past 25 years, the Agency has built a strong foundation grounded in operational excellence, fiscal responsibility, and public trust.

Looking ahead, I am confident in the Agency's continued success under Tom Falk's leadership. Tom's 25 years of engineering experience, operational acumen, and demonstrated commitment to SEJPA's values position him well to guide the next chapter of San Elijo's history.

With this transition, SEJPA remains well-positioned to sustain its high level of service, advance key initiatives, and carry forward sound stewardship of the Agency's people, infrastructure, and public resources.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager



Thomas C. Falk, P.E., PMP
Deputy General Manager

AWARD-WINNING NORTH COUNTY SAN DIEGO WATER CAREER DAY

SEJPA, along with Leucadia Wastewater District and Olivenhain Municipal Water District, hosted the second annual Water Career Day event in October. This innovative program continues to gain local and state recognition, with the 2024 event receiving the 2025 WaterReuse California Outreach & Education Award and the 2025 event earning the 2025 CWEA Community Engagement & Outreach Award. SEJPA looks ahead to the 2026 event, where we will welcome more than 80 high school and college students will be welcome back to introduced to careers in the water industry.





OUR HISTORY AT A GLANCE

Up to the early 1950s, Solana Beach and Cardiff-by-the-Sea relied on privately-owned septic systems for wastewater treatment and disposal. As the communities grew, the Cardiff Sanitation District and the Solana Beach Sanitation District formed to collect, treat, and dispose of wastewater. The districts built independent facilities in the San Elijo Lagoon to provide basic treatment before discharging the effluent directly into the lagoon. Within a decade, authorities determined that water quality in the lagoon was deteriorating, and that additional improved treatment was needed. In 1963, Cardiff Sanitation District and Solana Beach Sanitation District joined hands to form what is now the San Elijo Joint Powers Authority (SEJPA). Established under state law to protect public health and the environment, in 1965 the newly formed entity built the San Elijo water pollution control facility and a 4,000-foot-long ocean outfall.

Since then, SEJPA has evolved, adding ocean disposal services to the City of Escondido (1974) and increasing the outfall length to 1.5 miles offshore, building new treatment (1991) to comply with the Clean Water Act, constructing water recycling infrastructure (2000), adding microfiltration and reverse osmosis treatment (2013) to enhance recycled water quality, providing wastewater treatment to the City of Del Mar (2017), adding clean water services for 22nd District Agricultural Association (2022), and providing operational support services to Leucadia Wastewater District (2022).

As we begin our seventh decade of service, the San Elijo Joint Powers Authority builds on its strong history to guide a bright future, remaining steadfast in our commitment to serve our local communities and protect the water environment through a wide range of clean water programs. Now more than ever, our focus remains on providing high-quality, reliable water treatment and recycling to support a sustainable future for the communities we serve.

SHARING OUR WATER STORY

We love to share our story. During Water Campus tours, students and teachers see the treatment process for wastewater and water recycling. In a typical year, we welcome more than 900 local students and teachers to the campus. To accommodate distance-learning, we produced a virtual tour to expand our water education outreach.

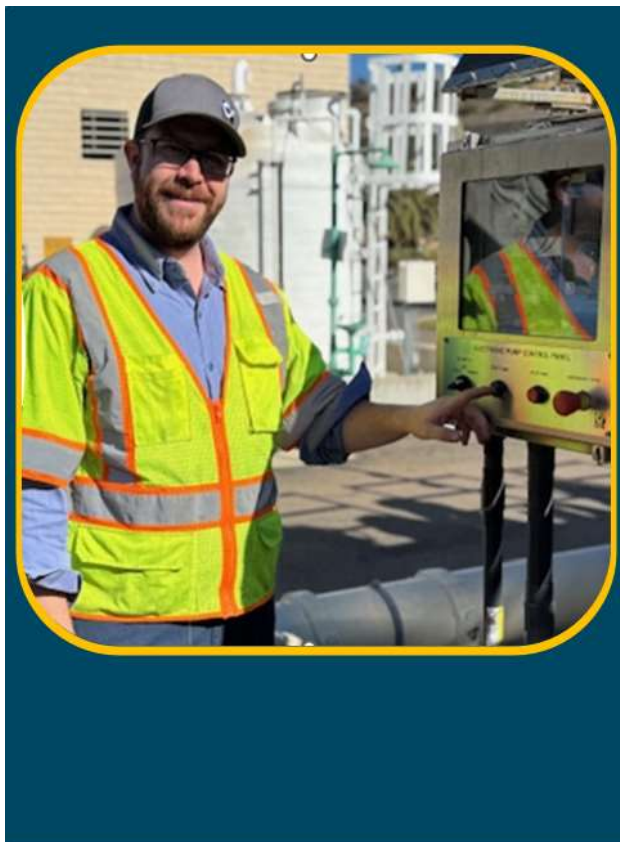




INDUSTRY LEADERSHIP

Most recently in 2024, the San Elijo Joint Powers Authority was recognized by both the California Water Environment Association and the California Sanitation Risk Management Association for its leadership in promoting safe work practices within the industry. Building on our legacy of excellence, our agency has consistently received accolades for innovative treatment applications, efficient utility operations, and exceptional treatment performance. We believe that fostering collaboration and knowledge sharing with our peers is integral to achieving sustained success.

CELEBRATING ACCOMPLISHMENTS



We are proud to support the professional development of our employees. Recent accomplishments include:

CERTIFICATIONS AND DEGREES

Didra Felix

Laboratory Analyst Certification – Grade 2

Evan Fox

Associate of Science Degree – Water Technology

Associate of Science Degree – Wastewater Technology

Wastewater Treatment Plant Operator – Grade 3

Winston Friedly

Electrical and Instrumentation Certification – Grade 2

America Hernandez

Bachelor of Science Degree – Mechanical Engineering

Joshua McTaggart

Associate of Science Degree – Water Technology

Associate of Science Degree – Wastewater Technology

Water Distribution Operator – Grade 2

Javier Perez

Master of Science Degree - Biochemistry

Yani Reyes-Heyer

Bachelor of Science Degree – Business Administration

Dan Verdon

Laboratory Analyst Certification – Grade 3

FUND SUMMARY

The SEJPA budget includes the following categories: Wastewater Services, Wastewater Capital Projects, Recycled Water Services and Capital Projects, and PARS Trust which are presented below.

Wastewater Services Fund supports operating and debt services expenses in Wastewater Treatment, Laboratory Services, Ocean Outfall, Pump Station Operations, and other services programs. Capital expenses for these programs are accounted for under the Wastewater Capital Projects Fund.

The Wastewater Capital Projects Fund supports PayGo projects for all projects under Wastewater Services programs. SEJPA’s FY 2026-27 capital appropriation budget of \$3,121,412 includes \$2,696,412 for Wastewater Treatment projects, \$125,000 for Laboratory projects, \$150,000 for Ocean Outfall projects, and \$150,000 for Pump Station Projects. Please refer to the Capital Programs section for additional details.

Recycled Water Services & Capital Project Fund supports operating, capital, and debt services expenses in the Recycled Water program. FY 2026-27 capital appropriations budget includes \$1,320,000, which will be combined with previous appropriations to fund improvements to treatment system enhancements, valve maintenance and replacements, replacing existing distribution system pumps and motors, and ongoing system asset management. The \$10 million debt revenue is the private placement loan for the above-mentioned projects to smooth cashflow requirements.

The PARS Trust Fund accounts for an irrevocable Section 115 Trust established to serve as a pension rate stabilization program, facilitating the prefunding of employee benefit plan obligations. Although a contribution to the PARS Trust has not been budgeted, as provided by SEJPA’s Board of Directors, unspent budgetary funds may be used to provide funding for the PARS Trust Fund.

FUND SUMMARY						
	Wastewater Services	Wastewater Capital Projects	Recycled Water Services	Recycled Water Capital Projects	PARS Trust	Total
Revenues						
Operating	\$ 8,733,702	\$ -	\$ 3,553,532	\$ -	\$ -	\$ 12,287,234
Capital	-	3,121,412	-	-	-	3,121,412
Debt	1,389,713	-	-	-	-	1,389,713
Other	177,010	149,068	114,715	187,947	75,000	703,740
Total Revenues	\$ 10,300,426	\$ 3,270,480	\$ 3,668,246	\$ 187,947	\$ 75,000	\$ 17,502,099
Expenses						
Operating	\$ 8,910,713	\$ -	\$ 2,806,295	\$ -	\$ -	\$ 11,717,007
Capital	-	2,350,000	-	1,125,000	-	3,475,000
Debt Service	1,389,713	-	983,298	-	-	2,373,011
Total Expenses	\$ 10,300,426	\$ 2,350,000	\$ 3,789,593	\$ 1,125,000	\$ -	\$ 17,565,018
Increase/(Decrease)	\$ -	\$ 920,480	\$ (121,347)	\$ (937,053)	\$ 75,000	\$ (62,920)
Funds Available Beginning of the Year	-	3,011,033	3,689,028	8,455,807	1,097,622	16,253,490
Funds Available End of the Year	\$ -	\$ 3,931,513	\$ 3,567,681	\$ 7,518,755	\$ 1,172,622	\$ 16,190,570

REVENUE SUMMARY

BASIS FOR REVENUE BY SOURCE

SEJPA’s revenue is based on the cost of service and miscellaneous revenue sources. Influent and effluent flow percentages are used to allocate the operating and maintenance costs. Capital costs are allocated to program participants based on owned or leased capacity.

- Influent flow is the basis for Wastewater and Laboratory Services costs.
- Effluent flow is the basis for the Ocean Outfall costs.
- Capacity is the basis for capital appropriations and debt services.

Below is a table of the 3-year average daily influent, effluent, and owned/leased capacity data for each member and leasing agency:

Entity	Influent		Effluent		Wastewater Treatment Capacity		Outfall Capacity	
	MGD	%	MGD	%	MGD	%	MGD	%
City of Encinitas	1.342	45.4%	0.750	6.8%	2.200	41.9%	2.250	8.8%
City of Solana Beach	1.022	34.5%	0.537	4.9%	2.200	41.9%	2.250	8.8%
Rancho Santa Fe CSD	0.187	6.3%	0.100	0.9%	0.250	4.8%	0.250	1.0%
City of Del Mar	0.408	13.8%	0.207	1.9%	0.600	11.4%	0.600	2.4%
City of Escondido	-	0.0%	9.407	85.5%	-	0.0%	20.150	79.0%
Total	2.960	100.0%	11.001	100.0%	5.250	100.0%	25.500	100.0%

The Laboratory Services program provides analytical services to:

- Fairbanks Ranch Community Service District (CSD)
- Rancho Santa Fe CSD
- Santa Fe Valley CSD
- Whispering Palms CSD
- San Ysidro Border Facility

The FY 2026-27 adopted laboratory budget is based on projected service levels. The analytical service revenues may vary based upon the actual number of samples analyzed for our customers.

The Recycled Water Program generates revenue from multiple customer classes with varying levels of service. In September 2025, the Board accepted the 2025 Recycled Water Cost-of-Service Study and approved recycled water rates for a four-year period covering calendar years 2026 through 2029. The approved rate adjustments become effective January 1 of each year. The FY 2026–27 Recommended Budget incorporates the adopted rate increases. A significant change reflected in this budget is the expiration of incentive revenues historically received by the Recycled Water Program from the San Diego County Water Authority (CWA) and the Metropolitan Water District of Southern California (MWD). The program had received these incentives for approximately 25 years; however, the incentive payments ended September 1, 2025.

FY 2025-26 ESTIMATED ACTUAL REVENUE

Across all programs of the San Elijo Joint Powers Authority, total FY 2025-26 estimated revenues are estimated to be \$16,066,296, which is \$213,842 or 1.3% lower than budget.

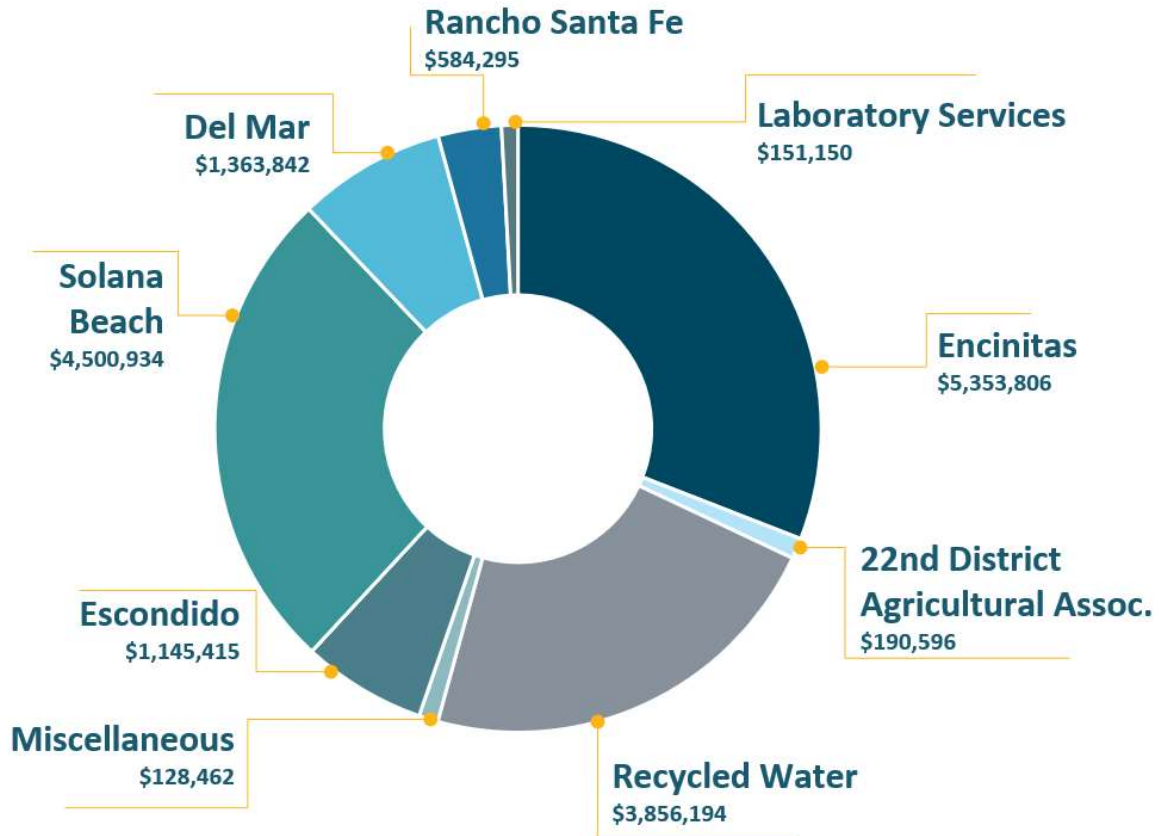
FY 2026-27 RECOMMENDED REVENUE BUDGET

The FY 2026-27 recommended budget includes a total revenue forecast of \$17,323,242, which is \$1,043,105 or a 6.4% increase from the prior fiscal year. Key contributors to year-over-year budget changes include:

- Personnel cost increases of 6.1% across all programs, reflecting continued efforts to attract and retain a high-quality workforce in a competitive labor market. The year-over-year increase also accounts for rising benefit and pension obligations.
- Increased maintenance services costs of approximately \$62,000 for cleaning one of the three digesters. SEJPA targets cleaning and inspection of each tank every five years, to ensure operational performance and maintain assets in this aggressive environment.
- Engineering and professional services to support wastewater and recycled water treatment improvements, along with specialized SCADA consulting, to enhance ongoing operations and prepare for planned capital improvements in the coming years.
- Increase in wastewater capital appropriations to collect additional PayGo funding for upcoming capital needs expected to be identified during the 2025 Facility Plan, which will outline capital needs for the next decade to address state of good repair projects to support SEJPA's aging infrastructure.
- Recycled water rates for the period July 1, 2026, through December 31, 2026, are set at the approved rate of \$2,185 per acre-foot. Consistent with the adopted Study, a 10% rate increase will take effect January 1, 2027, resulting in a rate of \$2,403 per acre-foot for the period January 1, 2027, through June 30, 2027.
- Scheduled increase in recycled water purchase volume by the Encinitas Ranch Golf Authority.

Below is a summary of revenue sources shown in both table and chart format to illustrate the revenue diversity among the agencies we serve.

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
City of Encinitas	\$ 4,787,939	\$ 4,622,870	\$ 4,856,481	\$ 4,938,041	\$ 5,353,806
City of Solana Beach	3,433,547	3,579,851	4,030,964	4,070,609	4,500,934
City of Del Mar	1,021,804	1,076,643	1,228,935	1,245,700	1,363,842
22nd District Agricultural Association	168,356	166,151	181,920	192,020	190,596
Rancho Santa Fe CSD	462,921	446,866	509,411	516,613	584,295
City of Escondido	911,963	981,482	1,108,951	1,130,552	1,145,415
Laboratory Services	124,796	131,751	136,334	136,100	151,150
Recycled Water	3,198,229	3,795,539	3,377,721	3,399,250	3,553,532
T-Mobile Cell Site Lease	28,933	33,718	34,730	34,730	34,730
Other Revenue	60,022	31,497	68,984	67,331	73,844
Interest on Wastewater Operations	88,431	52,543	96,355	26,402	68,437
Interest on Water Reclamation	202,779	561,885	435,510	522,790	302,662
Total Revenue Sources	\$ 14,489,720	\$ 15,480,796	\$ 16,066,296	\$ 16,280,138	\$ 17,323,242



REVENUE DETAIL

CITY OF ENCINITAS – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Wastewater Treatment	\$ 1,886,556	\$ 1,949,100	\$ 2,025,073	\$ 2,069,842	\$ 2,200,659
RSF CSD Contribution for 2017 Revenue Bonds	(31,861)	(31,861)	(31,871)	(31,871)	(31,817)
Del Mar Contribution for 2017 Revenue Bonds	(76,467)	(76,467)	(76,490)	(76,490)	(76,361)
Del Mar Wastewater Treatment Credit	30,000	30,000	30,000	30,000	30,000
T-Mobile Cell Tower Income	(16,368)	(17,365)	(17,365)	(17,365)	(17,365)
Total Wastewater Revenue	<u>\$ 1,791,859</u>	<u>\$ 1,853,406</u>	<u>\$ 1,929,347</u>	<u>\$ 1,974,117</u>	<u>\$ 2,105,116</u>
Laboratory Services	388,077	425,137	456,152	464,257	478,264
Ocean Outfall	62,430	57,291	65,513	66,942	81,871
Cardiff Sanitary Division Pump Stations	358,477	427,413	418,822	443,583	441,831
Encinitas Sanitary Division Pump Station	211,035	196,579	203,215	203,638	211,477
Encinitas Urban and Stormwater Services	59,530	60,178	64,395	66,467	71,545
2017 Revenue Bonds	669,088	669,288	669,038	669,038	668,163
Capital Projects - Wastewater	572,444	604,578	950,000	950,000	1,195,541
Capital Projects - Cardiff Sanitary Division Pump Stations	75,000	125,000	55,000	55,000	100,000
Capital Projects - Encinitas Sanitary Division Pump Stations	600,000	204,000	45,000	45,000	-
Total Revenue	<u>\$ 4,787,939</u>	<u>\$ 4,622,870</u>	<u>\$ 4,856,481</u>	<u>\$ 4,938,041</u>	<u>\$ 5,353,806</u>

CITY OF SOLANA BEACH – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Wastewater Treatment	\$ 1,420,946	\$ 1,479,687	\$ 1,543,978	\$ 1,567,764	\$ 1,664,992
RSF CSD Contribution for 2017 Revenue Bonds	(31,861)	(31,861)	(31,871)	(31,871)	(31,817)
Del Mar Contribution for 2017 Revenue Bonds	(76,467)	(76,467)	(76,490)	(76,490)	(76,361)
Del Mar Wastewater Treatment Credit	30,000	30,000	30,000	30,000	30,000
T-Mobile Cell Tower Income	(16,368)	(16,368)	(17,365)	(17,365)	(17,365)
Total Wastewater Revenue	<u>\$ 1,326,250</u>	<u>\$ 1,384,990</u>	<u>\$ 1,448,253</u>	<u>\$ 1,472,038</u>	<u>\$ 1,569,449</u>
Laboratory Services	294,832	324,138	347,784	353,964	364,098
Ocean Outfall	46,513	42,147	48,196	49,247	58,620
Solana Beach Pump Stations	497,930	496,131	537,224	545,503	562,879
Solana Beach Urban and Stormwater Services	15,261	14,612	13,168	13,336	13,685
Solana Beach Generator Maintenance Services	11,230	17,967	17,301	17,483	18,499
2017 Revenue Bonds	669,088	669,288	669,038	669,038	668,163
Capital Projects - Wastewater	572,444	604,578	950,000	950,000	1,195,542
Capital Projects - Pump Stations	-	26,000	-	-	50,000
Total Revenue	<u>\$ 3,433,547</u>	<u>\$ 3,579,851</u>	<u>\$ 4,030,964</u>	<u>\$ 4,070,609</u>	<u>\$ 4,500,934</u>

CITY OF DEL MAR – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Wastewater Treatment	\$ 572,039	\$ 573,926	\$ 615,354	\$ 628,958	\$ 668,369
Laboratory Services	118,110	129,185	138,610	141,073	145,255
Ocean Outfall	17,978	16,238	18,569	18,974	22,596
Del Mar Wastewater Treatment Credit*	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)
Del Mar Pump Station	64,676	74,554	104,487	104,780	108,922
2017 Revenue Bonds	152,934	152,934	152,980	152,980	152,723
Capital Projects - Wastewater	156,066	164,806	258,935	258,935	325,976
Capital Projects - Pump Stations	-	25,000	-	-	-
Total Revenue	\$ 1,021,804	\$ 1,076,643	\$ 1,228,935	\$ 1,245,700	\$ 1,363,842

*Estimated to end in 2036

22ND DISTRICT AGRICULTURAL ASSOCIATION (DEL MAR FAIRGROUNDS) – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Del Mar Fairgrounds	\$ 168,356	\$ 166,151	\$ 181,920	\$ 192,020	\$ 190,596
Total Revenue	\$ 168,356	\$ 166,151	\$ 181,920	\$ 192,020	\$ 190,596

RANCHO SANTA FE COMMUNITY SERVICES DISTRICT – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Wastewater Treatment	\$ 269,532	\$ 250,441	\$ 268,518	\$ 274,454	\$ 307,137
Laboratory Services	55,651	56,372	60,484	61,559	66,749
Ocean Outfall	8,989	7,663	8,763	8,954	10,951
2017 Revenue Bonds	63,723	63,723	63,742	63,742	63,635
Capital Projects	65,026	68,668	107,905	107,905	135,824
Total Revenue	\$ 462,921	\$ 446,866	\$ 509,411	\$ 516,613	\$ 584,295



PROMOTING SUSTAINABILITY

As California faces cyclical droughts, local supplies of recycled water are more important than ever. In Cardiff, Ada Harris Elementary School saves money and conserves natural resources by using recycled water.

CITY OF ESCONDIDO – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Ocean Outfall	\$ 832,943	\$ 866,114	\$ 990,422	\$ 1,012,023	\$ 1,026,885
Capital Projects	79,020	115,369	118,530	118,530	118,530
Total Revenue	<u>\$ 911,963</u>	<u>\$ 981,482</u>	<u>\$ 1,108,951</u>	<u>\$ 1,130,552</u>	<u>\$ 1,145,415</u>

LABORATORY SERVICES – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Fairbanks Ranch	\$ 19,553	\$ 23,508	\$ 27,106	\$ 23,200	\$ 25,850
Rancho Santa Fe CSD	22,879	26,228	29,948	27,200	30,550
Santa Fe Valley	38,659	34,577	33,411	37,000	40,400
Whispering Palms	22,426	27,626	30,608	28,300	32,150
San Ysidro Boarder Patrol Facility	21,279	19,812	15,261	20,400	22,200
Total Revenue	<u>\$ 124,796</u>	<u>\$ 131,751</u>	<u>\$ 136,334</u>	<u>\$ 136,100</u>	<u>\$ 151,150</u>

RECYCLED WATER – REVENUE DETAIL

Revenue Source	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Santa Fe Irrigation District	\$ 900,693	\$ 1,150,793	\$ 1,195,342	\$ 1,195,342	\$ 1,333,497
San Dieguito Water District	723,830	783,175	803,244	873,440	973,954
Del Mar Fairgrounds	166,965	159,730	153,775	153,775	170,669
Encinitas Ranch Golf Authority	327,504	412,936	441,734	441,734	472,379
Olivenhain Municipal Water District	379,937	568,905	549,626	528,985	603,032
Total Customers	<u>\$ 2,498,929</u>	<u>\$ 3,075,539</u>	<u>\$ 3,143,721</u>	<u>\$ 3,193,275</u>	<u>\$ 3,553,532</u>
MWD/CWA Incentives*	699,300	720,000	234,000	205,975	-
Total Revenue	<u>\$ 3,198,229</u>	<u>\$ 3,795,539</u>	<u>\$ 3,377,721</u>	<u>\$ 3,399,250</u>	<u>\$ 3,553,532</u>

* - Incentive Revenues from Metropolitan Water District (MWD) and San Diego County Water Authority (CWA) ended in August 2025.

RECYCLED WATER NET REVENUE

Net Revenue over (under) Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Operating Revenue	\$ 3,198,229	\$ 3,795,539	\$ 3,377,721	\$ 3,399,250	\$ 3,553,532
Interest on Water Reclamation	202,779	561,885	435,510	522,790	302,662
Operating Expense	(2,433,318)	(2,594,387)	(2,655,611)	(2,724,060)	(2,806,295)
Debt Service	(964,069)	(981,641)	(984,043)	(984,043)	(983,298)
Net Recycled Water Revenue	<u>\$ 3,621</u>	<u>\$ 781,396</u>	<u>\$ 173,577</u>	<u>\$ 213,938</u>	<u>\$ 66,601</u>

OPERATING EXPENSE SUMMARY

SEJPA owns and operates the San Elijo Water Campus, San Elijo Recycled Water Utility and is a co-owner of the San Elijo Ocean Outfall. SEJPA also manages several related service programs to support the cities of Encinitas, Solana Beach, and Del Mar, as well as other local government agencies. Operational programs include:

- Wastewater Treatment
- Laboratory Services
- Ocean Outfall
- Cardiff Sanitary Division Pump Stations
- Encinitas Sanitary Division Pump Station
- City of Encinitas Urban & Stormwater Services
- City of Solana Beach Pump Stations
- City of Solana Beach Generator Services
- City of Del Mar Pump Station
- 22nd District Agricultural Association (Del Mar Fairgrounds)
- Leucadia Wastewater District (LWD) Technical Support Services
- Recycled Water

In providing these services, SEJPA seeks to accomplish its mission in an environmentally, socially, and fiscally responsible manner. Except for the Recycled Water program, each of the above programs is funded by the customer base that is served, and cost allocations are applied based on actual flows treated or level of effort provided. The Recycled Water Program is funded by water sales, grants, and incentive programs.

STAFF ALLOCATION

Budgeting for staff time is based on estimates of actual time required by each program. Below is a table showing the anticipated percentages of direct labor hours for each program in FY 2026-27.

Program	Adopted Staffing Allocation for FY 2026-27
Wastewater Treatment	34.2%
Recycled Water	17.6%
Laboratory Services	15.4%
Ocean Outfall	11.2%
Capital Programs	7.0%
City of Solana Beach Pump Stations	4.6%
Cardiff Sanitary Division Pump Stations	3.7%
Del Mar Fairgrounds	2.4%
Encinitas Sanitary Division Pump Stations	1.7%
City of Del Mar Pump Station	0.9%
City of Encinitas Urban & Stormwater Services	0.7%
Leucadia WD Technical Support Services	0.4%
Solana Beach Generator Services	0.1%
Total	100.0%

FY 2025-26 ESTIMATED ACTUAL EXPENSE – ALL PROGRAMS

Total cash funding requirements for operations are projected to finish the fiscal year \$185,212 or 1.7% under budget, with all 12 programs anticipated to close the year under budget.

Requested wastewater capital contributions from participating agencies remain unchanged from the Adopted FY 2025–26 budget, however recycled water capital project cash expenditures are projected to exceed the adopted budget. The increase in recycled water capital spending is being fully offset using funding made available through the reprioritization of other planned projects, resulting in no immediate net cash impact.

Debt service costs are projected to be on budget, and requested debt service contributions from program participants are also consistent with the adopted budget.

FY 2026-27 ADOPTED BUDGET – ALL PROGRAMS

The total FY 2026-27 recommended budget is \$18,531,430 including an \$11,717,007 operating budget, \$4,441,412 capital appropriations, and \$2,373,011 debt service. The operating budget has increased by \$512,357 or 4.6% from the prior year. The capital appropriations are for projects listed in the Capital Program section of this budget book and represent the second-year funding requirements of a three-year capital plan. The debt service budget will remain similar to the prior year’s budget.

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 4,643,946	\$ 5,531,620	\$ 5,713,178	\$ 5,740,026	\$ 6,091,960
Supplies and Services	5,166,520	4,941,487	5,306,260	5,240,195	5,412,617
Capital Outlay	130,185	-	-	-	-
Contingency	-	-	-	224,430	212,430
Total Operating Expense	<u>\$ 9,940,651</u>	<u>\$ 10,473,107</u>	<u>\$ 11,019,438</u>	<u>\$ 11,204,651</u>	<u>\$ 11,717,007</u>
Capital Appropriations	2,120,000	3,666,000	3,941,368	3,941,368	4,441,412
Total Operating and Capital Appropriations	<u>\$ 12,060,651</u>	<u>\$ 14,139,107</u>	<u>\$ 14,960,806</u>	<u>\$ 15,146,019</u>	<u>\$ 16,158,419</u>
Debt Service					
2017 Revenue Bonds	1,338,175	\$ 1,338,575	\$ 1,338,075	\$ 1,338,075	\$ 1,336,325
SDG&E Turbo Blower Loan	53,388	53,388	53,388	53,388	53,388
2023 Recycled Water Loan	778,982	778,497	779,039	779,039	778,895
Advanced Water Purification	148,153	148,154	148,154	148,154	148,153
SFID Pipeline Loan	31,134	46,980	46,500	46,500	45,900
Solana Beach Pipeline Loan	5,800	8,010	10,350	10,350	10,350
Total Debt Service	<u>\$ 2,355,632</u>	<u>\$ 2,373,604</u>	<u>\$ 2,375,506</u>	<u>\$ 2,375,506</u>	<u>\$ 2,373,011</u>
Total Expenses	<u>\$ 14,416,284</u>	<u>\$ 16,512,711</u>	<u>\$ 17,336,312</u>	<u>\$ 17,521,525</u>	<u>\$ 18,531,430</u>



BUILDING PARTNERSHIPS

Good neighbors make good partners. Across from the Water Campus, the Nature Collective and the County of San Diego manage the 800-acre San Elijo Lagoon Ecological Reserve. We share their commitment to protect the lagoon and ocean environments and are proud to be their partner in conservation and education.

OPERATING EXPENSE DETAIL – ALL PROGRAMS

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 3,240,145	\$ 3,724,515	\$ 3,821,654	\$ 3,882,491	\$ 4,084,698
Medicare Tax	47,049	52,974	58,451	58,450	60,839
State Unemployment Tax	4,957	5,561	3,933	3,956	3,873
Standby Pay	33,599	32,536	33,702	33,697	38,686
Overtime Pay	39,995	43,952	53,633	54,670	58,991
Dental/Vision	35,312	41,768	47,702	43,579	48,865
Employee Assistance Program	968	2,265	1,995	2,001	2,000
Life Insurance/Disability	25,206	32,216	40,960	35,432	39,563
Workers Comp. Insurance	54,621	54,326	75,778	49,828	70,765
Medical Insurance - Pers	435,524	574,656	581,640	628,806	674,194
Retirement Plan - CalPERS & PARS Trust	594,849	812,461	810,803	771,050	819,713
Deferred Comp-employer	110,138	127,943	152,935	152,357	161,438
Uniforms - Boots	4,156	4,305	8,069	8,099	7,875
Payroll Processing Fees	15,512	19,229	18,966	12,652	17,670
Other Personnel Costs	1,914	2,915	2,956	2,958	2,790
	\$ 4,643,946	\$ 5,531,620	\$ 5,713,178	\$ 5,740,026	\$ 6,091,960
Supplies and Services					
Advertising	\$ 7,202	\$ 2,188	\$ 2,738	\$ 4,655	\$ 4,655
Bank Service Charges	5,463	6,799	8,297	8,300	8,300
Board Expense	25,095	7,160	7,301	7,300	7,300
Dues & Memberships	34,121	47,758	48,807	32,136	49,968
Equipment Rental/Lease	14,059	9,189	12,013	12,000	12,000
Fees - Disposal	14,963	-	5,367	1,000	1,000
Fees - Permits	86,475	118,017	106,220	98,050	107,942
Fines	-	-	350	-	-
Fuel	24,262	20,550	22,980	20,938	24,468
Insurance - Liability	44,393	47,568	59,473	59,472	63,632
Insurance - Auto	2,751	2,777	2,700	4,042	4,042
Insurance - Property	123,620	134,587	144,032	143,998	165,637
Licenses	80,714	101,010	139,166	139,149	146,121
Minor Equip - Shop & Field	35,350	28,807	44,229	39,725	39,959
Miscellaneous	-	-	3,003	3,003	3,003
Postage/Shipping	4,257	4,292	6,552	5,291	6,549
Preemployment Screening	1,898	381	1,502	1,503	1,500
Printing	2,428	1,634	3,027	1,992	1,992
Rent	94,397	135,522	116,905	116,918	120,293
Repair Parts Expense	470,963	378,448	426,115	336,345	374,965
Seminars/Education	11,578	11,520	23,861	16,310	23,857
Services - Accounting	76,708	32,850	49,503	50,499	68,833
Services - Sediment Disposal	50,208	26,328	41,373	44,805	44,805
Services - Alarm	8,540	17,254	11,000	12,352	12,350
Services - Biosolids Hauling	242,603	233,272	221,760	264,464	246,327

Operating expense detail continued on next page.

Operating Expense Detail (Continued)

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Services - Engineering	\$ 80,845	\$ 53,147	\$ 141,002	\$ 207,000	\$ 177,000
Services - Fire Control	-	-	4,004	4,000	4,000
Services - Grease & Scum	17,857	23,614	27,031	17,808	23,614
Services - Grit & Screenings	17,407	14,135	27,049	30,050	30,050
Services - Janitorial	55,546	51,214	52,800	52,800	54,384
Services - Laboratory	60,790	53,970	61,392	57,401	59,207
Services - Landscape	87,875	92,096	80,009	80,006	80,010
Services - Legal	73,028	59,127	78,970	78,970	78,970
Services - Lobbying	14,625	26,000	-	24,000	-
Services - Maintenance	269,759	237,904	253,187	238,400	334,600
Services - Medical	4,670	2,279	6,644	6,625	6,649
Services - Other	42,755	14,820	1,624	1,626	1,626
Services - Professional	222,077	164,465	223,002	245,000	247,400
Services - Temp	212,985	118,083	126,240	86,683	96,268
Services - IT/GIS Support	93,940	90,302	87,843	87,844	90,568
Services - Contractors	94,655	90,013	116,867	111,870	111,870
Services - Testing	-	-	1,001	1,001	1,001
Services - Uniforms	9,413	12,501	14,328	10,988	14,756
Subscription	1,524	442	1,199	1,197	1,196
Subsistence - Meals	7,252	8,899	9,083	7,189	9,535
Subsistence - Travel/Rm & Bd	12,697	4,610	17,423	16,015	16,018
Supplies - Chem - Ferric Chloride	203,158	158,270	180,706	146,415	180,171
Supplies - Chem - Odor (Calcium Nitrate)	164,276	89,816	72,294	97,497	76,742
Supplies - Chem - Polymer	68,051	159,541	108,298	129,300	101,112
Supplies - Chem - Sodium Hypochlorite	142,436	224,050	228,669	229,302	186,511
Supplies - Chemicals	113,514	81,891	87,551	80,938	76,470
Supplies - IT Equipment	-	25,774	24,053	24,051	24,054
Supplies - Janitorial	4,390	3,547	3,985	5,000	5,000
Supplies - Lab	179,677	168,614	180,264	180,258	180,263
Supplies - Office	39,398	19,333	33,407	15,002	15,005
Supplies - Safety	20,510	28,107	28,708	23,837	23,835
Supplies - Shop & Field	55,182	37,651	46,759	46,742	46,761
Training	14,792	15,315	16,590	16,602	16,603
Training - Safety	5,127	4,875	10,623	10,621	10,621
Utilities - Gas & Electric	1,045,671	1,099,793	1,122,724	1,135,923	1,176,099
Utilities - Internet	11,783	25,853	27,982	26,003	27,982
Utilities - Telephone	38,916	50,205	43,017	39,492	43,015
Utilities - Trash	5,867	6,710	6,278	6,011	6,278
Utilities - Water	43,019	61,827	50,276	50,280	50,280
Utilities - Water (Suppl.)	29,442	19,186	22,361	24,429	24,429
Utilities - Solar Power	129,670	141,746	133,910	133,903	133,903
Vehicle Maintenance	9,895	33,852	38,834	27,867	29,263
	<u>\$ 5,166,520</u>	<u>\$ 4,941,487</u>	<u>\$ 5,306,260</u>	<u>\$ 5,240,195</u>	<u>\$ 5,412,617</u>
Capital Outlay	\$ 130,185	\$ -	\$ -	\$ -	\$ -
Contingency	-	-	-	224,430	212,430
Total Operating Expense	<u>\$ 9,940,651</u>	<u>\$ 10,473,107</u>	<u>\$ 11,019,438</u>	<u>\$ 11,204,651</u>	<u>\$ 11,717,007</u>

OPERATING EXPENSE BY PROGRAM

WASTEWATER TREATMENT

PROGRAM DESCRIPTION

Wastewater Treatment is the primary cost center for operation and maintenance activities at the San Elijo Water Campus. Activities currently include full secondary wastewater treatment for the cities of Encinitas, Solana Beach, and Del Mar, as well as the Rancho Santa Fe Community Services District, with the effluent being recycled or disposed to the ocean. Wastewater biosolids are treated and dewatered, then hauled by contractors to a privately-operated land application site in Arizona for beneficial reuse.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

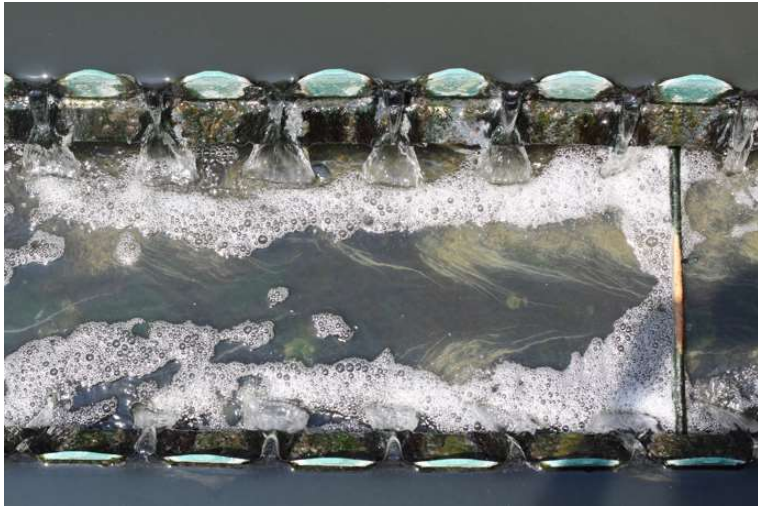
Actual operating expenses for the Wastewater Treatment program are expected to be under budget by \$28,219 or 0.3%. Personnel costs were basically flat; however, supplies and services are expected to be over budget by \$43,824, offset with available contingency of \$76,000.

FY 2026-27 RECOMMENDED EXPENSE BUDGET

The total FY 2026-27 recommended budget is \$8,937,630 including a \$4,851,505 operating budget, \$2,696,412 capital appropriations, and \$1,389,713 debt service. The operating budget is \$300,139 or 6.6% above the prior year’s budget. Personnel expenses are planned to increase by \$148,324 or 6.9%, reflecting continued efforts to attract and retain a high-quality workforce in a competitive labor market. The year-over-year increase also accounts for rising benefit and pension obligations. Supplies and Services are budgeted to increase by \$151,815 or 6.6% with increases in maintenance services due to higher digester cleaning costs and expanded engineering, professional, and SCADA services to support treatment efficiencies, and offset by savings in chemicals and biosolids hauling. The Contingency budget is set at \$76,000, consistent with last year’s funding level.

Wastewater Treatment Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 1,761,544	\$ 2,096,948	\$ 2,165,611	\$ 2,161,654	\$ 2,309,978
Supplies and Services	2,341,436	2,223,311	2,357,536	2,313,712	2,465,527
Capital Outlay	46,093	-	-	-	-
Contingency	-	-	-	76,000	76,000
Total Operating Expense	\$ 4,149,073	\$ 4,320,259	\$ 4,523,147	\$ 4,551,366	\$ 4,851,505
Capital Appropriations	1,225,000	1,265,000	2,110,368	2,110,368	2,696,412
Total Operating and Capital Appropriations	\$ 5,374,073	\$ 5,585,259	\$ 6,633,515	\$ 6,661,734	\$ 7,547,917
Debt Service					
SDG&E Turbo Blower Loan	\$ 53,388	\$ 53,388	\$ 53,388	\$ 53,388	\$ 53,388
2017 Revenue Bonds	1,338,175	1,338,575	1,338,075	1,338,075	1,336,325
Total Debt Service	\$ 1,391,563	\$ 1,391,963	\$ 1,391,463	\$ 1,391,463	\$ 1,389,713
Total Expenses	\$ 6,765,636	\$ 6,977,222	\$ 8,024,978	\$ 8,053,197	\$ 8,937,630



RECYCLING AND REUSING

At SEJPA, we recycle the majority of the wastewater we treat. That water serves as a reliable local water supply for our communities, strengthening resiliency and reducing dependency on imported water.

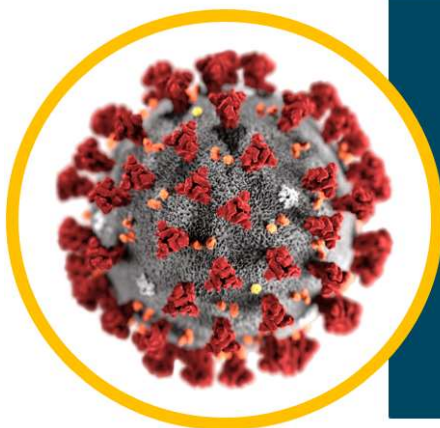
Wastewater Treatment Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 1,248,431	\$ 1,385,229	\$ 1,461,495	\$ 1,494,002	\$ 1,567,832
Medicare Tax	18,303	19,637	20,856	20,859	22,367
State Unemployment Tax	1,762	2,005	1,406	1,409	1,424
Standby Pay	14,091	14,200	14,932	14,929	17,000
Overtime Pay	14,012	16,011	14,978	20,912	22,646
Dental/Vision	12,689	14,778	17,892	15,551	17,965
Employee Assistance Program	393	803	812	812	824
Life Insurance/Disability	9,024	11,378	15,361	12,642	14,544
Workers Comp. Insurance	22,176	19,210	28,805	17,780	26,018
Medical Insurance - Pers	155,917	203,488	217,309	224,386	247,872
Retirement Plan - CalPERS & PARS Trust	214,647	351,769	305,344	275,146	301,371
Deferred Comp-employer	42,331	47,108	54,941	54,369	59,350
Uniforms - Boots	1,513	1,573	3,285	3,288	3,245
Payroll Processing Fees	5,582	8,747	7,139	4,512	6,496
Other Personnel Costs	674	1,013	1,056	1,057	1,024
	\$ 1,761,544	\$ 2,096,948	\$ 2,165,611	\$ 2,161,654	\$ 2,309,978
Supplies and Services					
Advertising	\$ 5,886	1,095	2,605	2,008	\$ 2,008
Bank Service Charges	5,338	5,369	8,297	8,300	8,300
Board Expense	24,970	6,380	3,647	3,650	3,650
Dues & Memberships	8,004	24,409	25,654	14,935	26,424
Equipment Rental/Lease	11,752	6,798	6,307	6,000	6,000
Fees - Disposal	5	-	1,000	1,000	1,000
Fees - Permits	41,586	57,436	44,997	42,000	46,347
Fuel	1,259	1,367	567	566	595
Insurance - Liability	18,024	19,312	23,641	23,640	25,293
Insurance - Auto	1,117	1,127	1,073	1,607	1,607
Insurance - Property	50,190	54,642	57,236	57,235	65,836
Licenses	26,847	43,904	55,311	55,308	58,079
Minor Equip - Shop & Field	29,597	23,937	30,197	30,194	30,194
Miscellaneous	-	-	3,003	3,003	3,003
Postage/Shipping	3,282	1,196	1,045	2,103	2,604
Preemployment Screening	682	149	601	598	597
Printing	1,162	413	791	792	792
Rent	580	614	520	518	518
Repair Parts Expense	262,270	186,374	220,729	186,118	191,702
Seminars/Education	3,733	3,141	9,684	6,483	9,484

Expense detail continued on next page.

Wastewater Treatment Operating Expense Detail (Continued)

Operating Expense	Actual 2023-24	Estimated Actual 2024-25	Estimated Actual 2024-25	Adopted Budget 2025-26	Recommended Budget 2026-27
Services - Accounting	38,323	16,425	26,001	26,002	36,851
Services - Sediment Disposal	25,025	2,836	18,594	20,600	20,600
Services - Alarm	3,087	4,788	2,086	4,910	4,910
Services - Biosolids Hauling	242,603	233,272	221,760	264,464	246,327
Services - Engineering	33,215	28,710	37,499	58,500	66,000
Services - Fire Control	-	-	3,003	3,000	3,000
Services - Grease & Scum	17,857	23,614	27,031	17,808	23,614
Services - Grit & Screenings	16,452	14,135	20,000	23,000	23,000
Services - Janitorial	27,773	25,607	26,404	26,400	27,192
Services - Laboratory (Outsource)	2,509	3,495	8,294	4,300	4,429
Services - Landscape	43,326	41,041	40,004	40,003	40,005
Services - Legal	42,980	30,557	39,480	39,483	39,483
Services - Maintenance	129,339	112,184	112,403	112,400	173,800
Services - Medical	1,672	868	2,632	2,634	2,641
Services - Other	169	13,372	308	309	309
Services - Professional	75,705	77,226	63,999	85,000	122,200
Services - Temp	74,688	54,489	68,558	47,982	39,909
Services - IT/GIS Support	36,227	35,191	34,915	34,916	35,998
Services - Contractors	46,757	-	44,999	55,000	55,000
Services - Testing	-	-	1,001	1,001	1,001
Services - Uniforms	3,877	5,071	5,798	4,366	5,866
Subscriptions	1,427	207	478	478	477
Subsistence - Meals	3,783	4,416	3,938	2,857	3,791
Subsistence - Travel/Rm & Bd	5,218	2,117	7,206	6,365	6,366
Supplies - Chem - Ferrous Chlo	203,158	158,270	180,706	146,415	180,171
Supplies - Chem - Odor	51,176	9,276	-	-	-
Supplies - Chem - Polymer	65,999	155,506	103,132	124,132	97,008
Supplies - Chem - Sodium Hypo	2,242	47,051	41,915	41,914	31,245
Supplies - Chemicals	15,668	5,714	18,227	12,239	17,098
Supplies - Janitorial	2,195	1,773	1,997	2,500	2,500
Supplies - Lab	25,100	32,148	32,964	32,964	32,964
Supplies - IT Equipment	-	18,896	9,556	9,559	9,560
Supplies - Office	22,818	7,128	18,926	5,962	5,963
Supplies - Safety	14,294	22,750	14,346	9,476	9,475
Supplies - Shop & Field	46,054	35,769	18,574	18,577	18,585
Training	6,006	5,879	6,601	6,598	6,599
Training - Safety	2,230	2,424	4,222	4,222	4,222
Utilities - Gas & Electric	383,361	391,874	431,930	426,828	436,000
Utilities - Internet	4,784	10,497	11,126	10,337	11,122
Utilities - Telephone	20,922	26,576	22,561	15,696	17,098
Utilities - Trash	2,382	2,452	2,484	2,389	2,495
Utilities - Water	26,428	26,530	30,498	30,500	30,500
Utilities - Water (Suppl.)	-	0	-	2,069	2,069
Utilities - Solar Power	72,525	69,111	72,422	72,421	72,421
Vehicle Maintenance	5,801	26,403	22,052	11,077	11,630
	<u>\$ 2,341,436</u>	<u>\$ 2,223,311</u>	<u>\$ 2,357,536</u>	<u>\$ 2,313,712</u>	<u>\$ 2,465,527</u>
Capital Outlay	\$ 46,093	\$ -	\$ -	\$ -	\$ -
Contingency	-	-	-	76,000	76,000
Total Operating Expense	<u>\$ 4,149,073</u>	<u>\$ 4,320,259</u>	<u>\$ 4,523,147</u>	<u>\$ 4,551,366</u>	<u>\$ 4,851,505</u>



WASTEWATER UNLOCKS HIDDEN HEALTH INSIGHTS

SEJPA is playing a role to advance cutting-edge science, working with industry partners who analyze wastewater to track a wide range of diseases, public health patterns, and overall human health trends. Known as “sewer surveillance” or “wastewater epidemiology,” this approach allows technicians to detect biological markers in wastewater and anticipate shifts in community health. Unlike traditional monitoring methods, wastewater analysis does not rely on patient reporting or access to clinical testing—offering a faster, more comprehensive snapshot of population health.

LABORATORY SERVICES

PROGRAM DESCRIPTION

The laboratory located at the San Elijo Water Campus provides analytical services for SEJPA Wastewater, Recycled Water, and Ocean Outfall Programs as well as to other entities through contract agreements. The FY 2026-27 contract agreements include the Fairbanks Ranch Community Services District, the Rancho Santa Fe Community Services District, the Santa Fe Valley Community Services District, the Whispering Palms Community Services District, and the San Ysidro Border Patrol Facility.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

Overall, Laboratory Services operating expenses are projected to be \$17,589 or 1.5% over budget. Personnel costs are expected to be \$33,888 or 3.9% under budget due to the use of temporary staffing, while supplies and services are projected to exceed budget by \$25,300 or 9.2% for the same reason, as those costs are recorded in that category. Budgeted contingency funds are not expected to be used.

FY 2026-27 RECOMMENDED BUDGET

The 2026-27 recommended budget is \$1,330,517 including a \$1,205,517 operating budget and \$125,000 in capital appropriations. The operating budget is \$48,565 or 4.2% higher than the prior year budgeted level. Personnel expenses will increase by \$30,909 or 3.5% to reflect increases in staffing and benefit costs. Supplies and Services will also increase by \$17,656 or 6.4% due to increases in permits, insurance, professional services, and other costs. Contingency funding has been set at \$9,000, consistent with last year's funding level



Laboratory Services Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 648,045	\$ 827,607	\$ 839,199	\$ 873,087	\$ 903,996
Supplies and Services	323,474	238,976	300,165	274,865	292,521
Contingency	-	-	-	9,000	9,000
Total Operating Expense	\$ 972,314	\$ 1,066,583	\$ 1,139,363	\$ 1,156,952	\$ 1,205,517
Capital Appropriations	120,000	147,000	125,000	125,000	125,000
Total Operating and Capital Appropriations	\$ 1,092,314	\$ 1,213,583	\$ 1,264,363	\$ 1,281,952	\$ 1,330,517

Laboratory Services Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 425,376	\$ 553,859	\$ 549,079	\$ 549,239	\$ 580,222
Medicare Tax	6,125	7,889	10,440	10,441	10,075
State Unemployment Tax	994	1,005	708	707	641
Standby	795	880	1,013	1,011	1,161
Overtime Pay	5,343	4,194	6,916	6,919	6,516
Dental/Vision	5,898	6,959	7,342	7,785	8,092
Employee Assistance Program	165	377	329	330	308
Life Insurance/Disability	4,199	5,394	6,286	6,330	6,552
Workers Comp. Insurance	9,286	9,051	11,712	8,902	11,718
Medical Insurance - Pers	72,558	95,738	90,082	112,334	111,640
Retirement Plan - CalPERS & PARS Trust	98,989	118,494	123,319	137,745	135,737
Deferred Comp-employer	14,709	19,843	27,221	27,218	26,733
Uniforms - Boots	694	722	1,336	1,337	1,213
Payroll Processing Fees	2,583	2,708	2,885	2,261	2,926
Other Personnel Costs	332	494	531	528	462
	<u>\$ 648,045</u>	<u>\$ 827,607</u>	<u>\$ 839,199</u>	<u>\$ 873,087</u>	<u>\$ 903,996</u>
Supplies and Services					
Advertising	\$ 106	234	46	789	\$ 789
Equipment Rental/Lease	-	-	2	-	-
Dues & Memberships	1,590	1,817	1,510	618	1,556
Fees - Permits	5,489	12,226	12,226	10,000	12,593
Fuel	221	217	217	215	228
Insurance - Liability	7,547	8,086	9,898	9,898	10,591
Insurance - Auto	468	472	449	673	673
Insurance - Property	21,015	22,880	23,962	23,965	27,567
Licenses	6,211	11,913	23,157	23,159	24,319
Minor Equip - Shop & Field	1,327	1,174	2,821	2,819	2,819
Postage/Shipping	-	1,704	3,926	881	1,090
Preemployment Screening	316	64	252	250	250
Printing	341	789	1,370	332	332
Rent	243	257	201	204	204
Repair Parts Expense	4,490	12,813	3,601	3,601	3,601
Seminars/Education	3,812	5,675	3,396	2,714	3,971
Services - Accounting	95	-	-	1,000	1,000
Services - Janitorial	5,555	5,121	-	-	-
Services - Laboratory	49,334	37,540	41,400	41,401	42,643
Services - Legal	-	507	7,895	7,897	7,897
Services - Maintenance	5,012	2,462	10,403	10,400	10,000
Services - Alarm	-	-	2,058	2,056	2,056
Services - Medical	778	383	1,101	1,103	1,106
Services - Other	14	-	1,001	1,001	1,001
Services - Professional	7,550	-	1,001	1,000	3,500
Services - Temp	64,411	9,105	19,526	2,114	3,290
Services - Uniforms	1,600	2,124	2,426	1,828	2,456
Services - IT/GIS Support	14,684	14,547	14,619	14,620	15,073
Subscriptions	-	26	203	200	200
Subsistence - Meals	398	61	302	1,196	1,587
Subsistence - Travel/Rm & Bd	2,097	178	2,788	2,665	2,665
Supplies - Laboratory	98,350	65,339	66,953	66,952	66,953
Supplies - Chemicals	2,165	303	-	-	-
Supplies - IT Equipment	-	1,969	4,000	4,002	4,003
Supplies - Office	6,330	3,376	2,494	2,496	2,497
Supplies - Safety	1,207	1,152	3,965	3,968	3,967
Supplies - Shop & Field	43	54	7,777	7,779	7,782
Supplies - Janitorial	439	355	145	-	-
Training	2,515	2,784	2,765	2,763	2,763
Training - Safety	600	599	1,770	1,768	1,768
Utilities - Internet	2,003	4,395	4,657	4,328	4,657
Utilities - Telephone	3,589	5,110	3,828	6,572	7,159
Utilities - Trash	997	1,026	1,042	1,000	1,045
Vehicle Maintenance	532	138	4,641	4,638	4,870
	<u>\$ 323,474</u>	<u>\$ 238,976</u>	<u>\$ 300,165</u>	<u>\$ 274,865</u>	<u>\$ 292,521</u>
Capital Outlay	\$ 794	\$ -	\$ -	\$ -	\$ -
Contingency	-	-	-	9,000	9,000
Total Operating Expense	<u>\$ 972,314</u>	<u>\$ 1,066,583</u>	<u>\$ 1,139,363</u>	<u>\$ 1,156,952</u>	<u>\$ 1,205,517</u>

OCEAN OUTFALL

PROGRAM DESCRIPTION

This program is the cost center for all operation and maintenance services related to the Ocean Outfall system. These activities include effluent pump station operations and maintenance; ocean monitoring; sampling and testing; and outfall inspection. Outfall capacity is shared through an agreement between SEJPA and the City of Escondido; all operation and maintenance costs are shared based on actual usage (measured by discharged flows). Capital improvement project costs are shared based on leased/owned capacity (79% City of Escondido and 21% SEJPA).

FY 2025-26 ESTIMATED ACTUAL EXPENSE

Ocean Outfall's estimated operating expenses are expected to be under budget by \$24,678 or 1.9% due to reduced personnel expenses, offset by higher energy costs. Contingency funding is not expected to be used.

FY 2026-27 RECOMMENDED ADOPTED BUDGET

Total FY 2026-27 recommended budget is \$1,350,924 including a \$1,200,924 operating budget and \$150,000 in capital appropriations. The operating budget is \$44,783 or 3.9% more than the previous year. Personnel costs are expected to increase \$41,663 or 6.1% to reflect increased labor and benefit costs due to labor market pressures. Supplies and services are expected to remain virtually flat, increasing by \$3,120 or 0.7%, as savings in professional fees related to a biennial dive inspection of the outfall are offset by increases in temporary staffing, utilities, and industry organizations affecting the ocean outfall system. Contingency funding remains at \$25,000, consistent with last year's funding level



INSPECTING ASSETS

The San Elijo Ocean Outfall extends 8,000 feet from the shoreline at an end depth of 150 feet below sea level. In 2022, the Outfall Plume Tracking Study was completed. The resulting report confirmed historical findings that the aquatic life and environment are not being impacted by ocean discharge from San Elijo Ocean Outfall. Data showed the outfall was in excellent condition and marine life in the area was thriving.

Ocean Outfall Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 535,513	\$ 627,393	\$ 666,243	\$ 680,130	\$ 721,793
Supplies and Services	429,855	362,060	465,220	451,011	454,131
Capital Outlay	3,484	-	-	-	-
Contingency	-	-	-	25,000	25,000
Total Operating Expense	\$ 968,852	\$ 989,453	\$ 1,131,462	\$ 1,156,141	\$ 1,200,924
Capital Appropriations	100,000	146,000	150,000	150,000	150,000
Total Operating and Capital Appropriations	\$ 1,068,852	\$ 1,135,453	\$ 1,281,462	\$ 1,306,141	\$ 1,350,924

Ocean Outfall Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 371,824	\$ 427,568	\$ 442,490	\$ 456,287	\$ 481,370
Medicare Tax	5,388	6,070	7,085	7,084	7,327
State Unemployment Tax	589	646	479	480	466
Standby Pay	2,916	3,227	3,703	3,706	4,255
Overtime Pay	3,874	4,152	5,806	5,803	6,280
Dental/Vision	4,204	4,962	5,642	5,282	5,885
Employee Assistance Program	109	269	224	224	224
Life Insurance/Disability	2,994	3,814	4,858	4,294	4,765
Workers Comp. Insurance	6,172	6,454	8,878	6,039	8,522
Medical Insurance - Pers	51,740	68,269	69,024	76,213	81,193
Retirement Plan - CalPERS & PARS Trust	70,442	84,496	96,081	93,453	98,718
Deferred Comp-employer	12,721	14,682	18,464	18,466	19,442
Uniforms - Boots	491	504	905	907	882
Payroll Processing Fees	1,836	1,930	2,248	1,534	2,128
Other Personnel Costs	213	350	357	358	336
	\$ 535,513	\$ 627,393	\$ 666,243	\$ 680,130	\$ 721,793

Expense detail continued on next page.

OUR OCEAN COMMUNITIES

The communities we serve are where we live, work, and spend time with family and friends. They are also key economic drivers for the region. Protecting water quality supports local businesses, tourism, and coastal industries. Our work helps ensure clean, safe ocean waters for beachgoers, surfers, visitors, and others who enjoy the environment.



Ocean Outfall Operating Expense Detail (Continued)

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Supplies and Services					
Advertising	\$ 71	\$ 225	\$ 26	\$ 464	\$ 464
Board Expense	50	312	1,452	1,450	1,450
Bank Service Charges	-	22	-	-	-
Dues & Memberships	10,823	11,124	10,014	5,253	10,315
Equipment Rental/Lease	923	956	2,397	2,400	2,400
Fees - Permits	71	-	2,499	2,500	2,500
Fuel	1,445	1,470	1,022	1,285	1,073
Insurance - Liability	5,016	5,375	6,582	6,580	7,040
Insurance - Auto	311	314	299	447	447
Insurance - Property	13,969	15,208	15,933	15,930	18,324
Licenses	8,891	8,586	15,394	15,394	16,165
Postage/Shipping	351	295	180	585	725
Preemployment Screening	225	44	166	166	166
Printing	237	115	223	220	220
Rent	161	171	153	150	150
Repair Parts Expense	10,847	4,954	11,997	11,997	11,997
Seminars/Education	1,080	724	2,882	1,804	2,640
Minor Equip - Shop & Field	-	712	1,708	1,706	1,706
Services - Accounting	15,310	6,570	7,403	7,400	7,773
Services - Janitorial	5,555	5,121	10,559	10,560	10,877
Services - Landscape	17,331	20,135	16,002	16,001	16,002
Services - Laboratory	622	-	-	-	-
Services - Legal	5,835	9,115	7,901	7,899	7,899
Services - Maintenance	19,954	5,584	13,103	13,100	13,100
Services - Medical	555	264	731	733	735
Services - Other	17,524	1,424	14	16	16
Services - Professional	71,324	31,655	65,402	66,000	45,480
Services - IT/GIS Support	9,761	9,669	9,717	9,718	10,019
Services - Contractors	10,280	11,240	32,669	32,670	32,670
Services - Temp	29,037	21,795	14,869	14,635	20,899
Services - Uniforms	1,035	1,411	1,610	1,215	1,633
Services - Alarm	-	-	1,365	1,367	1,366
Subscriptions	39	75	133	133	133
Subsistence - Meals	1,096	1,749	1,489	795	1,055
Subsistence - Travel/Rm & Bd	1,639	762	1,853	1,772	1,772
Supplies - IT Equipment	-	1,309	2,663	2,660	2,661
Supplies - Janitorial	439	355	756	1,000	1,000
Supplies - Lab	43,701	59,588	66,952	66,951	66,952
Supplies - Office	2,505	2,656	3,466	1,659	1,660
Supplies - Safety	1,133	578	2,640	2,637	2,637
Supplies - Shop & Field	400	31	5,173	5,170	5,173
Training	1,672	1,701	1,834	1,837	1,837
Training - Safety	719	398	1,173	1,175	1,175
Utilities - Gas & Electric	90,746	87,657	89,779	81,301	86,756
Utilities - Internet	1,331	2,921	3,096	2,877	3,096
Utilities - Telephone	2,691	3,704	2,880	4,369	4,759
Utilities - Trash	663	682	694	665	695
Utilities - Water	870	-	1,799	1,800	1,800
Utilities - Solar Power	21,553	23,212	21,485	21,482	21,482
Vehicle Maintenance	65	92	3,083	3,083	3,237
	\$ 429,855	\$ 362,060	\$ 465,220	\$ 451,011	\$ 454,131
Capital Outlay	\$ 3,484	\$ -	\$ -	\$ -	\$ -
Contingency	-	-	-	25,000	25,000
Total Operating Expense	\$ 968,852	\$ 989,453	\$ 1,131,462	\$ 1,156,141	\$ 1,200,924



CARDIFF SANITARY DIVISION PUMP STATIONS

PROGRAM DESCRIPTION

Under this program, SEJPA provides pump station operation and maintenance services to the City of Encinitas' Cardiff Sanitary Division (CSD). These facilities include the Cardiff, Coast Highway, and Olivenhain Pump Stations. The costs incurred are borne solely by CSD.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

The CSD Pump Stations actual operating expenses are expected to be \$24,762 under budget, or 5.6%. Personnel costs are anticipated to be on budget, with savings \$18,248 in Supplies and Services. Contingency funding is not expected to be used.

FY 2026-27 RECOMMENDED BUDGET

Total FY 2026-27 adopted budget is \$541,831 including a \$441,831 operating budget and \$100,000 in capital appropriations. The change in the operating budget is relatively flat, with a minor decrease of \$1,753 or 0.4%. Increases to Personnel costs are offset by savings in Supplies and Service where the FY 2025-26 budget included engineering services costs for Arc Flash studies at the pump stations. Contingency funding is \$17,500, consistent with last year's funding level

Cardiff Sanitary Division Pump Stations Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 185,354	\$ 213,624	\$ 226,743	\$ 225,878	\$ 245,023
Supplies and Services	173,122	213,789	192,079	200,205	179,308
Contingency	-	-	-	17,500	17,500
Total Operating Expense	\$ 358,477	\$ 427,413	\$ 418,822	\$ 443,583	\$ 441,831
Capital Appropriations	75,000	125,000	55,000	55,000	100,000
Total Operating and Capital Appropriations	\$ 433,477	\$ 552,413	\$ 473,822	\$ 498,583	\$ 541,831
Cardiff Pump Station	\$ 129,207	\$ 162,165	\$ 159,362	\$ 165,730	\$ 180,085
Coast Blvd Pump Station	61,528	77,369	72,808	71,928	68,567
Olivenhain Pump Station	167,742	187,879	186,652	205,926	193,179
Total Operating Expense	\$ 358,477	\$ 427,413	\$ 418,822	\$ 443,583	\$ 441,831

Cardiff Sanitary Division Pump Stations Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 129,619	\$ 145,555	\$ 152,242	\$ 154,592	\$ 165,691
Medicare Tax	1,882	2,066	2,231	2,230	2,388
State Unemployment Tax	181	218	150	151	152
Standby Pay	1,392	1,540	1,733	1,736	1,992
Overtime Pay	1,349	1,891	2,082	2,085	2,408
Dental/Vision	1,410	1,666	1,881	1,663	1,918
Employee Assistance Program	38	90	70	71	73
Life Insurance/Disability	1,006	1,292	1,617	1,351	1,553
Workers Comp. Insurance	2,130	2,168	2,965	1,901	2,778
Medical Insurance - Pers	17,377	22,929	22,944	23,989	26,465
Retirement Plan - CalPERS & PARS Trust	23,747	28,379	31,869	29,415	32,177
Deferred Comp-employer	4,363	4,893	5,808	5,813	6,337
Uniforms - Boots	165	171	290	286	288
Payroll Processing Fees	621	648	743	482	694
Other Personnel Costs	74	118	119	113	109
	\$ 185,354	\$ 213,624	\$ 226,743	\$ 225,878	\$ 245,023
Supplies and Services					
Advertising	\$ 24	\$ 54	\$ 4	\$ 201	\$ 201
Dues & Memberships	129	27	93	-	-
Equipment Rental/Lease	-	-	(91)	-	-
Fees - Permits	2,173	3,638	2,801	2,800	2,800
Fine	-	-	350	-	-
Fuel	4,072	2,952	3,081	3,175	3,234
Insurance - Liability	1,731	1,855	2,277	2,270	2,429
Insurance - Auto	107	108	103	154	154
Insurance - Property	4,821	5,249	5,500	5,499	6,324
Licenses	4,620	2,776	5,312	5,312	5,580
Minor Equip - Shop & Field	-	-	1,365	1,365	1,365
Postage/Shipping	-	-	61	203	250
Preemployment Screening	76	15	61	58	58
Printing	80	40	82	76	76
Rent	56	59	52	51	51
Repair Parts Expense	10,577	26,670	32,425	17,990	27,458
Seminars/Education	326	247	780	624	911
Services - Alarm	1,496	7,844	1,191	471	471
Services - Engineering	-	-	21,000	21,000	-
Services - Maintenance	13,309	38,023	8,575	6,700	17,400
Services - Medical	186	90	257	253	254
Services - Other	3	-	-	-	-
Services - Professional	780	1,200	-	-	-
Services - IT/GIS Support	3,369	3,337	3,351	3,354	3,458
Services - Temp	357	-	-	-	-
Services - Uniforms	375	489	561	420	563
Subscriptions	-	6	49	46	46
Subsistence - Meals	91	14	281	275	364
Subsistence - Travel/Rm & Bd	354	41	639	611	612
Supplies - Chemicals	1,425	1,506	1,223	-	-
Supplies - Chem - Odor	45,263	33,753	30,456	55,654	34,949
Supplies - IT Equipment	-	452	918	918	918
Supplies - Janitorial	-	-	(21)	-	-
Supplies - Office	1,281	585	571	573	573
Supplies - Safety	278	571	907	910	910
Supplies - Shop & Field	1,195	12	1,781	1,785	1,786
Training	577	587	637	635	635
Training - Safety	138	138	408	406	406
Utilities - Gas & Electric	67,504	56,706	57,290	59,322	57,703
Utilities - Internet	460	1,008	1,069	993	1,069
Utilities - Telephone	1,911	2,268	2,076	1,508	1,643
Utilities - Trash	229	235	239	229	239
Utilities - Water	2,804	3,044	3,301	3,300	3,300
Vehicle Maintenance	946	1,461	1,064	1,064	1,117
	\$ 173,122	\$ 213,789	\$ 192,079	\$ 200,205	\$ 179,308
Contingency	\$ -	\$ -	\$ -	\$ 17,500.00	\$ 17,500
Total Operating Expense	\$ 358,477	\$ 427,413	\$ 418,822	\$ 443,583	\$ 441,831



ENCINITAS SANITARY DIVISION PUMP STATION

PROGRAM DESCRIPTION

Under this program, SEJPA provides pump station operation and maintenance services to the Encinitas Sanitary Division (ESD), for the Moonlight Beach Pump Station, located in the City of Encinitas. The costs incurred are borne solely by the ESD.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

It is anticipated that the ESD Pump Station operating expenses will end the year on budget, with increases in Personnel costs of \$6,793 and Supplies and Services of \$1,046 offset by available contingency funding.

FY 2026-27 ADOPTED BUDGET

For FY 2026-27, the recommended budget is \$211,476, solely made up of operating costs and no capital appropriations. Following the completion of the Moonlight Beach Pump Station Rehabilitation project in FY 2024-25 and some minor capital improvements in FY 2025-26. No additional capital appropriations are budgeted for the coming year. The ESD Pump Station operating budget is \$7,839 or 3.8% over the FY 2025-26 budget. Personnel expenses will increase by \$6,793 or 6.2% due to labor-related cost inflation and current work demands. Supplies and Services will increase by \$1,046 or 1.2%, with increases to maintenance and permit costs following the completion of the capital upgrade, offset by the removal of nonrecurring costs in FY 2025-26 for Arc Flash engineering study costs for the pump station. Contingency funding has been set at \$10,000, consistent with last year's funding level

Encinitas Sanitary Division Pump Station Expense Summary

	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Operating Expense					
Personnel	\$ 90,781	\$ 115,278	\$ 109,024	\$ 109,299	\$ 116,092
Supplies and Services	120,254	81,302	94,191	84,338	85,384
Contingency	-	-	-	10,000	10,000
Total Operating Expense	\$ 211,036	\$ 196,579	\$ 203,215	\$ 203,637	\$ 211,476
Capital Appropriations	600,000	204,000	45,000	45,000	-
Total Operating and Capital Appropriations	\$ 811,036	\$ 400,579	\$ 248,215	\$ 248,637	\$ 211,476

Encinitas Sanitary Division Pump Station Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 63,861	\$ 81,852	\$ 73,670	\$ 74,784	\$ 78,479
Medicare Tax	931	1,170	1,084	1,081	1,132
State Unemployment Tax	88	107	70	73	72
Standby Pay	610	675	818	819	940
Overtime Pay	999	1,276	996	998	1,146
Dental/Vision	671	794	902	806	909
Employee Assistance Program	17	43	35	34	35
Life Insurance/Disability	479	615	779	655	736
Workers Comp. Insurance	983	1,032	1,425	921	1,317
Medical Insurance - Pers	8,275	10,918	10,463	11,627	12,548
Retirement Plan - CalPERS & PARS Trust	11,291	13,514	15,406	14,257	15,256
Deferred Comp-employer	2,169	2,836	2,819	2,817	3,005
Uniforms - Boots	78	81	139	138	136
Payroll Processing Fees	295	309	362	234	329
Other Personnel Costs	34	56	55	55	52
	<u>\$ 90,781</u>	<u>\$ 115,278</u>	<u>\$ 109,024</u>	<u>\$ 109,299</u>	<u>\$ 116,092</u>
Supplies and Services					
Advertising	\$ 11	\$ 125	\$ 2	\$ 88	\$ 88
Dues & Memberships	59	13	38	-	-
Equipment Rental/Lease	-	-	(42)	-	-
Fees - Permits	1,727	3,237	3,237	1,400	3,237
Fuel	1,639	1,582	1,418	1,463	1,489
Insurance - Liability	799	856	1,046	1,048	1,121
Insurance - Auto	50	50	48	71	71
Insurance - Property	2,225	2,423	2,536	2,537	2,919
Licenses	1,733	1,282	2,451	2,452	2,575
Postage/Shipping	-	528	748	93	115
Preemployment Screening	36	7	26	27	26
Printing	38	18	33	35	35
Rent	26	27	25	23	23
Repair Parts Expense	42,990	8,084	4,003	4,000	4,120
Seminars/Education	151	114	360	287	420
Training	266	271	294	293	293
Training - Safety	64	63	189	187	187
Minor Equip - Shop & Field	432	-	203	203	203
Services - Contractors	10,528	-	-	-	-
Services - Engineering	-	-	7,000	7,000	-
Services - Maintenance	2,661	7,751	13,761	4,900	10,000
Services - Uniforms	171	225	254	194	260
Services - Alarm	400	560	350	218	218
Services - Medical	89	42	120	117	117
Services - Professional	360	-	-	-	-
Services - Temp	165	-	-	-	-
Services - Other	1	-	-	-	-
Services - IT/GIS Support	1,555	1,540	1,550	1,548	1,596
Subscriptions	-	3	21	21	21
Subsistence - Meals	42	6	125	127	168
Subsistence - Travel/Rm & Bd	163	174	296	282	282
Supplies - Chem	68	-	-	-	-
Supplies - Chem - Odor	22	-	49	51	-
Supplies - IT Equipment	-	208	426	424	424
Supplies - Janitorial	-	-	(7)	-	-
Supplies - Office	382	270	265	264	264
Supplies - Shop & Field	84	84	826	824	824
Supplies - Safety	372	89	421	420	420
Utilities - Gas & Electric	49,513	49,708	50,100	51,990	51,990
Utilities - Internet	212	465	492	458	493
Utilities - Telephone	856	1,021	926	696	758
Utilities - Trash	106	109	109	106	111
Vehicle Maintenance	258	365	493	491	516
	<u>\$ 120,254</u>	<u>\$ 81,302</u>	<u>\$ 94,191</u>	<u>\$ 84,338</u>	<u>\$ 85,384</u>
Contingency	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
Total Operating Expense	<u>\$ 211,036</u>	<u>\$ 196,579</u>	<u>\$ 203,215</u>	<u>\$ 203,637</u>	<u>\$ 211,476</u>



CITY OF ENCINITAS URBAN AND STORMWATER SERVICES

PROGRAM DESCRIPTION

Under this program, SEJPA provides stormwater operation and maintenance services to the City of Encinitas. These services include operating the Urban Runoff Treatment Facility, the Phoebe Stormwater Pump Station, and the Storm Drain Sediment Drying and Disposal Program. The Phoebe Stormwater Pump Station and Urban Runoff Treatment Facility provide services to the City of Encinitas Clean Water Program for the protection of local creek, beach, and lagoon water quality. Under the Storm Drain Sediment Drying and Disposal Program, Member Agencies deliver sediment to the San Elijo Water Campus, where the sediment is dewatered, dried, and disposed at a local landfill. This program is designed to comply with current stormwater best management practices and is intended to reduce the overall disposal cost associated with wet sediment. The costs incurred are borne solely by the City of Encinitas.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

The City of Encinitas facilities, which include the Phoebe Stormwater Pump Station, the Urban Runoff Treatment Facility, and the Storm Drain Sediment Drying and Disposal program, are anticipated to end the year \$2,071 or 3.1% below budget, with the budget savings comprised of unspent Contingency Funds.

FY 2026-27 ADOPTED BUDGET

The operating budget for these programs is \$71,544, which is \$5,078 or 7.6% above the prior fiscal year budget with \$2,010 Contingency funding designated for these programs, which is consistent with last year's funding level.

City of Encinitas Urban and Stormwater Services Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 36,628	\$ 40,646	\$ 42,026	\$ 41,907	\$ 45,387
Supplies and Services	22,904	19,531	22,369	22,549	24,147
Contingency	-	-	-	2,010	2,010
Total Operating Expense	<u>\$ 59,531</u>	<u>\$ 60,178</u>	<u>\$ 64,395</u>	<u>\$ 66,466</u>	<u>\$ 71,544</u>
Storm Drain Pump Stations	\$ 14,385	\$ 11,964	\$ 13,378	\$ 13,566	\$ 14,617
Urban Runoff Station	25,743	28,627	29,595	28,469	31,989
Storm Drain Sediment Drying	19,403	19,587	21,421	24,431	24,938
Total Operating Expense	<u>\$ 59,531</u>	<u>\$ 60,178</u>	<u>\$ 64,395</u>	<u>\$ 66,466</u>	<u>\$ 71,544</u>

City of Encinitas Urban and Stormwater Services Operating Expense Detail

	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Operating Expense					
Personnel					
Direct Salaries and Wages	\$ 26,426	\$ 28,242	\$ 28,335	\$ 28,819	\$ 30,934
Medicare Tax	382	399	417	412	439
State Unemployment Tax	33	39	31	28	28
Standby Pay	212	235	259	262	300
Overtime Pay	210	260	336	340	384
Dental/Vision	255	305	348	307	352
Employee Assistance Program	7	17	14	14	14
Life Insurance/Disability	184	236	293	251	285
Workers Comp. Insurance	382	397	545	352	510
Medical Insurance - Pers	3,179	4,195	4,256	4,440	4,862
Retirement Plan - CalPERS & PARS Trust	4,298	5,192	5,917	5,443	5,912
Deferred Comp-employer	901	959	1,075	1,075	1,165
Uniforms - Boots	30	31	48	53	53
Payroll Processing Fees	113	119	135	90	128
Other Personnel Costs	13	21	19	21	21
	<u>\$ 36,628</u>	<u>\$ 40,646</u>	<u>\$ 42,026</u>	<u>\$ 41,907</u>	<u>\$ 45,387</u>
Supplies and Services					
Advertising	\$ 4	\$ 10	\$ 1	\$ 31	\$ 31
Dues & Memberships	23	5	14	-	-
Equipment Rental/Lease	-	-	(14)	-	-
Fuel	635	496	545	568	572
Insurance - Liability	311	333	406	407	436
Insurance - Auto	19	19	19	28	28
Insurance - Property	865	942	993	987	1,135
Licenses	1,307	497	954	953	1,001
Minor Equip - Shop & Field	498	-	1,502	497	497
Postage/Shipping	-	-	12	36	45
Preemployment Screening	14	3	7	10	10
Printing	15	7	12	14	14
Rent	10	11	4	8	8
Repair Parts Expense	3,595	2,201	553	553	1,753
Seminars/Education	58	44	143	112	163
Services - Grit & Screenings	-	-	-	-	-
Services - Maintenance	17	5	305	300	300
Services - Medical	34	16	51	45	46
Services - Temp	64	-	-	-	-
Services - Other	1	-	-	-	-
Services - Professional	140	-	-	-	-
Services - Uniforms	65	87	98	76	101
Services - Sediment Disposal	13,426	13,150	14,033	15,450	15,450
Services - Alarm	-	-	84	84	84
Subscriptions	-	1	7	8	8
Subsistence - Meals	16	2	54	49	65
Subsistence - Travel/Rm & Bd	64	7	117	110	110
Supplies - IT Equipment	-	81	164	165	165
Supplies - Office	148	105	107	103	103
Supplies - Safety	50	34	161	163	163
Supplies - Shop & Field	-	-	322	321	321
Training	103	105	112	114	114
Training - Safety	24	25	75	73	73
Services - IT/GIS Support	605	599	603	602	621
Utilities - Internet	82	181	192	178	192
Utilities - Telephone	453	518	500	271	294
Utilities - Trash	41	42	46	42	43
Vehicle Maintenance	215	6	188	191	201
	<u>\$ 22,904</u>	<u>\$ 19,531</u>	<u>\$ 22,369</u>	<u>\$ 22,549</u>	<u>\$ 24,147</u>
Contingency	\$ -	\$ -	\$ -	\$ 2,010	\$ 2,010
Total Operating Expense	<u>\$ 59,531</u>	<u>\$ 60,178</u>	<u>\$ 64,395</u>	<u>\$ 66,466</u>	<u>\$ 71,544</u>



CITY OF SOLANA BEACH PUMP STATIONS

PROGRAM DESCRIPTION

Under this program, SEJPA provides pump station operation and maintenance services to the City of Solana Beach. These facilities include the Eden Gardens, Solana Beach, San Elijo Hills, and Fletcher Cove Pump Stations, Low Flow Diverters located at Fletcher Cove and Seascape Sur, as well as the Storm Drain Sediment Drying and Disposal Program. Under the Storm Drain Sediment Drying and Disposal program, Member Agencies deliver sediment to the San Elijo Water Campus, where the sediment is dewatered, dried, and disposed at a local landfill. This program is designed to comply with current stormwater best management practices and is intended to reduce the overall disposal cost associated with wet sediment. The costs incurred are paid by the City of Solana Beach.

FY 2025-26 ESTIMATED ACTUAL EXPENDITURES

The Solana Beach Pump Stations are expected to be below budget this year by \$8,447 or 1.5%. Personnel expenses are anticipated to be on budget with Supplies and Services costs forecasted to end the year over budget by \$10,877 or 4.4%, which is more than offset by available Contingency funds.

FY 2026-27 ADOPTED BUDGET

Overall, the Solana Beach Pump Stations operating budget is \$576,564, an increase of \$17,725 or 3.2% over the prior year. Personnel costs are projected to rise by \$16,564 or 5.6%, reflecting ongoing operations and maintenance as well as the implementation of a planned rebuild of one of the large pumps at Eden Gardens Pump Station. Supplies and Services show only a minor increase, as inspection-related costs and other increases are largely offset by the absence of one-time engineering services for Arc Flash studies included in the prior year budget. Contingency funding totals \$20,000, consistent with last year's funding level

City of Solana Beach Pump Stations Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 247,502	\$ 286,384	\$ 296,356	\$ 295,680	\$ 312,244
Supplies and Services	265,689	231,625	254,036	243,159	244,320
Contingency	-	-	-	20,000	20,000
Total Operating Expense	<u>\$ 513,191</u>	<u>\$ 518,010</u>	<u>\$ 550,392</u>	<u>\$ 558,839</u>	<u>\$ 576,564</u>
Capital Appropriations	-	26,000	-	-	50,000
Total Operating and Capital Appropriations	<u>\$ 513,191</u>	<u>\$ 544,010</u>	<u>\$ 550,392</u>	<u>\$ 558,839</u>	<u>\$ 626,564</u>
Eden Gardens Pump Station	\$ 175,108	\$ 168,266	\$ 178,637	\$ 183,056	\$ 189,546
Solana Beach Pump Station	205,645	219,174	226,656	233,007	244,018
San Elijo Hills Pump Station	84,858	77,128	90,477	92,900	90,329
Fletcher Cove Pump Station	23,976	30,002	31,725	26,925	28,713
Storm Drain Sediment Drying	15,261	14,612	13,168	13,336	13,685
Seascape Sur Low Flow Diverter	3,825	4,326	4,885	4,907	5,254
Fletcher Cove Low Flow Diverter	4,518	4,502	4,845	4,708	5,020
Total Operating Expense	<u>\$ 513,191</u>	<u>\$ 518,010</u>	<u>\$ 550,392</u>	<u>\$ 558,839</u>	<u>\$ 576,564</u>

City of Solana Beach Pump Stations Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 173,760	\$ 195,502	\$ 198,610	\$ 202,481	\$ 211,141
Medicare Tax	2,519	2,791	2,910	2,916	3,041
State Unemployment Tax	238	279	190	199	195
Standby Pay	1,827	2,021	2,262	2,261	2,596
Overtime Pay	1,721	3,439	2,719	2,712	3,079
Dental/Vision	1,864	2,197	2,476	2,174	2,444
Employee Assistance Program	51	119	91	92	92
Life Insurance/Disability	1,326	1,703	2,107	1,768	1,978
Workers Comp. Insurance	2,895	2,857	3,913	2,487	3,537
Medical Insurance - Pers	22,909	30,227	30,146	31,369	33,703
Retirement Plan - CalPERS & PARS Trust	31,381	37,411	41,840	38,466	40,978
Deferred Comp-employer	5,873	6,602	7,601	7,601	8,071
Uniforms - Boots	219	227	364	373	366
Payroll Processing Fees	819	855	983	633	883
Other Personnel Costs	101	156	142	148	140
	<u>\$ 247,502</u>	<u>\$ 286,384</u>	<u>\$ 296,356</u>	<u>\$ 295,680</u>	<u>\$ 312,244</u>

Expense detail continued on next page.

City of Solana Beach Pump Stations Operating Expense Detail (Continued)

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Supplies and Services					
Advertising	\$ 33	\$ 73	\$ 6	\$ 276	\$ 276
Dues & Memberships	175	37	114	-	-
Equipment Rental/Lease	-	-	(112)	-	-
Fees - Permits	4,034	7,056	5,315	4,200	5,315
Fuel	5,674	4,068	4,162	4,513	4,370
Insurance - Liability	2,353	2,521	3,081	3,085	3,300
Insurance - Auto	146	147	140	210	210
Insurance - Property	6,552	7,133	7,487	7,472	8,595
Licenses	5,160	3,773	7,230	7,220	7,582
Minor Equip - Shop & Field	-	-	203	203	203
Postage/Shipping	-	42	77	274	339
Preemployment Screening	100	20	76	77	76
Printing	107	54	99	103	103
Rent	76	80	60	71	71
Repair Parts Expense	32,138	25,113	19,083	20,888	21,759
Seminars/Education	443	335	1,064	846	1,236
Services - Sediment Disposal	11,307	10,342	8,229	8,240	8,240
Services - Alarm	1,360	1,931	1,141	641	641
Services - Grit & Screenings	265	-	3,150	3,150	3,150
Services - Maintenance	34,658	13,933	12,894	9,700	17,000
Services - Medical	246	120	351	342	347
Services - Other	4	-	-	-	-
Services - Professional	1,060	-	-	-	-
Services - Uniforms	512	664	749	571	765
Services - IT/GIS Support	4,578	4,535	4,561	4,558	4,700
Services - Temp	485	-	-	-	-
Services - Engineering	-	-	21,000	21,000	-
Subscriptions	0	8	63	62	62
Subsistence - Meals	124	19	376	373	494
Subsistence - Travel/Rm & Bd	481	97	872	832	832
Supplies - Chem - Odor (bioxide)	58,412	46,787	41,788	41,792	41,793
Supplies - IT Equipment	-	614	1,253	1,249	1,249
Supplies - Janitorial	-	-	(21)	-	-
Supplies - Office	1,126	795	784	780	780
Supplies - Safety	772	527	1,240	1,236	1,236
Supplies - Shop & Field	1,979	-	2,434	2,426	2,427
Training	784	798	854	861	861
Training - Safety	187	187	545	550	550
Utilities - Gas & Electric	84,479	92,296	95,552	88,002	98,030
Utilities - Internet	624	1,370	1,445	1,348	1,451
Utilities - Telephone	2,552	2,997	2,725	2,050	2,231
Utilities - Trash	311	320	338	313	326
Utilities - Water	1,665	1,817	2,198	2,200	2,200
Utilities - Solar Power	(40)	-	-	-	-
Vehicle Maintenance	766	1,016	1,433	1,445	1,520
	<u>\$ 265,689</u>	<u>\$ 231,625</u>	<u>\$ 254,036</u>	<u>\$ 243,159</u>	<u>\$ 244,320</u>
Contingency	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Total Operating Expense	<u>\$ 513,191</u>	<u>\$ 518,010</u>	<u>\$ 550,392</u>	<u>\$ 558,839</u>	<u>\$ 576,564</u>



CITY OF SOLANA BEACH GENERATOR MAINTENANCE SERVICES

PROGRAM DESCRIPTION

Under this program, SEJPA provides generator maintenance services to the City of Solana Beach. The generators are located at the Solana Beach City Hall and the Lomas Santa Fe Fire Station. The costs incurred are borne solely by the City of Solana Beach.

FY 2025-26 ESTIMATED ACTUAL EXPENDITURES

The Solana Beach Generator Maintenance Services are expected to be on budget, following the application of contingency of \$820, which is consistent with last year’s funding level.

FY 2025-26 ADOPTED BUDGET

The adopted budget is \$1,016 or 5.8% higher than the prior year with contingency available to cover minor unanticipated repairs as these generators age.

City of Solana Beach Generator Maintenance Services Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 8,013	\$ 9,468	\$ 8,801	\$ 8,631	\$ 9,335
Supplies and Services	3,215	8,499	8,499	8,032	8,344
Contingency	-	-	-	820	820
Total Operating Expense	<u>\$ 11,229</u>	<u>\$ 17,967</u>	<u>\$ 17,300</u>	<u>\$ 17,483</u>	<u>\$ 18,499</u>
SB City Hall Generator	\$ 6,443	\$ 6,326	\$ 8,100	\$ 8,711	\$ 9,221
SB Lomas SF Fire Generator	4,786	11,640	9,200	8,772	9,278
Total Operating Expense	<u>\$ 11,229</u>	<u>\$ 17,967</u>	<u>\$ 17,300</u>	<u>\$ 17,483</u>	<u>\$ 18,499</u>

City of Solana Beach Generator Maintenance Services Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 5,742	6,715	5,964	5,924	\$ 6,347
Medicare Tax	83	95	85	85	90
State Unemployment Tax	7	8	1	6	6
Standby Pay	48	53	60	60	68
Overtime Pay	46	57	79	74	84
Dental/Vision	57	67	72	64	72
Employee Assistance Program	2	4	-	2	2
Life Insurance/Disability	41	52	61	52	59
Workers Comp. Insurance	109	87	116	72	105
Medical Insurance - Pers	697	919	886	916	1,002
Retirement Plan - CalPERS & PARS Trust	952	1,138	1,219	1,123	1,219
Deferred Comp-employer	195	235	225	221	241
Uniforms - Boots	7	7	4	10	10
Payroll Processing Fees	25	26	28	18	26
Other Personnel Costs	4	5	1	4	4
	<u>\$ 8,013</u>	<u>\$ 9,468</u>	<u>\$ 8,801</u>	<u>\$ 8,631</u>	<u>\$ 9,335</u>
Supplies and Services					
Advertising	\$ 1	\$ 3	\$ 0	\$ 8	\$ 8
Alarm	-	-	28	24	24
Dues & Memberships	7	1	2	-	-
Fuel	416	142	149	156	156
Insurance - Liability	89	95	114	116	124
Insurance - Auto	6	6	5	8	8
Insurance - Property	247	269	288	282	324
Licenses	76	142	276	272	286
Postage/Shipping	-	-	1	10	12
Preemployment Screening	3	1	2	2	2
Printing	4	2	1	4	4
Rent	3	3	1	2	2
Repair Parts Expense	5	13	2,645	3,000	3,000
Seminars/Education	17	13	45	32	46
Training	30	30	28	32	32
Training - Safety	7	7	16	20	20
Services - Maintenance	1,890	6,444	4,243	3,400	3,600
Services - Uniforms	18	25	26	22	28
Services - Medical	7	4	16	12	14
Services - Professional	40	-	-	-	-
Services - Other	0	-	-	-	-
Services - Professional IT Support	173	171	170	172	178
Services - Temp	18	-	-	-	-
Subscriptions	-	0	-	2	2
Subsistence - Meals	5	1	16	14	18
Subsistence - Travel/Rm & Bd	18	2	33	32	32
Supplies - IT Equipment	-	23	49	48	48
Supplies - Office	42	30	37	30	30
Supplies - Shop & Field	-	-	98	92	92
Supplies - Safety	14	947	46	46	46
Utilities - Internet	24	52	51	50	54
Utilities - Telephone	47	60	47	78	84
Utilities - Trash	12	12	19	12	12
Utilities - Solar Power	(4)	-	-	-	-
Vehicle Maintenance	1	2	48	54	58
	<u>\$ 3,215</u>	<u>\$ 8,499</u>	<u>\$ 8,499</u>	<u>\$ 8,032</u>	<u>\$ 8,344</u>
Contingency	\$ -	\$ -	\$ -	\$ 820	\$ 820
Total Operating Expense	<u>\$ 11,228</u>	<u>\$ 17,967</u>	<u>\$ 17,300</u>	<u>\$ 17,483</u>	<u>\$ 18,499</u>



CITY OF DEL MAR PUMP STATION

PROGRAM DESCRIPTION

Under this program, SEJPA provides pump station operation and maintenance services that include daily pump station review, after-hours alarm monitoring and emergency response, equipment preventative maintenance, quarterly generator service, PLC programming, instrumentation calibration, wet well cleaning, and disposal of wastewater collection sediment for the City of Del Mar. Additional pump station services requested by the City of Del Mar are also captured through this program with cost reimbursement as provided for in the services agreement. Costs incurred through this program are borne solely by the City of Del Mar.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

The program is forecast to be on budget following the application of \$2,100 of Contingency funds to overages in Supplies and Services.

FY 2026-27 RECOMMENDED BUDGET

The recommended FY 2026–27 budget is \$108,922, an increase of \$4,142 or 4.0%. This reflects a \$5,997 or 10.7% increase in personnel costs and a \$1,855 or 4.0% decrease in Supplies and Services. The prior year budget included engineering costs for Arc Flash studies and capital HVAC work at the pump station, which are non-recurring. This year’s budget includes pump seal replacements and associated SEJPA personnel costs to complete this project, contributing to the increase in personnel. No capital appropriations are requested for Del Mar’s pump station, so the increase in operating costs is largely offset by the reduction in capital needs.

City of Del Mar Pump Station Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 46,635	\$ 58,125	\$ 56,441	\$ 55,808	\$ 61,805
Supplies and Services	18,040	19,703	48,045	46,872	45,017
Contingency	-	-	-	2,100	2,100
Total Operating Expense	<u>\$ 64,675</u>	<u>\$ 77,829</u>	<u>\$ 104,486</u>	<u>\$ 104,780</u>	<u>\$ 108,922</u>
Capital Appropriations	-	25,000	-	-	-
Total Operating and Capital Appropriations	<u>\$ 64,675</u>	<u>\$ 102,829</u>	<u>\$ 104,486</u>	<u>\$ 104,780</u>	<u>\$ 108,922</u>

City of Del Mar Pump Station Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 32,442	\$ 41,174	\$ 37,985	\$ 38,193	\$ 41,859
Medicare Tax	471	584	549	551	601
State Unemployment Tax	44	52	39	37	38
Standby Pay	331	367	440	438	503
Overtime Pay	559	386	521	518	588
Dental/Vision	348	409	468	411	483
Employee Assistance Program	14	22	14	17	18
Life Insurance/Disability	247	317	397	334	391
Workers Comp. Insurance	765	532	787	469	699
Medical Insurance - Pers	4,268	5,632	5,662	5,924	6,659
Retirement Plan - CalPERS & PARS Trust	5,848	6,970	7,864	7,264	8,096
Deferred Comp-employer	1,075	1,442	1,436	1,435	1,595
Uniforms - Boots	43	48	67	70	72
Payroll Processing Fees	153	160	183	119	175
Other Personnel Costs	28	30	28	28	28
	<u>\$ 46,635</u>	<u>\$ 58,125</u>	<u>\$ 56,441</u>	<u>\$ 55,808</u>	<u>\$ 61,805</u>
Supplies and Services					
Advertising	\$ 9	\$ 19	\$ 1	\$ 63	\$ 63
Equipment Rental/Lease	-	-	(35)	-	-
Dues & Memberships	46	10	34	-	-
Fees - Permits	3	-	-	-	-
Fuel	1,820	1,450	1,104	2,094	1,159
Insurance - Liability	622	666	818	815	872
Insurance - Auto	39	39	37	55	55
Insurance - Property	1,731	1,884	1,976	1,974	2,270
Licenses	1,571	992	1,906	1,907	2,003
Postage/Shipping	-	-	23	73	90
Preemployment Screening	19	5	21	21	21
Printing	23	14	30	27	27
Rent	20	21	16	16	16
Repair Parts Expense	3,429	2,782	5,027	2,997	3,087
Seminars/Education	117	89	277	224	327
Services - Engineering	-	-	7,000	7,000	-
Services - Sediment Disposal	450	-	518	515	515
Services - Alarm	-	-	168	169	169
Services - Grit & Screenings	690	-	3,899	3,900	3,900
Services - Maintenance	3,325	3,834	19,798	19,800	25,000
Services - IT/GIS Support	1,209	1,198	1,204	1,204	1,241
Services - Medical	46	27	94	91	91
Services - Professional	280	-	-	-	-
Services - Temp	128	-	-	-	-
Services - Other	1	-	-	-	-
Services - Uniforms	131	174	202	151	202
Subscriptions	-	2	14	16	16
Subsistence - Meals	33	5	101	99	131
Subsistence - Travel/Rm & Bd	127	15	230	219	220
Supplies - Chem	-	700	-	-	-
Supplies - IT Equipment	-	162	328	330	330
Supplies - Janitorial	-	-	(7)	-	-
Supplies - Office	297	210	206	206	206
Supplies - Safety	99	69	329	327	327
Supplies - Shop & Field	431	828	644	641	641
Training	207	482	231	228	228
Training - Safety	49	406	144	146	146
Minor Equip - Shop & Field	-	-	203	203	203
Utilities - Internet	165	362	384	356	384
Utilities - Telephone	632	1,059	649	541	590
Utilities - Trash	82	84	85	82	86
Utilities - Solar Power	(31)	-	-	-	-
Vehicle Maintenance	240	2,115	383	382	401
	<u>\$ 18,040</u>	<u>\$ 19,703</u>	<u>\$ 48,045</u>	<u>\$ 46,872</u>	<u>\$ 45,017</u>
Contingency	\$ -	\$ -	\$ -	\$ 2,100	\$ 2,100
Total Operating Expense	<u>\$ 64,675</u>	<u>\$ 77,829</u>	<u>\$ 104,486</u>	<u>\$ 104,780</u>	<u>\$ 108,922</u>



22ND DISTRICT AGRICULTURAL ASSOCIATION (DEL MAR FAIRGROUNDS)

PROGRAM DESCRIPTION

This program was developed to support the Del Mar Fairgrounds with their infield stormwater and urban runoff treatment system. SEJPA staff conduct weekly treatment system and pump station reviews, after-hours alarm monitoring and emergency response, equipment preventative maintenance, PLC programming, instrumentation calibration, and rotating drum filter maintenance. Any additional services requested by the Fairgrounds Staff are captured in this program. Costs incurred through this program are borne solely by the Del Mar Fairgrounds.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

This program is expected to end the year under budget by \$10,100 or 5.3%, following the application of contingency funds. Personnel costs are anticipated to be slightly over budget, with Supplies and Services ending the year on budget. The higher personnel and supplies/services costs are driven by additional repair parts and labor costs. These additional services requested by the Del Mar Fairgrounds were offset by funding received from the Association.

FY 2026-27 ADOPTED BUDGET

The adopted FY 2025–26 budget is \$190,596, a decrease of \$1,424 or 0.7% from the prior year. This reflects a \$7,068 or 4.6% increase in personnel costs due to wage inflation and increased level of effort, along with a \$3,508 or 13.2% increase in Supplies and Services for repair parts and related costs. Contingency funds have been reallocated across operating categories, as any unforeseen needs will be addressed through the Additional Services agreement with the Fairgrounds and billed separately. SEJPA is also in discussions with the Del Mar Fairgrounds regarding a potential Arc Flash study, estimated at \$18,000, which is not included in this budget and would be handled through the Additional Services agreement if authorized.

Del Mar Fairgrounds Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 138,949	\$ 153,561	\$ 155,028	\$ 153,356	\$ 160,424
Supplies and Services	29,407	23,288	26,892	26,664	30,172
Contingency	-	-	-	12,000	-
Total Operating Expense	\$ 168,356	\$ 176,849	\$ 181,920	\$ 192,020	\$ 190,596

Del Mar Fairgrounds Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 103,898	\$ 107,934	\$ 104,601	\$ 104,080	\$ 107,977
Medicare Tax	1,392	1,532	1,549	1,547	1,589
State Unemployment Tax	117	139	103	105	101
Standby Pay	954	1,056	1,013	1,011	1,161
Overtime Pay	835	1,088	1,462	1,462	1,617
Dental/Vision	873	1,111	1,261	1,153	1,276
Employee Assistance Program	-	60	49	49	49
Life Insurance/Disability	670	861	1,093	938	1,033
Workers Comp. Insurance	-	1,445	1,902	1,319	1,848
Medical Insurance - Pers	11,585	15,286	15,538	16,642	17,606
Retirement Plan - CalPERS & PARS Trust	14,878	18,919	21,647	20,407	21,406
Deferred Comp-employer	3,258	3,551	4,030	4,032	4,216
Uniforms - Boots	96	79	195	198	191
Payroll Processing Fees	400	427	506	335	461
Other Personnel Costs	(8)	72	81	78	73
	\$ 138,949	\$ 153,561	\$ 155,028	\$ 153,356	\$ 160,424
Supplies and Services					
Fuel	\$ 2,608	\$ 2,045	\$ 2,269	\$ 2,344	\$ 2,723
Insurance - Liability	-	-	1,011	1,011	1,082
Insurance - Auto	-	-	46	69	69
Insurance - Property	-	-	2,448	2,448	2,816
Licenses	(4)	-	2,366	2,366	2,484
Postage/Shipping	-	-	25	90	111
Preemployment Screening	49	3	25	26	26
Printing	33	-	33	34	34
Seminars/Education	-	-	348	277	406
Services - Alarm	2	-	210	210	210
Services - Laboratory	2,320	5,408	4,197	4,200	4,410
Services - Maintenance	-	-	198	200	100
Services - Medical	124	32	112	113	113
Services - IT/GIS Support	6,404	4,284	1,493	1,493	1,540
Services - Professional	-	-	-	-	-
Services - Uniforms	-	6	-	187	251
Subscriptions	-	-	21	20	20
Subsistence - Meals	-	-	125	122	162
Subsistence - Travel/Rm & Bd	-	-	287	272	272
Supplies - Chemicals	366	-	-	-	-
Supplies - IT Equipment	-	-	410	409	409
Supplies - Office	1	-	255	255	255
Supplies - Safety	-	-	406	405	405
Supplies - Shop & Field	-	-	798	795	795
Repair Parts Expense	17,502	10,759	6,723	5,997	7,802
Training	-	-	280	282	282
Training - Safety	-	-	182	181	181
Minor Equip - Shop & Field	-	752	1,169	1,169	1,403
Utilities - Internet	-	-	478	442	476
Utilities - Telephone	-	-	394	671	731
Utilities - Trash	-	-	107	102	107
Vehicle Maintenance	-	-	477	474	497
	\$ 29,407	\$ 23,288	\$ 26,892	\$ 26,664	\$ 30,172
Contingency	\$ -	\$ -	\$ -	\$ 12,000	\$ -
Total Operating Expense	\$ 168,356	\$ 176,849	\$ 181,920	\$ 192,020	\$ 190,596



LEUCADIA WASTEWATER DISTRICT (LWD) TECHNICAL SUPPORT SERVICES

PROGRAM DESCRIPTION

This program supports the Leucadia Wastewater District (LWD) with technical support and operation services for the Forest R. Gafner Water Reclamation Facility (Gafner Facility). Costs incurred through this program are borne solely by LWD.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

This program is expected to be on budget for FY 2025-26 in accordance with SEJPA and LWD’s agreement.

FY 2026-27 ADOPTED BUDGET

The recommended budget for FY 2026-27 is \$33,335, where 88.5% of the operating expenses come from personnel and the remaining 11.5% is allocated for permits, software, and other miscellaneous expenses.

Leucadia WD Technical Support Services Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 30,000	\$ 26,925	\$ 25,768	\$ 25,728	\$ 29,509
Supplies and Services	600	675	3,556	3,596	3,826
Total Operating Expense	<u>\$ 30,600</u>	<u>\$ 27,600</u>	<u>\$ 29,324</u>	<u>\$ 29,324</u>	<u>\$ 33,335</u>

Leucadia WD Technical Support Services Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 27,675	\$ 19,670	\$ 17,251	\$ 17,326	\$ 19,777
Medicare Tax	322	307	241	242	257
State Unemployment Tax	15	15	16	16	16
Standby Pay	159	176	728	725	973
Overtime Pay	1,029	164	277	364	695
Dental/Vision	-	175	192	180	206
Employee Assistance Program	-	8	7	8	8
Life Insurance/Disability	-	132	168	147	167
Workers Comp. Insurance	-	239	331	206	299
Medical Insurance - Pers	-	2,239	2,148	2,600	2,848
Retirement Plan - CalPERS & PARS Trust	-	3,070	3,651	3,189	3,463
Deferred Comp-employer	800	628	632	630	682
Uniforms - Boots	-	32	29	31	31
Payroll Processing Fees	-	57	88	52	75
Other Personnel Costs	-	13	10	12	12
	<u>\$ 30,000</u>	<u>\$ 26,925</u>	<u>\$ 25,768</u>	<u>\$ 25,728</u>	<u>\$ 29,509</u>
Supplies and Services					
Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ -
Fees - Permits	600	675	497	500	500
Insurance - Liability	-	-	237	238	255
Insurance - Auto	-	-	11	16	16
Insurance - Property	-	-	579	576	663
Licenses	-	-	557	557	584
Postage/Shipping	-	-	10	21	26
Preemployment Screening	-	-	4	6	6
Printing	-	-	10	8	8
Seminars/Education	-	-	83	65	95
Services - Alarm	-	-	49	49	49
Services - IT/GIS Support	-	-	350	351	362
Services - Maintenance	-	-	101	100	100
Services - Medical	-	-	26	27	27
Services - Uniforms	-	-	59	44	59
Subscriptions	-	-	-	2	2
Subsistence - Meals	-	-	31	29	38
Subsistence - Travel/Rm & Bd	-	-	67	64	64
Supplies - IT Equipment	-	-	98	96	96
Supplies - Office	-	-	59	60	60
Supplies - Safety	-	-	92	95	95
Supplies - Shop & Field	-	-	189	187	187
Training	-	-	63	66	66
Training - Safety	-	-	45	42	42
Utilities - Internet	-	-	110	104	112
Utilities - Telephone	-	-	94	158	172
Utilities - Trash	-	-	24	24	25
Vehicle Maintenance	-	-	110	111	117
Total Operating Expense	<u>\$ 30,600</u>	<u>\$ 27,600</u>	<u>\$ 29,324</u>	<u>\$ 29,324</u>	<u>\$ 33,335</u>



RECYCLED WATER

PROGRAM DESCRIPTION

SEJPA owns and operates a recycled water utility which wholesales recycled water to Santa Fe Irrigation District (SFID), San Dieguito Water District (SDWD), City of Del Mar, and Olivenhain Municipal Water District (OMWD), and includes direct sale agreements with Encinitas Ranch Golf Authority (ERGA) and the Del Mar Fairgrounds. SEJPA financed, permitted, and constructed the recycled water utility, which became operational in September 2000. Since the addition of the Advanced Water Purification (AWP) system in 2013, SEJPA's Recycled Water program has the capacity to deliver up to 3 million gallons per day. Local customers that use the recycled water for landscape irrigation include the Encinitas Ranch Golf Course, Lomas Santa Fe Executive and Country Club Golf Courses, Magdalena Ecke Family YMCA, Del Mar Fairgrounds, Village Park greenbelt, local schools, parks, businesses, and street/freeway landscape. Industrial use customers include Scripps Hospital, the Del Mar Fairgrounds, and the San Elijo Water Campus. FY 2026-27 begins the 26th year of operation for the Recycled Water program.

FY 2025-26 ESTIMATED ACTUAL EXPENSE

Recycled Water program's estimated operating expenditures are projected to be under budget by \$68,448 or 2.5%, including unused budgeted contingency funds of \$50,000. Personnel costs are forecast to be over budget by \$13,070 or 1.2% due to greater than expected level of effort related to unanticipated repairs to the recycled water system in FY 2025-26. Supplies and Services are trending under budget by \$31,518 or 2.0% despite a \$40,000 unbudgeted repair cost associated with a leak in an onsite recycled water pipeline. Program savings were realized through lower than planned professional and engineering costs.

FY 2026-27 ADOPTED BUDGET

For FY 2026-27, the adopted budget is \$5,109,593 including a \$2,806,295 operating budget, \$1,320,000 in capital appropriations, and \$983,298 in required debt service costs. The Recycled Water operating budget increased by \$82,235 or 3.0%. Personnel costs have increased by \$67,506 or 6.1% due to labor-related cost inflation and projected work demands. Supplies and Services are estimated to increase by \$14,729 or 0.9% primarily due to savings on professional services including lobbying costs, consultants, and chemical costs. These savings are anticipated to be partially offset by increases in utility costs, repair part expenses, and engineering services. Contingency funding has been set at \$50,000, consistent with last year's funding level.

Recycled Water Expense Summary

Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel	\$ 914,980	\$ 1,075,660	\$ 1,121,938	\$ 1,108,868	\$ 1,176,374
Supplies and Services	1,438,524	1,518,727	1,533,673	1,565,192	1,579,921
Capital Outlay	79,814	-	-	-	-
Contingency	-	-	-	50,000	50,000
Total Operating Expense	\$ 2,433,318	\$ 2,594,387	\$ 2,655,611	\$ 2,724,060	\$ 2,806,295
Debt Service					
2023 Recycled Water Loan	\$ 778,982	\$ 778,497	\$ 779,039	\$ 779,039	\$ 778,895
Advanced Water Purification	148,153	148,154	148,154	148,154	148,153
SFID Pipeline Loan	31,134	46,980	46,500	46,500	45,900
Solana Beach Pipeline Loan	58,000	8,010	10,350	10,350	10,350
Total Debt Service	\$ 1,016,269	\$ 981,641	\$ 984,043	\$ 984,043	\$ 983,298
Total Operating Expenses Including Debt Service	\$ 3,449,588	\$ 3,576,028	\$ 3,639,654	\$ 3,708,103	\$ 3,789,593
Capital Appropriations	2,375,000	1,728,000	1,456,000	1,456,000	1,320,000
Total Operating and Capital Appropriations	\$ 5,824,588	\$ 5,304,028	\$ 5,095,654	\$ 5,164,103	\$ 5,109,593



EVERY DROP COUNTS

To help keep our communities green, SEJPA provides recycled water to schools, parks, businesses, homeowners associations, and golf courses for irrigation. This conserves local water supplies and limits our dependencies on imported water.

Recycled Water Net Revenue

Net Revenue over (under) Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Operating Revenue	\$ 3,198,229	\$ 3,795,539	\$ 3,377,721	\$ 3,399,250	\$ 3,553,532
Interest on Water Reclamation	202,779	561,885	435,510	522,790	302,662
Operating Expense	(2,433,318)	(2,594,387)	(2,655,611)	(2,724,060)	(2,806,295)
Debt Service	(964,069)	(981,641)	(984,043)	(984,043)	(983,298)
Net Recycled Water Revenue	\$ 3,621	\$ 781,396	\$ 173,577	\$ 213,938	\$ 66,601

Recycled Water Operating Expense Detail

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Personnel					
Direct Salaries and Wages	\$ 631,091	\$ 731,215	\$ 749,931	\$ 756,764	\$ 793,249
Medicare Tax	9,250	10,435	11,003	11,002	11,533
State Unemployment Tax	889	1,048	742	745	734
Standby Pay	10,264	8,107	6,742	6,739	7,737
Overtime Pay	10,018	11,034	17,462	12,483	13,548
Dental/Vision	7,044	8,345	9,227	8,203	9,263
Employee Assistance Program	172	453	350	348	353
Life Insurance/Disability	5,036	6,421	7,942	6,670	7,500
Workers Comp. Insurance	9,723	10,854	14,400	9,380	13,414
Medical Insurance - Pers	87,018	114,816	113,182	118,366	127,796
Retirement Plan - CalPERS & PARS Trust	118,376	143,107	156,647	145,142	155,380
Deferred Comp-employer	21,743	25,164	28,684	28,680	30,601
Uniforms - Boots	819	831	1,407	1,408	1,388
Payroll Processing Fees	3,087	3,243	3,665	2,382	3,349
Other Personnel Costs	450	586	556	556	529
	<u>\$ 914,980</u>	<u>\$ 1,075,660</u>	<u>\$ 1,121,938</u>	<u>\$ 1,108,868</u>	<u>\$ 1,176,374</u>



BEAUTIFYING COMMUNITIES

SEJPA's recycled water brings landscapes to life throughout Encinitas, Solana Beach, and Del Mar. The Coastal Rail Trail, irrigated with recycled water, wanders through colorful displays of drought-tolerant plants.

Expense detail continued on next page.

Recycled Water Operating Expense Detail (Continued)

Operating Expense	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Supplies and Services					
Board Expense	\$ 75	\$ 468	\$ 2,202	\$ 2,200	\$ 2,200
Advertising	1,056	349	47	727	727
Bank Service Charges	125	1,408	-	-	-
Dues & Memberships	13,265	9,641	11,333	11,330	11,673
Equipment Rental/Lease	1,384	1,435	3,601	3,600	3,600
Fees - Permits	30,790	34,423	34,648	34,650	34,650
Fuel	4,474	4,761	8,447	4,559	8,869
Insurance - Liability	7,902	8,467	10,362	10,364	11,089
Insurance - Auto	490	494	471	704	704
Insurance - Property	22,004	23,956	25,094	25,093	28,864
Licenses	24,302	27,144	24,249	24,249	25,463
Minor Equip - Shop & Field	3,496	2,231	4,858	1,366	1,366
Postage/Shipping	624	527	444	922	1,142
Preemployment Screening	378	70	261	262	262
Printing	388	181	344	347	347
Rent	93,224	134,279	115,873	115,875	119,250
Repair Parts Expense	83,119	98,686	119,330	79,204	98,686
Seminars/Education	1,841	1,140	4,800	2,842	4,158
Services - Accounting	22,981	9,855	16,099	16,097	23,209
Services - Landscape	27,218	30,270	24,003	24,002	24,003
Services - Alarm	2,195	2,130	2,270	2,153	2,152
Services - Engineering	47,630	24,437	47,503	92,500	111,000
Services - Janitorial	16,664	15,364	15,838	15,840	16,315
Services - Fire Control	-	-	1,001	1,000	1,000
Services - Laboratory	6,006	7,527	7,501	7,500	7,725
Services - Legal	24,213	18,948	23,694	23,691	23,691
Services - Lobbying	14,625	26,000	-	24,000	-
Services - Maintenance	59,592	47,684	57,403	57,400	64,200
Services - Medical	933	432	1,153	1,155	1,158
Services - Other	25,037	24	301	300	300
Services - Professional	64,839	54,385	92,600	93,000	76,220
Services - IT/GIS Support	15,375	15,231	15,309	15,308	15,782
Services - Contractors	27,090	62,693	39,199	24,200	24,200
Services - Temp	43,633	32,694	23,288	21,952	32,170
Services - Uniforms	1,629	2,226	2,544	1,914	2,572
Subscriptions	58	114	210	209	209
Subsistence - Meals	1,664	2,626	2,244	1,253	1,662
Subsistence - Travel/Rm & Bd	2,535	1,217	3,036	2,791	2,791
Supplies - Chem - Odor	9,402	-	-	-	-
Supplies - Chem - Polymer	2,052	4,035	5,166	5,168	4,104
Supplies - Chem - Sodium Hypo	140,194	177,000	186,754	187,388	155,267
Supplies - Chemicals	93,822	73,668	68,100	68,699	59,372
Supplies - IT Equipment	-	2,061	4,188	4,191	4,191
Supplies - Janitorial	1,317	1,064	1,144	1,500	1,500
Supplies - Lab	12,526	11,539	13,394	13,391	13,394
Supplies - Office	4,466	4,178	6,238	2,614	2,614
Supplies - Safety	2,291	1,390	4,156	4,154	4,154
Supplies - Shop & Field	4,996	872	8,144	8,145	8,148
Training	2,633	2,679	2,891	2,893	2,893
Training - Safety	1,109	628	1,854	1,851	1,851
Utilities - Gas & Electric	370,068	421,553	398,073	428,480	445,619
Utilities - Internet	2,097	4,602	4,882	4,532	4,876
Utilities - Telephone	5,262	6,893	6,335	6,882	7,496
Utilities - Water	11,252	30,436	12,480	12,480	12,480
Utilities - Water (Suppl.)	29,442	19,186	22,361	22,360	22,360
Utilities - Trash	1,044	1,747	1,091	1,047	1,094
Utilities - Solar Power	35,668	49,423	40,003	40,000	40,000
Vehicle Maintenance	1,070	2,256	4,861	4,857	5,099
	<u>\$ 1,438,524</u>	<u>\$ 1,518,727</u>	<u>\$ 1,533,673</u>	<u>\$ 1,565,192</u>	<u>\$ 1,579,921</u>
Capital Outlay	\$ 79,814	\$ -	\$ -	\$ -	\$ -
Contingency	-	-	-	50,000	50,000
Total Operating Expense	<u>\$ 2,433,318</u>	<u>\$ 2,594,387</u>	<u>\$ 2,655,611</u>	<u>\$ 2,724,060</u>	<u>\$ 2,806,295</u>

Environmental Stewardship

Strong Permit Compliance

Community Investments

Safety and Reliability

Sustainable Resource Management

CAPITAL PROGRAMS

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

SEJPA is responsible for maintaining permit compliance with regulatory agencies and legal agreements with customers to provide wastewater, recycled water, and clean water services. SEJPA's Capital Improvement Program (CIP) prioritizes environmental protection, fiscal responsibility, and community benefits including the safety of our staff and the public when developing and prioritizing agency infrastructure needs. We strive to replace aging assets prior to failure or significant declines in service performance and invest in energy efficiency and sustainable practices. Proactive asset management and capital improvement planning guide our capital program implementation.

SEJPA is nearing completion on the 2023-25 Capital Plan consisting of five prioritized projects represented in the table below. Four of the projects (indicated with asterisks) have been completed. The Wanket Tank Refurbishment Project experienced unexpected tank leaks, delaying completion and requiring approximately \$1 million in additional funding, as approved by SEJPA's Board for FY 2025–26. The project is now expected to be completed by June 2026. These projects, including the additional \$1 million for the Wanket Tank leak repairs, are fully funded from prior year appropriations, and as a result, no new funds are being requested for these projects in FY 2026-27.

2023-25 Capital Plan

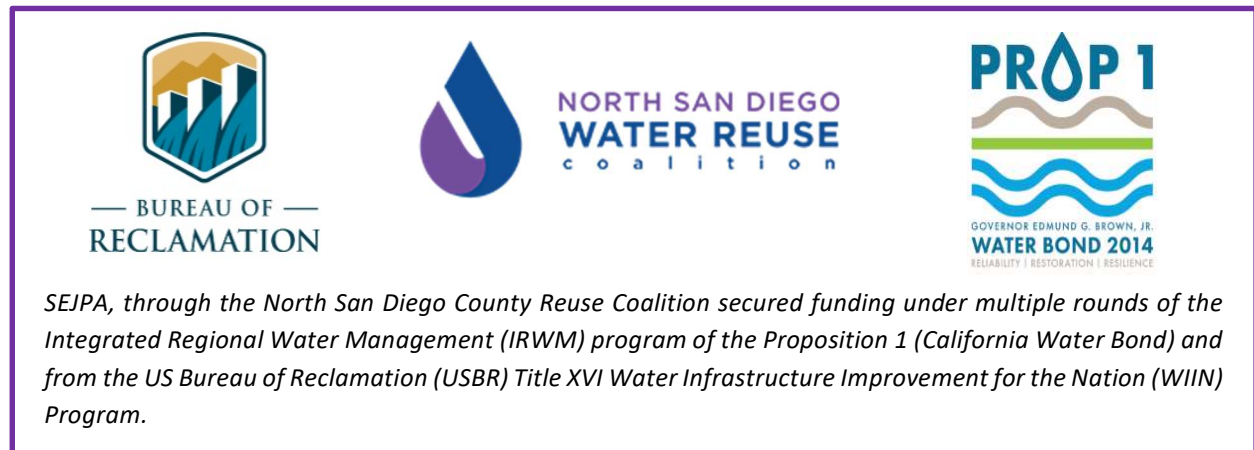
2023-2025 Capital Plan	Budget		Program	Status (Completion Date)
Phase 3 Project	\$ 12.2	million		
* Biosolids Dewatering and MS-2 Replacement	\$ 12.2	million	WW	Complete (October 2025)
Phase 4 Projects	\$ 9.8	million		
Wanket Tank Refurbishment	\$ 4.2	million	RW	In Progress (June 2026)
* Wanket Recycled Water Pipeline	\$ 1.6	million	RW	Complete (February 2025)
* Moonlight Beach PS Modifications	\$ 2.3	million	ESD	Complete (March 2025)
* Stormwater Capture & Reuse	\$ 1.7	million	RW/WW	Complete (September 2025)
TOTAL 2023-2025 Capital Plan	\$ 22.0	million		

* Project Completed in FY25-26

CAPITAL PROGRAM FUNDING SUMMARY

The Capital Program is funded through a combination of sources with costs allocated to programs based on infrastructure benefits and in accordance with the capacity share owned/leased by contributing agencies. Funding sources include:

- Annual capital contributions from customer agencies for shared facilities, proportional to agency ownership or lessee responsibility (i.e., Wastewater Program, Ocean Outfall Program, Laboratory Program);
- Annual capital contributions by specific customer agencies for special projects undertaken by SEJPA (i.e., Pump Station upgrades);
- Recycled Water Revenues (recycled water sales and incentive programs) that contribute to the recycled water reserve fund, a portion of which is designated for recycled water capital improvements;
- Financing strategies including bond measures and private loans; and
- Grants from State of California and the United States Federal Government.



For ongoing projects, SEJPA has been awarded multiple state and federal grants totaling up to \$3.6 million to fund the Preliminary Treatment Project (a.k.a. Headworks Improvements), Stormwater Capture & Reuse, and the Wanket Reservoir Refurbishment and Pipeline. This past year, SEJPA also received approval from USBR to request available grant funding under the Title XVI WIIN program for recycled water conservation and production benefits provided by the recently completed Biosolids Dewatering Project. The deferred Biological Treatment Improvements project and other recycled water projects remain eligible for future rounds of grant funding.

CAPITAL PROGRAM PLANNING

SEJPA is nearing completion of an update to its Facility Plan, which will establish the technical basis for capital program priorities through 2035 at the San Elijo Water Campus and remote facilities. The Facility Plan has evaluated system-wide infrastructure needs with emphasis on:

- **Asset Renewal:** Rehabilitation and replacement of aging mechanical, electrical, and structural systems, along with deployment of advanced SCADA, automation, and control technologies to enhance process performance, energy efficiency, and system reliability.
- **Mission-Critical Facilities:** Modernization of laboratory and maintenance facilities to strengthen operational readiness, regulatory compliance, and workforce effectiveness. Improvements include consolidated warehousing, improved inventory control, modern tools, and ergonomic workspaces.
- **Resiliency and Sustainability:** Hardening of facilities against wildfire and severe weather, expansion of renewable energy (solar and biogas), and upgrades to treatment and recycled water systems to improve reliability, maximize resource recovery, and reduce environmental impact.
- **Regulatory Compliance:** Infrastructure and process upgrades necessary to maintain compliance with evolving water, air, and biosolids regulations.

Near-term Water Campus needs, through FYE 2028, have been confirmed through the Facility Plan development and are described in the following sections. Project needs beyond FYE 2028 will be funded through future capital budget appropriations.

CAPITAL PROGRAM PROJECT APPROPRIATION SUMMARY

The Capital Program is organized by SEJPA service programs, as expenses are incurred through those programs and the respective member and customer agencies fund the capital projects. Details of the capital projects are presented in the following subsections. Where a project benefits multiple programs, costs are allocated based on relative benefit. Within a program, capital costs are shared proportionally based on capacity ownership or leased capacity. Below is a table listing the appropriations for FY 2026-27.

Program	Fiscal Year 2023-24	Fiscal Year 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Wastewater Treatment	\$ 1,225,000	\$ 1,265,000	\$ 2,110,368	\$ 2,110,368	\$ 2,696,412
Laboratory Services	120,000	147,000	125,000	125,000	125,000
Ocean Outfall	100,000	146,000	150,000	150,000	150,000
Cardiff Sanitary Division Pump Stations	75,000	125,000	55,000	55,000	100,000
Encinitas Sanitary Division Pump Station	600,000	204,000	45,000	45,000	-
City of Solana Beach Pump Stations	-	26,000	-	-	50,000
City of Del Mar Pump Station	-	25,000	-	-	-
Recycled Water	2,375,000	1,728,000	1,456,000	1,456,000	1,320,000
Total Capital Appropriations	<u>\$ 4,495,000</u>	<u>\$ 3,666,000</u>	<u>\$ 3,941,368</u>	<u>\$ 3,941,368</u>	<u>\$ 4,441,412</u>

NEAR-TERM CAPITAL NEEDS FOR WASTEWATER PROGRAM

Through the Facility Plan development process, SEJPA identified near-term capital needs totaling approximately \$8.25 million and established a capital funding projection for Fiscal Years Ending 2026 through 2028 to meet these needs. The following table describes the identified wastewater infrastructure needs and presents budgetary estimates of the near-term wastewater capital needs at the San Elijo Water Campus.

Wastewater Capital Infrastructure Needs

Project Need by Plant Area Through FYE 28	Est. Cost
Headworks: Safety Improvements on concrete channels; grit and screening building improvements; replace two grit classifiers	\$ 555,000
Primary Sedimentation & Flow Equalization: Primary Sedimentation basin concrete tank and equipment refurbishment; mechanical/piping rehab at flow equalization pump station	1,010,000
Aeration Basin and Effluent Pump Station: Effluent pump station rehabilitation; replacement of RAS pumps; Blower Building rehabilitation*	1,776,970
Secondary Sedimentation: Clarifier launder replacement; electrical system replacement	1,260,000
Sludge Digestion: Replacement of heating system; Digester No. 2 concrete and floating cover rehabilitation	2,780,000
Odor Control Facilities: ORF 1 recirculation pump replacement	60,000
Campus Wide: SCADA 3.0 (Total project est'd \$1.6 million; wastewater cost allocation)	805,000
TOTAL	\$ 8,246,970

*The estimated cost for the Aeration Basin and Effluent Pump Station work included above only represents the anticipated funding available through FYE 2028. Additional funds may be needed beginning in FYE 2029 for project completion

In discussions with wastewater-member agencies, projects to address these capital needs will be funded on a PayGo basis using wastewater capital cash contributions over the next three years. Wastewater capital contributions are shared by the wastewater member agencies and lessee(s), in accordance with owned or leased capacity, respectively: City of Encinitas’ Cardiff Sanitary Division (JPA Member, 41.9%), Solana Beach Sanitary Division (JPA Member, 41.9%), City of Del Mar (Lessee, 11.4%), and Rancho Santa Fe Community Services District (Lessee, 4.8%). The following table presents the projected wastewater capital funding by member agency and lessee over the next three fiscal years.

Wastewater Capital Program funding by Owner & Lessee

Fiscal Year Ending*	Encinitas 41.9%	Solana Beach 41.9%	Del Mar 11.4%	Rancho Santa Fe CSD 4.8%	Total 100.0%
FYE 2026	\$ 884,414	\$ 884,414	\$ 241,088	\$ 100,452	\$ 2,110,368
FYE 2027	1,129,925	1,129,925	308,161	128,401	2,696,412
FYE 2028	1,441,603	1,441,603	393,165	163,819	3,440,190
Total	\$ 3,455,942	\$ 3,455,942	\$ 942,414	\$ 392,672	\$ 8,246,970

* This Budget adopts capital contributions for FYE 27 only, FYE28 are projections based on known capital program needs, subject to revision in subsequent budget years as necessary to meet capital program costs under a Pay-Go methodology.

LABORATORY SERVICES PROJECT APPROPRIATION DETAIL

Capital Project	Fiscal Year 2023-24	Fiscal Year 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Laboratory Remodel	\$ 120,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
Facility Plan Update	-	22,000	-	-	-
Total Capital Appropriations	<u>\$ 120,000</u>	<u>\$ 147,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>	<u>\$ 125,000</u>

The current laboratory casework has been in use for more than 30 years and is exhibiting signs of corrosion and deterioration. Although the building code has no significant requirements on corroding surfaces, the laboratory casework, counters, furniture, and ventilation equipment have been recommended for replacement due to age and increased maintenance requirements. In preparation for a laboratory remodeling project, in FY 2022-23 SEJPA began collecting capital appropriation contributions for a forthcoming laboratory refurbishment project. From FY 2022-23 through FY 2025-26, SEJPA has cumulatively collected installments totaling \$490,000 to date. For FY 2026-27, SEJPA is budgeting for a fifth installment of \$125,000. This past year, SEJPA retained an architect to perform a condition assessment, assess workspace and ergonomic needs, and to develop a scope and budget for the Project; recommendations will be incorporated into the 2025 Facility Plan.

OCEAN OUTFALL PROJECT APPROPRIATION DETAIL

Capital Project	Fiscal Year 2023-24	Fiscal Year 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Outfall Reserve	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Escondido Vault Rehabilitation	50,000	50,000	100,000	100,000	100,000
Facility Plan Update	-	46,000	-	-	-
Total Capital Appropriations	<u>\$ 100,000</u>	<u>\$ 146,000</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>

OUTFALL RESERVE

The San Elijo Ocean Outfall system is critical regional infrastructure that serves SEJPA and the City of Escondido. This infrastructure includes pressure regulating and isolation valves, ocean discharge pumps, flow measuring meters, 2,600 feet of land outfall pipeline, 8,000 feet of ocean outfall pipe, system automation and monitoring components, and support structures and rock ballast that hold the outfall stationary on the ocean floor. The outfall conveys an average of approximately 10 million gallons per day (MGD) with peak flows during storm events of up to 25.5 MGD. The Outfall Reserve is a capital reserve account dedicated for repair and replacement activities associated with the San Elijo Ocean Outfall system. Due to ocean currents and sand movement on the ocean floor, the rock ballast that protects the outfall can be expected to require periodic replenishment. Re-ballasting and was completed most recently in 2006 – a comparable scope is anticipated to cost in excess of \$4 million today (in 2026 dollars). SEJPA completed an inspection of the outfall in 2025 that found the ballast rock was adequately supporting the outfall; however, ballast rock can be affected by a single significant ocean swell. The Outfall Reserve balance totals approximately \$1.9 million. Collecting reserve funding over time builds up funds required to complete the work when it becomes necessary while smoothing the cost impact to rate payers.

ESCONDIDO VAULT REHABILITATION PROJECT

As part of the Ocean Outfall system, SEJPA operates and maintains flow metering and water quality monitoring equipment inside a below-ground, concrete structure on Manchester Avenue near the Water Campus driveway. The vault was initially installed in 1974 and modified in 1999 to include a bypass pipe and secondary flow meter. The original valve vault, pipeline, valves and flow meter are nearing the end of their service life. SEJPA evaluated the condition of the vault and equipment through the 2025 Facility Plan with a recommended project to replace old and outdated equipment within the vault. SEJPA received \$350,000 in capital contributions for this project in prior fiscal years and is budgeting another annual installment of \$100,000 in FY 2026-27 to advance the engineering and prepare for project implementation.

CARDIFF SANITARY DIVISION PUMP STATIONS APPROPRIATION DETAIL

Capital Project	Fiscal Year 2023-24	Fiscal Year 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Olivenhain Pump Station Upgrade	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ 100,000
Olivenhain Inlet Gate Replacement	75,000	100,000	-	-	-
Facility Plan Update	-	25,000	-	-	-
Total Capital Appropriations	<u>\$ 75,000</u>	<u>\$ 125,000</u>	<u>\$ 55,000</u>	<u>\$ 55,000</u>	<u>\$ 100,000</u>

The Cardiff Sanitary Division owns three pump stations: Olivenhain Pump Station, the Cardiff Pump Station, and Coast Pump Station. Capital infrastructure needs at these pump stations are being evaluated through the ongoing Facility Plan, with electrical upgrades at the Cardiff Pump Station and generator and electrical upgrades at the Olivenhain Pump Station emerging as high priorities. The City of Encinitas is developing plans for a phased refurbishment and upgrade to the Cardiff Pump Station. SEJPA previously collected \$230,000 for identified needs at the Olivenhain Pump Station. SEJPA will be advancing the design of the generator replacement project in FY 2026-27. The balance of funds for implementation of these projects will be collected in future budgets for project implementation.

ENCINITAS SANITARY DIVISION PUMP STATION APPROPRIATION DETAIL

Capital Project	Fiscal Year 2023-24	Fiscal Year 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Moonlight Beach Pump Station Rehabilitation	\$ 600,000	\$ 200,000	\$ 45,000	\$ 45,000	\$ -
Facility Plan Update	-	4,000	-	-	-
Total Capital Appropriations	<u>\$ 600,000</u>	<u>\$ 204,000</u>	<u>\$ 45,000</u>	<u>\$ 45,000</u>	<u>\$ -</u>

MOONLIGHT BEACH PUMP STATION REHABILITATION

SEJPA recently led a major upgrade to the Moonlight Beach Pump Station. The \$2.3 million project was fully funded by the City of Encinitas through FY 2024–25 and was completed under budget in Spring 2025. Following completion of the upgrade, SEJPA conferred with the City of Encinitas, determining the best use of remaining capital funds would be to address follow-on asset management efforts. Identified asset management needs included the replacement of corroded ventilation system components that provide fresh air necessary to declassify the space in accordance with National Fire Protection Association (NFPA) Standard 820, refurbishment of generator enclosure panels that provide sound attenuation and equipment protection/security, and application of protective coatings to ancillary components exposed to aggressive wastewater and marine environment. The ventilation work was completed in FY 2025-26, and the generator and coating repair work is planned for FY 2026-27; no additional funding is budgeted at this time.



INVESTING IN ENVIRONMENTAL STEWARDSHIP

At SEJPA, we are unwavering in our commitment to environmental stewardship, recognizing the vital role we play in preserving the safety and splendor of our coastal environment. Our responsibility reaches beyond the present moment, extending to the future, as we strive to ensure that generations to come can continue to live, thrive, and enjoy the beauty of our surrounding communities through the investments we make today.

CITY OF SOLANA BEACH PUMP STATIONS PROJECT APPROPRIATION DETAIL

Capital Project	Fiscal Year 2023-24	Fiscal Year 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Eden Gardens Pump Station Generator Upgrade	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Facility Plan Update	-	26,000	-	-	-
Total Capital Appropriations	<u>\$ -</u>	<u>\$ 26,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>

The FY 2026–27 Capital Budget includes \$50,000 for the planned rebuild of a standby pump and replacement of Pump #1 at the Eden Gardens Pump Station. Following installation, the removed pump will be rehabilitated in FY 2027–28 and retained as a ready spare, reducing operational risk and minimizing the need for costly temporary bypass pumping during maintenance or equipment failure.

RECYCLED WATER PROJECT APPROPRIATION DETAIL

Working collaboratively with its water district partners, SEJPA plans and delivers recycled water infrastructure improvements to maintain service reliability, improve operational efficiency, and enhance system capabilities.

SEJPA's 2023–25 Capital Plan includes several major recycled water projects, with total appropriations of approximately \$8 million. Grant funding of approximately \$3.6 million has reduced program costs, and a \$10 million loan secured in March 2023 provides additional flexibility to manage cash flow. In September 2025, SEJPA completed a cost-of-service study and adopted a recycled water rate structure through calendar year 2029. The capital plan supported by this rate structure focuses primarily on asset management initiatives through 2028, estimated at \$3 million.

The following Treatment, Conveyance, and Storage projects are currently in progress and are anticipated to be completed by 2028.

WANKET TANK REFURBISHMENT AND RECYCLED WATER PIPELINE

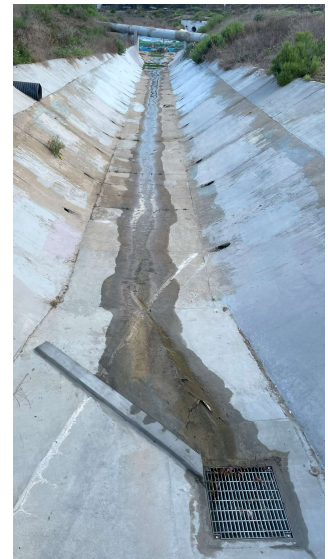
This project will convert the Wanket Tank, an existing 3-million-gallon pre-stressed concrete potable water tank that has been out of service for about a decade, into a recycled water storage tank. The Wanket Tank, constructed in 1975, was originally constructed and jointly owned by Olivenhain Municipal Water District (OMWD) and San Dieguito Water District (SDWD) and is no longer used for potable water service. SEJPA has since secured ownership rights to the tank from OMWD and SDWD. The project rehabilitated and retrofitted the concrete reservoir, disconnected the tank from potable water pipelines, and constructed a new recycled water pipeline (pictured, right) to connect the tank to the existing recycled water system at Quail Gardens Drive. This project will substantially increase recycled water storage, improving service reliability, operational efficiency, and water pressure for customers. The construction phase is anticipated to be completed by Summer 2026, with improvements to address unanticipated leaks in the concrete floor and inlet/outlet piping.



A total budget of \$5.8 million has been appropriated for the pipeline and tank refurbishment projects that are fully funded through the recycled water program. The project(s) have qualified for up to \$2 million in state and federal grant funding.

STORMWATER CAPTURE AND REUSE

The SEJPA Stormwater Capture and Reuse project (low-flow diversion pictured, right) is intended to reduce pollution to the San Elijo Lagoon and Pacific Ocean and capture stormwater to augment supply to the recycled water system. The project will also improve site drainage to manage runoff and align with industrial stormwater permit requirements. The project scope includes infrastructure to divert stormwater from the Regional Stormwater Channel and direct onsite drainage to a desilting basin and associated conveyance to capture and recycle approximately 6 million gallons per year. A total budget of \$1.71 million has been appropriated for this capital project. The project will receive significant grant funding of up to \$1.5 million to offset project costs, with the remainder funded equally by the recycled water and wastewater programs. This project includes elements not completed with the Water Campus Improvement project and was completed in Summer 2025. No further capital appropriations are budgeted.



LOMAS SANTA FE BOOSTER PUMP STATION

The Lomas Santa Fe Booster Pump Station provides recycled water service to large customers within the Solana Beach service area. The facility, constructed in 2000 with a peak capacity of 3,000 gallons per minute, has been identified through recent condition assessments and operational experience as a priority for rehabilitation and upgrades.

SEJPA is developing a phased capital project to replace aging controls and electrical systems and to rehabilitate or replace key pumping and mechanical components. The adopted recycled water rate structure anticipates approximately \$750,000 for this work.

RECYCLED WATER VALVE REPLACEMENTS

The recycled water distribution system, originally constructed in the early 2000s, includes pipelines located primarily within public rights-of-way. Mainline and air release valves are critical for isolating pipelines during maintenance and protecting the system from air accumulation during operation.

Approximately 35 valves have been identified as being at or near the end of their service life and are no longer reliably operable. To address these needs, SEJPA is developing a phased valve replacement program totaling approximately \$420,000, with design underway for the highest priority locations targeted for replacement over the next year.

TREATMENT PLANT ASSET REPLACEMENTS

As the recycled water treatment facilities age, individual asset replacements are completed and capitalized in accordance with SEJPA policy. In the near term, this includes replacement of two microfiltration feed pumps, chemical tank(s), and obsolete process control and electrical equipment.

WATER CAMPUS FIRE RISK REDUCTION PROGRAM

SEJPA is initiating a phased, multi-year program to reduce fire risk within the designated Open Space areas surrounding the Water Campus. A vegetation survey completed in conjunction with the Facility Plan identified areas of non-native and invasive vegetation, as well as accumulated dead and dry plant material, recommended for removal. The program will focus on targeted removal of invasive species and hazardous vegetation, followed by re-establishment of native, drought-tolerant habitats along exposed slope areas.

This program will reduce fire risk exposure to SEJPA facilities and adjacent properties, while also supporting SEJPA's ongoing obligations to manage Open Space areas in accordance with local and state fire management policies and environmental stewardship objectives. Work will be implemented in phases over multiple years to align with available funding and maintenance resources.

CAPITAL PROGRAM DELIVERY COSTS

San Elijo typically contracts out professional services for project delivery including design (engineers and architects), and consultant construction management and inspection. These soft costs can typically range from 20 to 35%, depending on project complexity and duration. Project development, planning, administration and management over the project delivery life cycle requires dedicated attention from SEJPA's management, engineering, O&M, and administrative team members. SEJPA typically budgets staff time at 10 to 15% of the total project cost which for FY 2026-27 equates to approximately \$570,000.

DEBT SERVICE

WASTEWATER TREATMENT DEBT SERVICE AND INFRASTRUCTURE CREDITS

2017 CLEAN WATER REVENUE BONDS

SEJPA issued revenue bonds in July 2017 to fund a series of wastewater, ocean outfall, and recycled water projects. The bond included a face value of \$22.115 million, plus a premium less expense of \$1.797 million netting \$23.912 million received with a true interest cost of 3.39% over 30 years. The FY 2025-26 payments will include both interest and principal: \$388,163 interest and \$280,000 principal for each Member Agency. The estimated balance as of June 30, 2026, will be \$18,760,000. The scheduled payoff date is March 2047.

SAN DIEGO GAS & ELECTRIC TURBO BLOWER LOAN

In July 2017, SEJPA and San Diego Gas & Electric (SDG&E) entered into an On-Bill Financing Loan Agreement to fund the Blower Replacement Project. This project replaced three 125-hp multi-stage centrifugal blowers that were installed in 1991 with substantially more efficient turbo blowers. This replacement project resulted in a \$533,883 loan from SDG&E with 120 monthly payments of \$4,449 with no interest. The resulting annual cost savings from the installation of more energy-efficient equipment roughly equals the annual finance expense. The estimated balance as of June 30, 2026, will be \$71,185. The scheduled payoff date is October 2027.

DEL MAR WASTEWATER INFRASTRUCTURE CREDIT

Although not reflected as debt of SEJPA, in July 2014, SEJPA and the City of Del Mar entered into an agreement to connect the City of Del Mar to SEJPA’s water reclamation facilities. The project entailed connecting Del Mar’s 21st Street wastewater pump station to the Cedros trunk sewer, which would allow Del Mar’s wastewater to flow to SEJPA’s water campus for treatment and recycling. The costs of constructing a connecting pipeline of approximately 6,200 linear feet, including manholes and valves, totaled \$1,623,370 when completed in 2016. Per the agreement with Del Mar, who funded the project, SEJPA agreed to provide Del Mar a credit pool against future wastewater O&M costs in the amount of two-thirds the total project costs. The two-thirds credit amount is representative of the City of Encinitas and Solana Beach’s respective one-third share of the costs between the City of Encinitas, City of Solana Beach, and the City of Del Mar. The total amount of future credits equaled \$1,082,247, to be offset each year in an amount not to exceed \$60,000 per year. As of June 30, 2026, the remaining available credits to Del Mar will total \$580,564. It is anticipated that the credits will be fully utilized in fiscal year ending 2036.



ENCOURAGING RESOURCE RECOVERY

SEJPA is turning waste into wins. By focusing on resource recovery, we reduce climate impact while creating real financial value. Solar power keeps the Water Campus running cleaner, and public EV charging helps drive a lower-emission future. Smarter use of resources means less waste, lower costs, and a stronger bottom line—all while supporting our climate goals.

RECYCLED WATER DEBT SERVICE

2023 RECYCLED WATER LOAN

In May 2023, SEJPA secured a private placement loan in the amount of \$10,120,000 to fund Recycled Water Capital Improvements. The loan has a 4.58% fixed interest rate for a term of 20 years with annual payments ranging from \$778,028 to \$779,039. Debt service for FY 2026-27 on the loan includes interest of \$413,895 and principal repayments of \$365,000 and will be paid through recycled water rates. The estimated balance as of June 30, 2026, will be \$9,128,000. The scheduled payoff date is June 2043.

ADVANCED WATER PURIFICATION LOAN

In November 2011, SEJPA received a private placement loan for the construction of the Advanced Water Purification Facility in the amount of \$2 million at a fixed interest rate of 4.15%. Annual payments of \$148,154 began in 2011 and will continue for 20 years until 2031. Debt service for FY 2026-27 on the loan includes interest of \$28,732 and principal repayments of \$119,421. The outstanding principal balance on June 30, 2026, is estimated to be \$721,893.

SFID PIPELINE LOAN

In 2013, SEJPA entered into an agreement with the Santa Fe Irrigation District to purchase a recycled water distribution pipeline for \$526,149 with an initial down payment of \$50,000 and annual interest between 1.0% and 2.5% based on the Local Agency Investment Fund (LAIF) rate. The repayment schedule is \$450 per acre foot of water delivered through the pipeline. The outstanding principal balance as of June 30, 2026, is estimated to be \$162,203. The budgeted payment amount is based on 90 acre-feet delivered through the pipeline in FY 2026-27.

SOLANA BEACH PIPELINE LOAN

In 2020, SEJPA entered into an agreement with the City of Solana Beach to purchase a recycled water distribution pipeline for \$1,191,652 with no annual interest and \$478,319 of the reimbursement through water sales. Other sources of funds for reimbursement will be a combination of the cash value of services to be provided by SEJPA and actual grants received. In FY 2022-23, \$600,000 of grant funding was reimbursed to Solana Beach. The repayment schedule is \$450 per acre foot of water delivered through the pipeline. The outstanding principal balance as of June 30, 2026, is estimated to be \$392,234. The budgeted payment amount is based on an expected 23 acre-feet delivered through the pipeline in FY 2026-27.

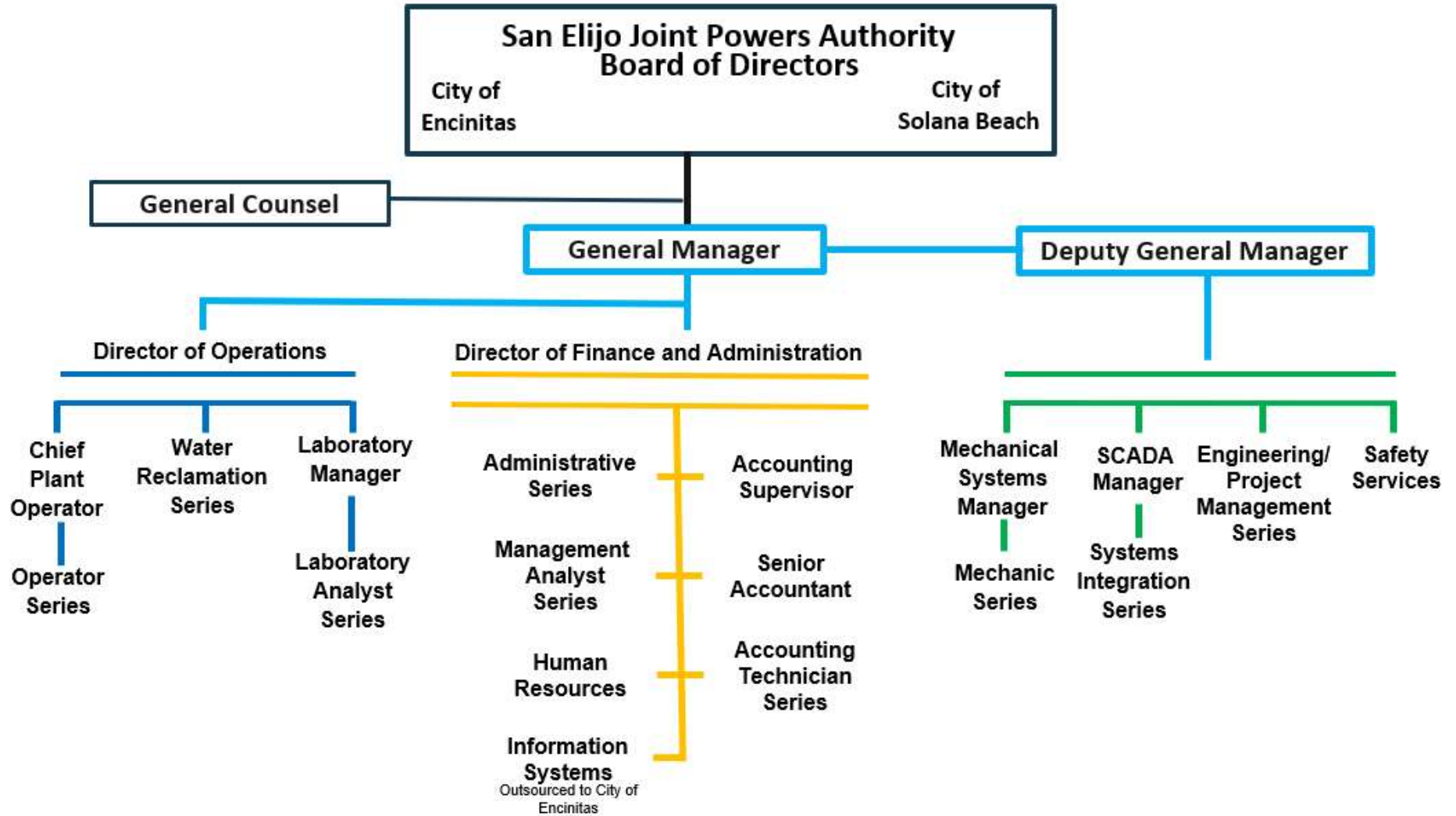
DEBT SERVICE SUMMARY

	Actual 2023-24	Actual 2024-25	Estimated Actual 2025-26	Adopted Budget 2025-26	Recommended Budget 2026-27
Wastewater Debt Service					
2017 Clean Water Revenue Bonds					
Principal	\$ 490,000	\$ 510,000	\$ 535,000	\$ 535,000	\$ 560,000
Interest	848,175	828,575	803,075	803,075	776,325
Total Debt Service	<u>\$ 1,338,175</u>	<u>\$ 1,338,575</u>	<u>\$ 1,338,075</u>	<u>\$ 1,338,075</u>	<u>\$ 1,336,325</u>
SDG&E Turbo Blower Loan					
Principal	\$ 53,388	\$ 53,388	\$ 53,388	\$ 53,388	\$ 53,388
Interest	-	-	-	-	-
Total Loan Payment	<u>\$ 53,388</u>	<u>\$ 53,388</u>	<u>\$ 53,388</u>	<u>\$ 53,388</u>	<u>\$ 53,388</u>
Total Wastewater Debt Service					
Principal	\$ 543,388	\$ 563,388	\$ 588,388	\$ 588,388	\$ 613,388
Interest	848,175	828,575	803,075	803,075	776,325
Total Debt Service	<u>\$ 1,391,563</u>	<u>\$ 1,391,963</u>	<u>\$ 1,391,463</u>	<u>\$ 1,391,463</u>	<u>\$ 1,389,713</u>
Recycled Water Debt Service					
2023 Recycled Water Loan					
Principal	\$ 310,000	\$ 333,000	\$ 349,000	\$ 349,000	\$ 365,000
Interest	468,982	445,497	430,039	430,039	413,895
Total Debt Service	<u>\$ 778,982</u>	<u>\$ 778,497</u>	<u>\$ 779,039</u>	<u>\$ 779,039</u>	<u>\$ 778,895</u>
Advanced Water Purification Loan					
Principal	\$ 105,576	\$ 110,003	\$ 114,615	\$ 114,615	\$ 119,421
Interest	42,577	38,151	33,539	33,539	28,732
Total Debt Service	<u>\$ 148,153</u>	<u>\$ 148,154</u>	<u>\$ 148,154</u>	<u>\$ 148,154</u>	<u>\$ 148,153</u>
SFID Pipeline Loan					
Principal	\$ 24,790	\$ 41,569	\$ 40,500	\$ 40,500	\$ 40,500
Interest	6,344	5,411	6,000	6,000	5,400
Total Debt Service	<u>\$ 31,134</u>	<u>\$ 46,980</u>	<u>\$ 46,500</u>	<u>\$ 46,500</u>	<u>\$ 45,900</u>
Solana Beach Pipeline Loan					
Principal	\$ 5,800	\$ 8,010	\$ 10,350	\$ 10,350	\$ 10,350
Interest	-	-	-	-	-
Total Debt Service	<u>\$ 5,800</u>	<u>\$ 8,010</u>	<u>\$ 10,350</u>	<u>\$ 10,350</u>	<u>\$ 10,350</u>
Total Water Reclamation Debt Service					
Principal	\$ 446,166	\$ 492,582	\$ 514,465	\$ 514,465	\$ 535,271
Interest	517,904	489,059	469,578	469,578	448,027
Total Debt Service	<u>\$ 964,069</u>	<u>\$ 981,641</u>	<u>\$ 984,043</u>	<u>\$ 984,043</u>	<u>\$ 983,298</u>
Total Debt Service					
Total All Debt Service					
Principal	\$ 989,554	\$ 1,055,970	\$ 1,102,853	\$ 1,102,853	\$ 1,148,659
Interest	1,366,079	1,317,634	1,272,653	1,272,653	1,224,352
Total Debt Service	<u>\$ 2,355,632</u>	<u>\$ 2,373,604</u>	<u>\$ 2,375,506</u>	<u>\$ 2,375,506</u>	<u>\$ 2,373,011</u>

CLASSIFICATION AND SALARY SCHEDULE

Pending Adoption of SEJPA's Classification and Compensation Study

ORGANIZATIONAL CHART



SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

April 21, 2026

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: Deputy General Manager

SUBJECT: CLASSIFICATION AND COMPENSATION ANALYSIS

RECOMMENDATION

It is recommended that the Board of Directors:

1. Accept and File Classification and Compensation Study by Reward Strategy Group, dated April 9, 2026;
2. Approve Fiscal Year 2026-27 Classification and Compensation Schedule effective July 1, 2026 – June 30, 2027; and
3. Discuss and take action as appropriate.

BACKGROUND

San Elijo Joint Powers Authority (SEJPA) is a regional sanitation and water recycling agency that employs a non-unionized workforce of fewer than 40 employees. Core functions include wastewater treatment, recycled water production and wholesale distribution, environmental monitoring, laboratory services, and remote facilities operations and maintenance. SEJPA operates in a highly regulated environment, subject to state and federal water and air quality permits, and is responsible for maintaining the San Elijo Water Campus, a 27-acre coastal facility in Encinitas, California.

SEJPA employs professionals across technical, managerial, and administrative disciplines. Most positions require specialized education, training, and certifications, including wastewater operator certifications, professional engineering licenses issued by the State of California, and industry-specific credentials for mechanical, electrical, instrumentation, and laboratory personnel, as well as degrees and certifications applicable to accounting and finance.

Based on historical precedent and industry practice, the Board of Directors has adopted resolutions that define SEJPA's relationship with employees and establish its salary and benefits programs. The current compensation structure is governed by a four-year Salary and Benefits Resolution (Resolution No. 2025-02), which expires June 30, 2026. This Resolution includes a requirement to conduct a Classification and Compensation Study and present recommendations to the Board prior to its expiration. In October 2025, the Board directed the General Manager to complete the Study and return with recommendations to support adoption of an updated Classification and Salary Schedule effective July 1, 2026.

A Classification and Compensation Study (Study) evaluates current market conditions to determine whether an agency’s pay structure remains competitive or requires adjustment. This Study is especially relevant as the broader economy enters a period of stabilization following several years of elevated inflation. Additionally, the timing of the Study coincides with the anticipated startup of two new Pure Water projects in San Diego County, which are expected to increase demand for skilled professionals and place upward pressure on compensation across the industry.

For the upcoming Salary and Benefits Resolution, the Board has expressed a desire to position SEJPA’s pay structure above the industry average, reflecting the value it places on its team members and current labor market conditions. The Study’s recommendations generally target the 65th percentile, consistent with this direction.

DISCUSSION

With the Board’s authorization, SEJPA retained Reward Strategy Group (RSG) to conduct the Classification and Compensation Study. The Study was completed under the supervision of the General Manager and included review of 37 position classifications using salary data from 12 comparable agencies, supplemented with additional regional data where necessary to improve market alignment for specialized positions.

Table 1. Comparator Agencies

Special Districts / Joint Powers Authorities	Municipalities
Encina Wastewater Authority*	City of Encinitas**
Leucadia Wastewater District	City of Solana Beach**
Olivenhain Municipal Water District	City of Escondido*
Padre Dam Municipal Water District*	City of Oceanside*
Santa Margarita Water District*	City of San Clemente*
South Orange County Wastewater Authority*	
Vallecitos Water District	
* <i>Comparable Agencies that included Laboratory classifications.</i>	
** <i>SEJPA Member Agency included to establish inter-agency equity for common positions.</i>	

To complement the 12 comparable agencies used for position classifications, at SEJPA’s request, several additional agencies were identified to provide a broader perspective of market conditions and improve data resolution for specific positions/series:

- **Project Management / Engineering Series:** This series represents positions with requisite education, skills, and professional licensure that are readily transferable between industries and across the public/private sectors. This portability of skills increases competition for a limited pool of qualified candidates in the region. To ensure market competitiveness, five larger public employers in the region were also taken into consideration: San Diego County Water Authority, Orange County Sanitation District, City of Carlsbad, City of San Diego, and County of San Diego.
- **Laboratory Series:** Of the 12 Comparator Agencies, only seven had laboratories specialized in wastewater and recycled water (represented with ‘*’ in Table 1). To validate market competitiveness and to broaden the dataset, two additional regional public agencies with laboratory services were taken into consideration: City of San Diego and Sweetwater Authority.

Table 2. Classifications

Classification Series & Titles	
Series (No. of Defined Positions)	Titles
Directors (3)	Director of Operations Director of Infrastructure (Engineering) Director of Finance and Administration
Operational Managers (4)	Chief Plant Operator Mechanics System Manager Laboratory Manager SCADA / Control Systems Manager
Project Manager / Engineer (5)	Principal Engineer Senior Project Manager Associate Engineer Project Manager Project Engineer
Operators (6)	Operations Supervisor Lead Operator Recycled Water Supervisor Operator II Operator I Operator-in-Training (OIT)
Mechanics (5)	Mechanical System Supervisor Lead Mechanic Mechanic II Mechanic I Mechanic-in-Training (MIT)
Laboratory (3)	Senior Laboratory Analyst Laboratory Analyst II Laboratory Analyst I
Administration (5)	Senior HR Analyst Senior Management Analyst HR Analyst Management Analyst Administrative Coordinator
Accounting (4)	Accounting Supervisor Senior Accountant Accounting Technician II Accounting Technician I
Control Systems (2)	System Integration Technician I System Integration Technician II

Salary data for the classifications was collected from the comparator agencies. Data was collected between November 2025 and April 2026, drawing on the consultant's salary database, by accessing publicly available information through agency websites, and by contacting human resources staff.

The methodology used to analyze and compare classifications (not position titles) included the following:

- Scope and magnitude of the end results for which the classification is accountable.
- Needed knowledge, skills, education and experience required to perform essential duties to achieve the job's expected results.
- The level and significance of duties performed and under what level of supervision.
- Certification requirements and duties allowed to be performed with the certification.

- Complexity of the problems/issues the job must resolve.
- Managerial know-how, operational unit size, and the level of freedom/authority to impact the enterprise's end results.

In comparing SEJPA's FY 2025–26 Classification and Salary Schedule to the Study recommendations, the following observations are noted:

- 31 of the 37 evaluated classification salary ranges are recommended to be increased to better align with market conditions. The difference between SEJPA's most recent salary schedule and market data is attributed to two primary drivers: (1) comparator agencies' responses to inflationary pressures over the past five years and (2) SEJPA's Board philosophy to target the 65th percentile to align compensation with the demonstrated level of skill and professionalism expected of SEJPA staff. This philosophy will also support the Agency's ability to attract and retain qualified staff in a competitive labor market and maintain a workforce capable of meeting SEJPA's operational and regulatory responsibilities.
- Journey-level operations and mechanics positions are below market and are recommended for increases of approximately 5–10%, reflecting strong regional demand for these core classifications and alignment with the 65th percentile target.
- Laboratory classifications are recommended for increases of approximately 7–16%, reflecting both increased regional demand for certified laboratory personnel and regulatory changes associated with ELAP Modernization and TNI standards, which have increased staffing needs and intensified competition in the labor market.
- Three classifications (Administrative Coordinator, Recycled Water Supervisor, and Project Manager) currently exceed the 65th percentile target. It is recommended that these ranges be held at their current levels until market data realigns with the target. The General Manager will review these classifications annually and advise the Board when adjustments are warranted.
- Director and Manager salary ranges are below market by approximately 9–15%. While market data supports larger adjustments, increases are recommended to be limited to no more than 10% as a deliberate internal equity strategy. This approach balances the need to remain competitive for leadership positions while avoiding disproportionate increases relative to technical and journey-level staff. The General Manager also will review these classifications annually and advise the Board when adjustments are warranted.

The recommended 2026–27 Classification and Salary Schedule is designed to balance market competitiveness with long-term fiscal sustainability. It maintains clear career pathways, aligns compensation with job responsibilities, and strengthens supervisory capacity to support operations and succession planning.

The Classification and Compensation Study (Attachment 1) and the recommended 2026 Classification and Salary Schedule (Attachment 2) are included for the Board's review.

FINANCIAL IMPACT

Adoption of the recommended 2026–27 Classification and Salary Schedule will increase salary ranges and long-term wage growth potential, consistent with the objectives of the Study. Over time, the revised structure combined with any merit and cost of living wage adjustments will increase compensation obligations as employees progress within their salary ranges. These impacts will be evaluated through the annual budget process to ensure alignment with available funding and long-term fiscal sustainability.

RECOMMENDATION

It is recommended that the Board of Directors:

1. Accept and File Classification and Compensation Study by Reward Strategy Group, dated April 9, 2026;
2. Approve Fiscal Year 2026-27 Classification and Compensation Schedule, effective July 1, 2026 – June 30, 2027; and
3. Discuss and take action as appropriate.

Respectfully submitted,



Thomas C. Falk, P.E.
Deputy General Manager

Attachments:

1. Salary Schedule Recommendations – Final Report, April 9, 2026
2. SEJPA 2026-27 Recommended Classification and Compensation Schedule

SAN ELIJO JOINT POWERS AUTHORITY

Salary Schedule Recommendations

Final Report

April 9, 2026

Prepared by:



5283 Pearlman Way
San Diego, CA 92130

858 259-3800 | Fax 858 792-7465
www.rewardstrategy.com

Project Overview

Reward Strategy Group (RSG) was retained to conduct a compensation study for San Elijo in order to evaluate SEJPA’s salary range competitiveness within the labor market. Our survey planning with the General Manager and the Director of Finance and Administration resulted in agreement to gather salary range comparisons from seven comparator water/wastewater agencies and five municipalities:

Encina Wastewater Authority	City of Encinitas
Leucadia Wastewater District	City of Escondido
Olivenhain MWD	City of Oceanside
Padre Dam MWD	City of San Clemente
Santa Margarita Water District	City of Solana Beach
South Orange County WWA	
Vallecitos Water District	

RSG gathered and compiled survey material from the survey agencies that included job descriptions, organization structures, operating budgets, benefits plans, and salary range data. RSG utilized that information to perform market comparability analysis to build a salary survey database of comparable positions to SEJPA’s job classifications.

RSG’s process for market comparability and salary surveying is not performed by simply comparing titles from survey comparators to SEJPA’s classification titles. When performing “job matching” analyses, RSG considers a variety of factors including:

- The scope and magnitude of the end results for which the classification is accountable.
- Needed knowledge, skills, education and experience required to perform essential duties to achieve the job’s expected end results.
- The level and significance of duties performed and under what level of supervision.
- Certification requirements and duties allowed to be performed with the certification.
- Complexity of the problems/issues the job must resolve.
- Managerial know-how, operational unit size, and the level of freedom/authority to impact the enterprise’s end results.

In January, RSG shared with SEJPA’s senior management team our salary survey comparison findings for San Elijo’s classifications versus the survey agencies. We asked senior management to apply their subject matter expertise of San Elijo’s operations, organization and classifications to confirm the relevance of the job matched data. Senior management performed an in-depth review of RSG’s results and gathered additional data for comparators they deemed appropriate for their divisions.

After this review, RSG and SEJPA Management were unable to find enough comparable positions for seven classifications:

Human Resources/Management Analyst
Senior Accountant
Senior Laboratory Analyst

Mechanic-in-Training
SCADA Manager
Systems Integration Technician I
Systems Integration Technician II

Table 1 summarizes the salary survey data at the 65th percentile of market practice for both range minimum and maximum. Report **Appendix A** contains 26 detailed Salary Survey Data Sheets displaying the 24 existing and 2 new classifications, for which comparable jobs among the survey agencies were reviewed, identified and approved by SEJPA Management.

Salary Survey Results

SEJPA’s Board has recently adopted a compensation philosophy to set salary ranges at approximately the 65th percentile of the labor market. Compared to survey median (the 50th percentile), more than a third of SEJPA’s benchmarked classes are at or slightly below market practice. When competitiveness is evaluated at the 65th percentile, all but three surveyed classifications, Associate Engineer/Project Manager, Administrative Coordinator and Recycled Water Supervisor are below market practice.

Of note as displayed on the data sheets in Appendix A, SEJPA is significantly *less competitive* with the survey market at range minimum, the hiring point, than it is at range maximum. This is largely due to the 43 percent breadth of SEJPA’s salary ranges (minimum to maximum). The majority of the survey agencies have a smaller range breadth of 25 – 38 percent.

Table 1 – SEJPA Management Approved Salary Survey Results Summary

Operational Positions Class		65 th percentile Minimum	65 th percentile Maximum	SEJPA vs Survey 65 th Percentile Max
Manager (Exempt)	<i>Band Average</i>	134,020	178,275	
	Chief Plant Operator	130,571	174,455	- 6.1%
	Mechanic Systems Manager	137,448	182,096	-10.8%
Supervisor (Non-Exempt)	<i>Band Average</i>	116,818	146,729	
	Operations Supervisor	118,601	146,116	New
	Mechanic System Supervisor	115,036	147,342	-4.4%
Lead (Non-Exempt)	<i>Band Average</i>	102,432	132,598	
	Lead Operator	101,508	131,803	-6.3%
Specialized Operational Class (Non-Exempt)				
	Recycled Water Supervisor	90,355	117,104	+5.9%
Level 2 (Journey, Non-Exempt)	<i>Band Average</i>	84,009	113,672	
	Operator II	84,212	114,940	-6.3%
	Mechanic II	83,806	112,404	-8.1%
Level 1 (Apprentice, Non-Exempt)	<i>Band Average</i>	76,351	99,020	
	Operator I	78,146	97,910	-9.0%
	Mechanic I	74,555	100,131	-11.4%
Entry-Level (Non-Exempt)				
	Operator-in-Training	64,594	85,226 (avg)	-7.6%

Laboratory Positions Class		65 th Percentile Minimum	65 th Percentile Maximum	SEJPA vs Survey 65 th Percentile
Manager (Exempt)				
	Lab Manager	131,304	181,966	-10.7%
Level 2 (Journey, Non-Exempt)				
	Lab Analyst II	91,649	116,546	-11.8%
Level 1 (Non-Exempt)				
	Lab Analyst I	74,498	101,200	-16.2%

Functional Positions Class		65 th Percentile Minimum	65 th Percentile Maximum	SEJPA vs Survey 65 th Percentile
Directors (Exempt)				
	Director of Finance/Administration	187,322	255,230	-13.2%
	Director of Operations	187,569	258,396	-14.6%
	Director of Infrastructure and Sustainability	198,526	253,602	-12.4%
Manager (Exempt)				
	Principal Engineer/Sr. Project Manager	147,423	191,450	-3.0%
Supervisor (Exempt)				
	Accounting Supervisor	107,005	141,862	-5.1%
	Associate Engineer/Project Manager	109,315	145,133	+4.2%

Functional Positions Class	65 th Percentile Minimum	65 th Percentile Maximum	SEJPA vs Survey 65 th Percentile
Professional Staff (Exempt)			
Senior HR Analyst	94,264	130,264	-7.5%
Project Engineer	81,931	104,979	New
Level 2 (Non-Exempt)			
Accounting Technician II	70,900	95,742	-16.1%
Administrative Coordinator	72,847	95,003	+19.5%
Level 1 (Non-Exempt)			
Accounting Technician I	61,294	79,939	-12.2%

SALARY GRADE/RANGE RECOMMENDATIONS

An effective salary range structure is modeled on the range’s pricing points (the job’s value/maximum salary opportunity). The modeling must take into account both the competing market data and the appropriate relative job content relationships among SEJPA’s classes. Internal relationships are evaluated by considering the nature of work being performed (major responsibilities) as well as the level of work being performed. Additionally, the extent of training/education, experience, certification, knowledge, skills and abilities required to competently perform the work and the level and types of decision making, the freedom to act, and the level of accountability for the success of SEJPA’s goals and mission are taken into consideration.

Although it is difficult to separate the individual from the job, an individual's personal credentials and experiences or potential are not to be considered when evaluating a position or internal equity. A weak or strong individual in a particular job does not influence the evaluation and the resulting salary range assignment.

SEJPA Management evaluated the available information including survey salary data and RSG’s recommendations for improvements to the salary schedule structure to improve competitiveness and recognize difference in job content. Based on these discussions, SEJPA’s Management has determined the current practice of using *band averages* for the Operational and Mechanic class series and individual ranges for all other classifications will be continued. They have agreed to RSG recommendation to reduce the breadth of SEJPA’s salary ranges from 43 percent to 35 percent in order to improve the competitiveness at range minimum and improve recruitment.

Table 2 provides the *FY 2026–2027 Salary Schedule Recommended Changes* with classifications allocated based on a combination of the 65th percentile of market survey practice **and** internal job content relationships.

Salary Schedule Recommended Range Notes

Two classifications have been recommended for “No Change”, Recycled Water Supervisor and Administrative Coordinator.

- The Recycled Water Supervisor range is the second highest of the 12 agencies with a comparable classification and is currently more competitively priced above the 65th percentile than the other SEJPA classifications.
- The Administrative Coordinator has a combination of administrative support and routine purchasing duties that are performed by Administrative Assistants and Purchasing Technicians in other agencies. A data sheet has been included with comparisons that are not exact matches for the Administrative Coordinator duties but demonstrates that the classes performing the same types of duties are typically compensated at a lower rate.

SEJPA has multiple vacant positions in the Analyst and Project Management class series and has taken this opportunity to adjust the classification concepts and salary ranges in the revised class series.

- Senior Analyst salary range will be increased 10.7 percent based on market data and the expectation that future incumbents will independently perform senior-level human resources/management analyst duties.
- The Analyst salary range is based on 85 percent of the Senior Analyst range.
- The Associate Engineer/Project Manager has been reduced 4.1 percent based on market data and internal relationships within the class series.

Table 2 – Salary Schedule 2026-2027 Recommended Changes

Position	Recommended Base Salary				Prior Maximum	Max % Increase
	Monthly		Annual			
	Minimum	Maximum	Minimum	Maximum		
Accounting Series						
<i>Accounting Technician I</i>	\$4,993	\$6,740	\$59,913	\$80,882	\$71,243	13.5%
<i>Accounting Technician II</i>	5,910	7,979	70,920	95,742	82,457	16.1%
<i>Senior Accountant</i>	7,443	10,049	89,321	120,583	117,623	2.5%*
<i>Accounting Supervisor</i>	8,757	11,822	105,083	141,862	134,930	5.1%
Administrative Series						
<i>Administrative Coordinator</i>	7,007	9,460	84,087	113,518	113,518	0.0%
Deputy General Manager	21,250	21,250	255,000	255,000	255,000	0.0%
Director of Operations	15,306	20,663	183,667	247,950	225,529	9.9%
Director of Finance/Administration	15,306	20,663	183,667	247,950	225,529	9.9%
Director of Infrastructure and Sustainability	15,306	20,663	183,667	247,950	225,529	9.9%
Management / HR Analyst Series						
<i>Analyst</i>	6,835	9,227	82,018	110,724	103,599	6.4%*
<i>Senior Analyst</i>	8,041	10,855	96,492	130,264	117,623	10.7%
General Manager (Board Approved Contract)	25,917	25,917	311,000	311,000	311,000	0.0%
Laboratory Series						
<i>Laboratory Analyst I</i>	6,247	8,433	74,963	101,200	87,084	16.2%
<i>Laboratory Analyst II</i>	7,194	9,712	86,330	116,546	104,202	11.8%
<i>Senior Laboratory Analyst</i>	8,185	11,050	98,221	132,598	124,001	6.9%*
<i>Laboratory Manager</i>	11,005	14,856	132,056	178,275	164,381	8.5%*
Mechanic Series						
<i>Mechanic-In-Training</i>	5,261	7,102	63,130	85,226	79,222	7.6%*
<i>Mechanic I</i>	6,112	8,252	73,348	99,020	89,900	10.1%
<i>Mechanic II</i>	7,017	9,473	84,201	113,672	103,940	9.4%
<i>Lead Mechanic</i>	8,185	11,050	98,221	132,598	120,869	9.7%
<i>Mechanical Systems Supervisor</i>	9,057	12,227	108,688	146,729	141,110	4.0%
<i>Mechanical Systems Manager</i>	11,005	14,856	132,056	178,275	164,381	8.5%
Engineering/Project Management Series						
<i>Project Engineer</i>	6,480	8,748	77,762	104,979	New Position	0.0%
<i>Associate Engineer/Project Manager</i>	8,959	12,094	107,506	145,133	151,276	-4.1%
<i>Principal Engineer/Sr Project Manager</i>	11,818	15,954	141,815	191,450	185,812	3.0%
Recycled Water Distribution Series						
<i>Recycled Water Supervisor</i>	7,654	10,333	91,853	124,001	124,001	0.0%

Position	Recommended Base Salary				Prior Maximum	Max % Increase
	Monthly		Annual			
	Minimum	Maximum	Minimum	Maximum		
Systems Integration Series						
<i>Systems Integration Technician I</i>	6,112	8,252	73,348	99,020	91,467	8.3%*
<i>Systems Integration Technician II</i>	7,017	9,473	84,201	113,672	110,187	3.2%*
<i>SCADA Manager</i>	11,818	15,954	141,815	191,450	185,812	3.0%*
Wastewater Treatment Operator Series						
<i>Operator-In-Training</i>	5,261	7,102	63,130	85,226	79,222	7.6%
<i>Operator I</i>	6,112	8,252	73,348	99,020	89,812	10.3%
<i>Operator II</i>	7,017	9,473	84,201	113,672	108,079	5.2%
<i>Lead Operator</i>	8,185	11,050	98,221	132,598	124,001	6.9%
<i>Operations Supervisor</i>	9,057	12,227	108,688	146,729	New Position	
<i>Chief Plant Operator</i>	11,005	14,856	132,056	178,275	164,381	8.5%

* Slotted based on Internal Relationship



APPENDIX A
SEJPA MANAGEMENT APPROVED DATA SHEETS

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Director of Finance/Administration 157,871 225,529

Comparator	Comparison Classification	Range Min:	Range Max:
Padre Dam MWD	CFO/ Director of Finance	191,589	266,011
Encina Wastewater Authority	Director of Finance	199,124	258,857
Olivenhain MWD	Finance Manager	161,971	258,341
City of Escondido	Director of Finance	171,860	255,780
City of Solana Beach	Finance Director/City Treasurer	164,216	255,133
City of Encinitas	Director Finance & City Treasurer	156,444	254,820
Leucadia Wastewater District	Director of Finance and Administration	203,724	254,654
Santa Margarita Water District	Controller	181,613	250,356
Vallecitos Water District	Chief Financial Officer	183,702	246,179
Santa Fe Irrigation District	Director of Administrative Services	188,362	244,871
City of Oceanside	Financial Services Director	166,572	233,196
City of San Clemente	Administrative Services Director	187,138	227,469
South Orange County WWA	NC	-	-

Survey Small Array 65th Percentile:	\$ 187,322	\$ 255,230
Survey Average:	\$ 179,693	\$ 250,472
Survey Median:	\$ 182,658	\$ 254,737
SEJPA vs Survey 65th Percentile:	-18.7%	-13.2%
SEJPA vs Survey Average:	-13.8%	-11.1%
SEJPA vs Survey Median:	-15.7%	-13.0%
SEJPA Rank:	12 of 13	13 of 13
Small Array 65th percentile vs Median	2.6%	0.2%

**San Elijo Joint Powers Authority
Data Sheet**

Classification:	Director of Operations	Range Min: 157,871	Range Max: 225,529
------------------------	-------------------------------	---------------------------	---------------------------

Comparator	Comparison Classification	Range Min:	Range Max:
Santa Margarita Water District	Utilities Manager	200,228	276,017
Encina Wastewater Authority	Director of Operations	199,124	258,857
City of Oceanside	Water Utilities Director	184,680	258,612
Olivenhain MWD	Operations Manager	161,971	258,341
City of Encinitas	Director of Utilities/ General Manager San Dieguito Water	156,444	254,820
City of San Clemente	Public Works Director/City Engineer	202,387	246,003
Padre Dam MWD	Director Operations and Water Quality (D5, one T2, Collection Gr 3)	174,179	241,821
Vallecitos Water District	Director Operations	174,955	234,456
City of Escondido	Assistant Director of Utilities Wastewater (WTPO Gr V)	152,077	226,851
Leucadia Wastewater District	NC	-	-
South Orange County WWA	NC	-	-
City of Solana Beach	NC	-	-

Survey Small Array 65th Percentile:	\$ 187,569	\$ 258,396
Survey Average:	\$ 178,449	\$ 250,642
Survey Median:	\$ 174,955	\$ 254,820
SEJPA vs Survey 65th Percentile:	-18.8%	-14.6%
SEJPA vs Survey Average:	-13.0%	-11.1%
SEJPA vs Survey Median:	-10.8%	-13.0%
SEJPA Rank:	8 of 10	10 of 10
Small Array 65th percentile vs Median	7.2%	1.4%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Chief Plant Operator **115,067** **164,381**

Comparator Comparison Classification Range Min: Range Max:

South Orange County WWA Chief Operator 155,168 198,037

City of Escondido Wastewater Operations Manager 125,114 186,106

City of Oceanside Wastewater Treatment Superintendent 135,036 180,960

City of San Clemente Utilities Superintendent Environmental Operations 136,989 166,504

Santa Margarita Water District Lead Wastewater Treatment Plant Operator (Gr IV in 2 yrs) 119,867 165,237

Olivenhain MWD Water Reclamation Supervisor 101,616 152,497

Vallecitos Water District Wastewater Treatment Plant Supervisor - Chief Operator (WTPO IV, Lab Analyst I) 110,059 147,490

Padre Dam MWD AWP Operations Supervisor (Gr. 32) 103,750 146,827

Leucadia Wastewater District NC - -

City of Encinitas NC - -

City of Solana Beach NC - -

Encina Wastewater Authority NC - -

Survey Small Array 65th Percentile:	\$ 130,571	\$ 174,455
Survey Average:	\$ 123,450	\$ 167,957
Survey Median:	\$ 122,491	\$ 165,871
SEJPA vs Survey 65th Percentile:	-13.5%	-6.1%
SEJPA vs Survey Average:	-7.3%	-2.2%
SEJPA vs Survey Median:	-6.5%	-0.9%
SEJPA Rank:	6 of 9	6 of 9
Small Array 65th percentile vs Median	6.6%	5.2%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Operations Supervisor - **New**

Comparator Comparison Classification Range Min: Range Max:

Encina Wastewater Authority Shift Supervisor (EWPCF, etc) (Gr.IV) 124,254 161,529

Wastewater Treatment Plant Operations

City of Escondido Supervisor (Gr IV) 120,238 161,131

South Orange County WWA Assistant Chief Operator 115,814 147,763

Senior Wastewater Treatment Plant Operator

Santa Margarita Water District (Gr III) 105,697 145,705

City of San Clemente Chief Operator- Water Reclamation 118,332 143,845

City of San Diego Wastewater Treatment Supervisor 119,676 143,028

AWP Operations Supervisor (Gr. IV + AWP
and D-certs)

Padre Dam MWD 100,485 142,210

City of Oceanside Wastewater Plant Supervisor 105,708 141,684

Water Reclamation Operator Level IV - Chief
Plant Operator

Olivenhain MWD 95,971 134,326

Leucadia Wastewater District NC - -

City of Encinitas NC - -

City of Solana Beach NC - -

Vallecitos Water District NC - -

Survey Small Array 65th Percentile: \$ 118,601 \$ 146,116

Survey Average: \$ 111,797 \$ 146,802

Survey Median: \$ 115,814 \$ 143,845

SEJPA vs Survey 65th Percentile: NA NA

SEJPA vs Survey Average: NA NA

SEJPA vs Survey Median: NA NA

SEJPA Rank: NA NA

Small Array 65th percentile vs Median 2.4% 1.6%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Lead Operator **86,801** **124,001**

Comparator	Comparison Classification	Range Min:	Range Max:
Santa Margarita Water District	Senior Wastewater Treatment Plant Operator (Gr III)	105,697	145,705
South Orange County WWA	Operator Grade III	110,282	140,733
Padre Dam MWD	AWP Operator - Gr 27L (WTPO III, AWTO 3)	96,450	136,552
Encina Wastewater Authority	Lead Operator (Gr III)	102,400	133,121
Vallecitos Water District	Senior Wastewater Treatment Plant Operator (Gr III)	92,782	124,337
City of San Diego	Sr. Wastewater Treatment Operator (Gr.III)	107,532	123,036
City of Escondido	Wastewater Treatment Plant Operator III (Gr III)	88,117	118,085
Olivenhain MWD	Water Reclamation Operator Level III (Gr III)	82,722	115,814
City of Oceanside	Wastewater Plant Operator III	84,120	112,752
City of San Clemente	Lead Operator	88,301	107,330
Leucadia Wastewater District	NC	-	-
City of Encinitas	NC	-	-
City of Solana Beach	NC	-	-

Survey Small Array 65th Percentile:	\$ 101,508	\$ 131,803
Survey Average:	\$ 95,840	\$ 125,747
Survey Median:	\$ 94,616	\$ 123,687
SEJPA vs Survey 65th Percentile:	-16.9%	-6.3%
SEJPA vs Survey Average:	-10.4%	-1.4%
SEJPA vs Survey Median:	-9.0%	0.3%
SEJPA Rank:	9 of 11	6 of 11
Small Array 65th percentile vs Median	7.3%	6.6%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Operator II 75,655 108,079

Comparator **Comparison Classification** **Range Min: Range Max:**

South Orange County WWA Operator Grade II 100,006 127,650

City of San Diego Wastewater Plant Operator (Gr.II) 102,084 122,124

Encina Wastewater Authority Operator II 90,717 117,933

Padre Dam MWD AWP Operator - Gr 23 80,746 114,192

Santa Margarita Water District Wastewater Treatment Plant Operator (Gr I, II) 82,586 113,844

City of Escondido Wastewater Treatment Plant Operator II 79,830 106,979

Vallecitos Water District Wastewater Treatment Plant Operator II (Gr II) 78,218 104,818

City of Oceanside Wastewater Plant Operator II 76,524 102,528

Olivenhain MWD Water Reclamation Operator Level II (Gr II) 71,926 100,630

Leucadia Wastewater District NC - -

City of Encinitas NC - -

City of Solana Beach NC - -

City of San Diego NC - -

Survey Small Array 65th Percentile:	\$ 84,212	\$ 114,940
Survey Average:	\$ 84,737	\$ 112,300
Survey Median:	\$ 80,746	\$ 113,844
SEJPA vs Survey 65th Percentile:	-11.3%	-6.3%
SEJPA vs Survey Average:	-12.0%	-3.9%
SEJPA vs Survey Median:	-6.7%	-5.3%
SEJPA Rank:	9 of 10	6 of 10
Small Array 65th percentile vs Median	4.3%	1.0%

San Elijo Joint Powers Authority Data Sheet

Range Min: Range Max:

Classification: Operator I **62,868** **89,812**

Comparator **Comparison Classification** **Range Min: Range Max:**

South Orange County WWA Operator Grade I 82,212 104,978

Padre Dam MWD AWP Operator - Gr 17 (WTPO Gr I) 73,486 103,938

Encina Wastewater Authority Operator I 78,366 101,877

City of Escondido Wastewater Treatment Plant Operator I 72,322 96,918

City of Oceanside Wastewater Plant Operator I 69,552 93,180

City of San Diego Assistant Wastewater Operator (Gr.I) 78,180 93,060

Vallecitos Water District Wastewater Treatment Plant Operator I (Gr I) 67,567 90,547

City of San Clemente Collections Systems Operator I 78,137 90,455

Olivenhain MWD Water Reclamation Operator Level I (Gr I) 63,149 88,358

Leucadia Wastewater District NC - -

Santa Margarita Water District NC - -

City of Encinitas NC - -

City of Solana Beach NC - -

Survey Small Array 65th Percentile:	\$ 78,146	\$ 97,910
Survey Average:	\$ 73,663	\$ 95,923
Survey Median:	\$ 73,486	\$ 93,180
SEJPA vs Survey 65th Percentile:	-24.3%	-9.0%
SEJPA vs Survey Average:	-17.2%	-6.8%
SEJPA vs Survey Median:	-16.9%	-3.8%
SEJPA Rank:	10 of 10	9 of 10
Small Array 65th percentile vs Median	6.3%	5.1%

**San Elijo Joint Powers Authority
Data Sheet**

Classification:	<u>Mechanical Systems Manager</u>	Range Min:	Range Max:
		115,067	164,381

Comparator	Comparison Classification	Range Min:	Range Max:
South Orange County WWA	Support Services Manager	155,160	198,036
Vallecitos Water District	Mechanical Maintenance Manager	143,936	192,887
City of Escondido	Wastewater Maintenance Manager (MGT M24)	125,112	186,096
Encina Wastewater Authority	Blended Classification, "Manager" / "Supervisor"	139,306	181,096
City of San Clemente	Utilities Superintendent Colletions and Maintenance	136,984	166,504
Santa Margarita Water District	Operations Foreman - Mechanical (Mech III/D3; Mech IV pref)	118,738	163,682
City of San Diego	Principal Plant Technician Supervisor	125,712	151,692
Padre Dam MWD	Operations Manager (Salary Grade 32)	103,750	146,827
City of Oceanside	Plant Maintenance Supervisor (Gr III Mech Tech, IV in 12 mo)	105,708	141,684
City of Solana Beach	NC	-	-
Leucadia Wastewater District	NC	-	-
Olivenhain MWD	NC	-	-
City of Encinitas	NC	-	-

Survey Small Array 65th Percentile:	\$ 137,448	\$ 182,096
Survey Average:	\$ 128,267	\$ 169,834
Survey Median:	\$ 125,712	\$ 166,504
SEJPA vs Survey 65th Percentile:	-19.5%	-10.8%
SEJPA vs Survey Average:	-11.5%	-3.3%
SEJPA vs Survey Median:	-9.3%	-1.3%
SEJPA Rank:	8 of 10	6 of 10
Small Array 65th percentile vs Median	9.3%	9.4%

**San Elijo Joint Powers Authority
Data Sheet**

Classification:	Mechanical Systems Supervisor	Range Min:	Range Max:
		98,777	141,110

Comparator	Comparison Classification	Range Min:	Range Max:
Encina Wastewater Authority	Mechanical Technician Supervisor	124,254	161,529
City of Escondido	Plant Systems Technician Supervisor (Mech Tech 3)	117,306	157,201
South Orange County WWA	Maintenance Mechanic Supervisor	115,814	147,763
Padre Dam MWD	AWP Maintenance Supervisor (WWT Gr III)	103,750	146,827
City of Oceanside	Plant Maintenance Supervisor (Gr III Mech Tech, IV in 12 mo)	105,708	141,684
City of San Diego	Senior Plant Technician Supervisor	114,084	137,688
Vallecitos Water District	Mechanical/Electrical Supervisor (D2/Mech Tech III/E/I Tech III pref)	102,274	137,072
Santa Margarita Water District	Senior Utility Mechanic (Lead Mech III, D1)	90,116	124,226
Leucadia Wastewater District	NC	-	-
City of Solana Beach	NC	-	-
City of San Clemente	NC	-	-
Olivenhain MWD	NC	-	-
City of Encinitas	NC	-	-

Survey Small Array 65th Percentile:	\$ 115,036	\$ 147,342
Survey Average:	\$ 109,163	\$ 144,249
Survey Median:	\$ 109,896	\$ 144,256
SEJPA vs Survey 65th Percentile:	-16.5%	-4.4%
SEJPA vs Survey Average:	-10.5%	-2.2%
SEJPA vs Survey Median:	-11.3%	-2.2%
SEJPA Rank:	8 of 9	6 of 9
Small Array 65th percentile vs Median	4.7%	2.1%

San Elijo Joint Powers Authority Data Sheet

Classification:	Lead Mechanic	Range Min:	Range Max:
		84,609	120,869

Comparator	Comparison Classification	Range Min:	Range Max:
Encina Wastewater Authority	Mechanical Technician III	107,520	139,777
Padre Dam MWD	AWP Mechanical Technician - Gr 25L (lead, WWT Gr III)	114,084	137,688
South Orange County WWA	Maintenance Mechanic III	107,640	137,363
Olivenhain MWD	Pump/Motor Technician II (Lead, Gr II, D1)	95,671	134,326
City of San Clemente	Utilities Chief Mechanic	90,480	128,107
Santa Margarita Water District	Senior Utility Mechanic (Lead Mech III, D1)	104,712	127,279
City of Escondido	Lead Plant Systems Technician	90,116	124,226
Vallecitos Water District	Senior Pump/ Motor Technician (Lead Gr II, D2)	92,578	124,063
City of Oceanside	Mechanical Technologist III	90,547	121,340
City of Solana Beach	Lead Maintenance Worker	88,379	118,394
Leucadia Wastewater District	NC	-	-
City of Encinitas	NC	-	-
Olivenhain MWD	NC	-	-

Survey Small Array 65th Percentile:	\$	103,356	\$	133,393
Survey Average:	\$	98,173	\$	129,256
Survey Median:	\$	94,125	\$	127,693
SEJPA vs Survey 65th Percentile:		-22.2%		-10.4%
SEJPA vs Survey Average:		-16.0%		-6.9%
SEJPA vs Survey Median:		-11.2%		-5.6%
SEJPA Rank:		11 of 11		10 of 11
Small Array 65th percentile vs Median		9.8%		4.5%

**San Elijo Joint Powers Authority
Data Sheet**

Classification:	Mechanic II	Range Min:	Range Max:
		72,758	103,940

Comparator	Comparison Classification	Range Min:	Range Max:
Olivenhain MWD	Pump / Motor Technican II	95,971	134,326
Encina Wastewater Authority	Mechanical Technician II	90,717	117,933
Padre Dam MWD	AWP Mechanical Technician - Gr 23	80,745	114,192
Vallecitos Water District	Pump/ Motor Technician (Gr II, D2)	84,156	112,778
South Orange County WWA	Maintenance Mechanic II	86,403	110,282
City of San Diego	Plant Technician III/Superv	78,648	109,680
City of Escondido	Plant Systems Technician II	81,825	109,654
City of Oceanside	Mechanical Technologist II	78,600	105,432
Santa Margarita Water District	Utility Mechanic (Mech II, D1)	74,558	102,779
City of San Clemente	Utilities Mechanic II	80,091	97,352
City of Solana Beach	NC	-	-
Leucadia Wastewater District	NC	-	-
City of Encinitas	NC	-	-

Survey Small Array 65th Percentile:	\$ 83,806	\$ 112,404
Survey Average:	\$ 83,171	\$ 111,441
Survey Median:	\$ 81,285	\$ 109,981
SEJPA vs Survey 65th Percentile:	-15.2%	-8.1%
SEJPA vs Survey Average:	-14.3%	-7.2%
SEJPA vs Survey Median:	-11.7%	-5.8%
SEJPA Rank:	11 of 11	9 of 11
Small Array 65th percentile vs Median	3.1%	2.2%

**San Elijo Joint Powers Authority
Data Sheet**

Classification:	Mechanic I	Range Min:	Range Max:
		62,930	89,900

Comparator	Comparison Classification	Range Min:	Range Max:
Encina Wastewater Authority	Mechanical Technician I	82,284	106,970
Padre Dam MWD	AWP Mechanical Technician - Gr 21	75,109	106,205
Olivenhain MWD	Pump/Motor Technician I (Gr I pref, D1)	71,926	100,630
South Orange County WWA	Maintenance Mechanic I	78,354	100,006
Vallecitos Water District	Pump/ Motor Technician (Gr I, D1)	72,697	97,421
City of Escondido	Plant Systems Technician I	72,322	96,918
City of Oceanside	Mechanical Technologist I	71,532	95,820
City of San Diego	Plant Technician II/III	71,688	94,128
City of San Clemente	Utilities Mechanic I	74,417	90,455
City of Solana Beach	NC	-	-
Leucadia Wastewater District	NC	-	-
Santa Margarita Water District	NC	-	-
City of Encinitas	NC	-	-

Survey Small Array 65th Percentile:	\$ 74,555	\$ 100,131
Survey Average:	\$ 74,481	\$ 98,728
Survey Median:	\$ 72,697	\$ 97,421
SEJPA vs Survey 65th Percentile:	-18.5%	-11.4%
SEJPA vs Survey Average:	-18.4%	-9.8%
SEJPA vs Survey Median:	-15.5%	-8.4%
SEJPA Rank:	10 of 10	10 of 10
Small Array 65th percentile vs Median	2.6%	2.8%

**San Elijo Joint Powers Authority
Data Sheet**

Classification:	<u>Recycled Water Supervisor</u>	Range Min:	Range Max:
		86,801	124,001

Comparator	Comparison Classification	Range Min:	Range Max:
Santa Margarita Water District	Senior Cross Connection Specialist	94,479	130,240
City of Carlsbad	Sr. Cross Conn. Control Tech	100,714	122,533
Vallecitos Water District	Water System Operator II	80,148	118,416
City of Oceanside	Sr. Cross Conn Control Tech	90,251	118,394
Olivenhain MWD	Backflow and Cross Connection Coordinator II	82,722	115,814
Santa Fe Irrigation District	Sr. Cross Connection & RW Technician	89,055	115,771
City of Escondido	Cross Connection Technician II	83,871	112,395
City of Encinitas	Utility & Maintenance Spec II	79,537	111,917
City of San Clemente	Regulatory Compliance Analyst	90,459	109,949
City of San Diego	Principal Backflow & Cross Conn Specialist Supervisor	90,708	109,866
Padre Dam	Field Services Technician - Gr 21	75,109	106,205
Leucadia Wastewater District	NC	-	-
South Orange County Wastewater Authority	NC	-	-

Survey Small Array 65th Percentile:	\$ 90,355	\$ 117,104
Survey Average:	\$ 87,005	\$ 115,591
Survey Median:	\$ 89,055	\$ 115,771
SEJPA vs Survey 65th Percentile:	-4.1%	5.9%
SEJPA vs Survey Average:	-0.2%	7.3%
SEJPA vs Survey Median:	-2.6%	7.1%
SEJPA Rank:	7 of 12	2 of 12
Small Array 65th percentile vs Median	1.5%	1.2%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Laboratory Analyst II 72,941 104,202

Comparator **Comparison Classification** **Range Min: Range Max:**

South Orange County WWA Laboratory Technician II 100,006 127,650

Encina Wastewater Authority Chemist II 95,255 123,832

City of Escondido Associate Chemist (Gr II) 89,404 119,810

Sweetwater Authority Chemist II 92,627 112,556

Santa Margarita Water District Laboratory Technologist 80,412 110,850

City of San Clemente Laboratory Technician II 90,455 109,948

Padre Dam MWD Laboratory Analyst - Gr 22 76,565 108,285

City of Oceanside Associate Chemist 78,744 103,932

Leucadia Wastewater District NC - -

Olivenhain MWD NC - -

Vallecitos Water District NC - -

City of Encinitas NC - -

City of Solana Beach NC - -

Survey Small Array 65th Percentile:	\$ 91,649	\$ 116,546
Survey Average:	\$ 87,934	\$ 114,608
Survey Median:	\$ 89,929	\$ 111,703
SEJPA vs Survey 65th Percentile:	-25.6%	-11.8%
SEJPA vs Survey Average:	-20.6%	-10.0%
SEJPA vs Survey Median:	-23.3%	-7.2%
SEJPA Rank:	9 of 9	8 of 9
Small Array 65th percentile vs Median	1.9%	4.3%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Principal Engineer/Senior Project Manager **130,069** **185,812**

Comparator	Comparison Classification	Range Min:	Range Max:
South Orange County Wastewater Authority	CIP Manager	171,142	218,358

Encina Wastewater	Engineering Services Mgr	165,934	215,712
--------------------------	--------------------------	---------	---------

Vallecitos Water District	Engineering Manager	151,132	202,531
----------------------------------	---------------------	---------	---------

Padre Dam Municipal Water District	Engineering Manager (CIP)	131,019	198,494
---	---------------------------	---------	---------

City of Oceanside	Principal Civil Engineer	147,228	197,292
--------------------------	--------------------------	---------	---------

City of Carlsbad	Engineering Manager	130,228	193,792
-------------------------	---------------------	---------	---------

Leucadia Wastewater District	Capital Projects Manager	153,063	191,327
-------------------------------------	--------------------------	---------	---------

OC Sanitation District	Senior Engineer / CIP PM	157,352	191,235
-------------------------------	--------------------------	---------	---------

City of Escondido	Engineering Manager	125,113	186,105
--------------------------	---------------------	---------	---------

Solana Beach	Senior Civil Engineer	144,720	176,640
---------------------	-----------------------	---------	---------

City of Carlsbad	Principal Engineer	145,288	176,592
-------------------------	--------------------	---------	---------

Padre Dam Municipal Water District	Engineer (Grade 41)	123,427	174,637
---	---------------------	---------	---------

Water Authority	Project Manager	126,900	172,022
------------------------	-----------------	---------	---------

City of San Clemente	Principal Civil Engineer	140,325	170,565
-----------------------------	--------------------------	---------	---------

County of San Diego	Lead PM (Group Prog Mgr)	155,000	162,000
----------------------------	--------------------------	---------	---------

City of San Diego	Senior Engineer (Civil)	115,878	159,739
--------------------------	-------------------------	---------	---------

City of Encinitas	Senior Engineer	122,200	155,958
--------------------------	-----------------	---------	---------

City of Escondido	CIP Project Manager	102,930	153,099
--------------------------	---------------------	---------	---------

Survey Small Array 65th Percentile:	\$ 147,423	\$ 191,450
Survey Average:	\$ 139,382	\$ 183,117
Survey Median:	\$ 142,522	\$ 181,373
SEJPA vs Survey 65th Percentile:	-13.3%	-3.0%
SEJPA vs Survey Average:	-7.2%	1.5%
SEJPA vs Survey Median:	-9.6%	2.4%
SEJPA Rank:	13 of 19	10 of 19
Small Array 65th percentile vs Median	3.4%	5.6%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Associate Engineer/Project Manager **105,893** **151,276**

Comparator	Comparison Classification	Range Min:	Range Max:
Padre Dam Municipal Water District	Engineer (Grade 36)	111,509	157,706
OC Sanitation District	Associate Engineer	129,147	156,956
South Orange County Wastewater Authority	Associate Engineer	121,472	155,168
Olivenhain MWD	Engineering Services Supervisor	101,616	152,497
Padre Dam Municipal Water District	CIP Project Manager (Grade 33)	103,792	146,723
City of San Clemente	Associate Civil Engineer	118,332	143,833
OC Sanitation District	Assistant Engineer	117,020	142,168
Encina Wastewater	Associate Engineer	107,520	139,777
City of Oceanside	Associate Engineer	105,288	139,032
Water Authority	Engineer II	94,249	126,703
City of Encinitas	Engineer II	98,235	125,353
Vallecitos Water District	Capital Facilities Asst Engineer Engineering Technician III, sim	92,782	124,337
City of Carlsbad	Assistant Engineer	93,018	113,173
City of Escondido	Engineer II	83,020	111,255

Survey Small Array 65th Percentile:	\$ 109,315	\$ 145,133
Survey Average:	\$ 105,500	\$ 138,191
Survey Median:	\$ 104,540	\$ 140,973
SEJPA vs Survey 65th Percentile:	-3.2%	4.2%
SEJPA vs Survey Average:	0.4%	9.5%
SEJPA vs Survey Median:	1.3%	7.3%
SEJPA Rank:	7 of 15	5 of 15
Small Array 65th percentile vs Median	4.6%	3.0%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Project Engineer - New

Comparator	Comparison Classification	Range Min:	Range Max:
City of Encinitas	Engineer I	88,275	112,654
Water Authority	Engineer I	81,390	110,296
Solana Beach	Assistant Civil Engineer	86,400	105,624
Vallecitos Water District	Engineering Technician (II)	78,218	104,818
City of San Clemente	Engineering Technician (Sr)	84,096	102,219
City of Escondido	Engineer I	75,212	100,792
City of Carlsbad	Junior Engineer	80,891	98,425
City of San Diego	Assistant Engineer (Civil)	78,956	95,992
City of Oceanside	Engineering Asst. (II)	63,732	85,512
Vallecitos Water District	NC	-	-
City of Encinitas	NC	-	-
City of Solana Beach	NC	-	-

Survey Small Array 65th Percentile:	\$ 81,931	\$ 104,979
Survey Average:	\$ 79,686	\$ 101,815
Survey Median:	\$ 80,891	\$ 102,219
SEJPA vs Survey 65th Percentile:	NA	NA
SEJPA vs Survey Average:	NA	NA
SEJPA vs Survey Median:	NA	NA
SEJPA Rank:	NA	NA
Small Array 65th percentile vs Median	1.3%	2.7%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Accounting Technician II 57,720 82,457

Comparator **Comparison Classification** **Range Min:** **Range Max:**

Leucadia Wastewater District Accounting Technician 83,815 104,773

Encina Wastewater Authority Accounting Technician II 75,351 97,953

Padre Dam MWD Accounting Specialist - Gr 18 68,078 96,304

Vallecitos Water District Accounting Technician 70,928 95,056

City of Encinitas Finance Technician III 61,596 86,664

City of San Clemente Senior Accounting Specialist 70,866 86,154

City of Solana Beach Fiscal Services Specialist I 65,208 83,262

City of Oceanside Payroll Technician II 59,556 79,788

Olivenhain MWD NC - -

Santa Margarita Water District NC - -

South Orange County WWA NC - -

City of Escondido NC - -

Survey Small Array 65th Percentile:	\$ 70,900	\$ 95,742
Survey Average:	\$ 69,425	\$ 91,244
Survey Median:	\$ 69,472	\$ 90,860
SEJPA vs Survey 65th Percentile:	-22.8%	-16.1%
SEJPA vs Survey Average:	-20.3%	-10.7%
SEJPA vs Survey Median:	-20.4%	-10.2%
SEJPA Rank:	9 of 9	8 of 9
Small Array 65th percentile vs Median	2.1%	5.4%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Accounting Technician I 49,870 71,243

Comparator **Comparison Classification** **Range Min:** **Range Max:**

Encina Wastewater Authority Accounting Technician I 64,410 83,732

City of Escondido Accounting Specialist 55,924 79,944

City of Encinitas Finance Technician II 56,808 79,932

City of Oceanside Payroll Technician I 54,096 72,504

City of San Clemente Accounting Specialist II 64,284 78,138

Leucadia Wastewater District NC - -

Olivenhain MWD NC - -

Padre Dam MWD NC - -

Santa Margarita Water District NC - -

South Orange County WWA NC - -

Vallecitos Water District NC - -

City of Solana Beach NC - -

Survey Small Array 65th Percentile:	\$	61,294	\$	79,939
Survey Average:	\$	59,104	\$	78,850
Survey Median:	\$	56,808	\$	79,932
SEJPA vs Survey 65th Percentile:		-22.9%		-12.2%
SEJPA vs Survey Average:		-18.5%		-10.7%
SEJPA vs Survey Median:		-13.9%		-12.2%
SEJPA Rank:		6 of 6		6 of 6
Small Array 65th percentile vs Median		7.9%		0.0%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Senior Human Resources Analyst 82,336 117,823

Comparator	Comparison Classification	Range Min:	Range Max:
Encina Wastewater Authority	Human Resources Analyst	95,671	134,326
Santa Margarita Water District	Human Resources Analyst	96,313	132,769
City of Solana Beach	Human Resources Analyst	84,282	130,915
City of Encinitas	Human Resources Analyst III	87,624	129,468
Olivenhain MWD	Senior Human Resources Analyst	92,544	123,888
Padre Dam MWD	Human Resources Administrator - Gr 25	86,174	122,013
City of San Clemente	Human Resources Analyst II	99,736	121,222
City of Escondido	Human Resources Analyst II	76,803	114,251
Leucadia Wastewater District	NC	-	-
South Orange County WWA	NC	-	-
Vallecitos Water District	NC	-	-
City of Oceanside	NC	-	-

Survey Small Array 65th Percentile:	\$ 94,264	\$ 130,264
Survey Average:	\$ 89,893	\$ 126,106
Survey Median:	\$ 90,084	\$ 126,678
SEJPA vs Survey 65th Percentile:	-14.5%	-10.6%
SEJPA vs Survey Average:	-9.2%	-7.0%
SEJPA vs Survey Median:	-9.4%	-7.5%
SEJPA Rank:	8 of 9	8 of 9
Small Array 65th percentile vs Median	4.6%	2.8%

**San Elijo Joint Powers Authority
Data Sheet**

Range Min: Range Max:

Classification: Administrative Coordinator **79,463** **113,518**

Comparator **Comparison Classification** **Range Min:** **Range Max:**

Vallecitos Water District Senior Purchasing Specialist 84,156 112,778

Santa Margarita Water District Administrative Assistant 76,700 105,732

Padre Dam MWD Administrative Assistant - Gr 18 68,078 96,304

Leucadia Wastewater District Administrative Services Specialist II 76,027 95,032

City of San Clemente Senior Administrative Assistant 78,146 94,973

Encina Wastewater Authority Administrative Assistant II 69,666 90,562

City of Escondido Executive Coordinator 66,477 89,085

Olivenhain MWD Department Assistant II 63,149 88,358

City of Encinitas Program Assistant III 56,808 79,932

South Orange County WWA Administrative Assistant 58,386 74,422

City of Oceanside Senior Purchasing Technician 54,660 73,236

City of Solana Beach NC - -

Survey Small Array 65th Percentile:	\$ 72,847	\$ 95,003
Survey Average:	\$ 68,387	\$ 90,947
Survey Median:	\$ 68,078	\$ 90,562
SEJPA vs Survey 65th Percentile:	9.1%	19.5%
SEJPA vs Survey Average:	16.2%	24.8%
SEJPA vs Survey Median:	16.7%	25.3%
SEJPA Rank:	2 of 12	1 of 12
Small Array 65th percentile vs Median	7.0%	4.9%

Attachment 2

SAN ELIJO JOINT POWERS AUTHORITY
FY 2026-27 CLASSIFICATION AND SALARY SCHEDULE
As of July 1, 2026

Position	Base Salary			
	Monthly		Annual	
	Minimum	Maximum	Minimum	Maximum
Accounting Series				
<i>Accounting Technician I</i>	\$4,993	\$6,740	\$59,913	\$80,882
<i>Accounting Technician II</i>	5,910	7,979	70,920	95,742
<i>Senior Accountant</i>	7,443	10,049	89,321	120,583
<i>Accounting Supervisor</i>	8,757	11,822	105,083	141,862
Administrative Series				
<i>Administrative Coordinator</i>	7,007	9,460	84,087	113,518
Deputy General Manager	21,250	21,250	255,000	255,000
Director of Operations	15,306	20,663	183,667	247,950
Director of Finance/Administration	15,306	20,663	183,667	247,950
Director of Infrastructure and Sustainability	15,306	20,663	183,667	247,950
Management / HR Analyst Series				
<i>Analyst</i>	6,835	9,227	82,018	110,724
<i>Senior Analyst</i>	8,041	10,855	96,492	130,264
General Manager (Board Approved Contract)	25,917	25,917	311,000	311,000
Laboratory Series				
<i>Laboratory Analyst I</i>	6,247	8,433	74,963	101,200
<i>Laboratory Analyst II</i>	7,194	9,712	86,330	116,546
<i>Senior Laboratory Analyst</i>	8,185	11,050	98,221	132,598
<i>Laboratory Manager</i>	11,005	14,856	132,056	178,275
Mechanic Series				
<i>Mechanic-In-Training</i>	5,261	7,102	63,130	85,226
<i>Mechanic I</i>	6,112	8,252	73,348	99,020
<i>Mechanic II</i>	7,017	9,473	84,201	113,672
<i>Lead Mechanic</i>	8,185	11,050	98,221	132,598
<i>Mechanical Systems Supervisor</i>	9,057	12,227	108,688	146,729
<i>Mechanical Systems Manager</i>	11,005	14,856	132,056	178,275
Engineering/Project Management Series*				
<i>Project Engineer</i>	6,480	8,748	77,762	104,979
<i>Associate Engineer/Project Manager</i>	8,959	12,094	107,506	145,133
<i>Principal Engineer/Senior Project Manager</i>	11,818	15,954	141,815	191,450
Recycled Water Distribution Series				
<i>Recycled Water Supervisor</i>	7,654	10,333	91,853	124,001
Systems Integration Series				
<i>Systems Integration Technician I</i>	6,112	8,252	73,348	99,020
<i>Systems Integration Technician II</i>	7,017	9,473	84,201	113,672
<i>SCADA Manager</i>	11,818	15,954	141,815	191,450
Wastewater Treatment Operator Series				
<i>Operator-In-Training</i>	5,261	7,102	63,130	85,226
<i>Operator I</i>	6,112	8,252	73,348	99,020
<i>Operator II</i>	7,017	9,473	84,201	113,672
<i>Lead Operator</i>	8,185	11,050	98,221	132,598
<i>Operations Supervisor</i>	9,057	12,227	108,688	146,729
<i>Chief Plant Operator</i>	11,005	14,856	132,056	178,275

Base salary minimums and maximums are based on full-time employment.

SAN ELIJO JOINT POWERS AUTHORITY
MEMORANDUM

April 21, 2026

TO: Board of Directors
San Elijo Joint Powers Authority

FROM: General Manager

SUBJECT: NOTICE OF EMERGENCY SITUATION AND AWARD OF CONSTRUCTION CONTRACT FOR REPAIRS TO RECYCLED WATER PIPELINE ON THE SAN ELIJO WATER CAMPUS (SUBJECT TO TWO-THIRDS VOTE OF THE SAN ELIJO JOINT POWERS AUTHORITY BOARD)

RECOMMENDATION

It is recommended that the Board of Directors:

1. Review and Confirm this Emergency Condition pursuant to San Elijo Joint Power Authority's Resolution 2022-01 "Purchasing Policies and Procedures" and Public Contract Code 22050, and ratify the General Manager's execution of an emergency repair agreement with Burtech Pipeline for repairs to buried recycled water pipeline at the San Elijo Water Campus; and
2. Discuss and take action as appropriate.

BACKGROUND

The San Elijo Water Campus (Campus) produces recycled water for irrigation and industrial use in Encinitas, Solana Beach, Del Mar, and Rancho Santa Fe. Recycled water is a critical part of California's integrated water resource management and supports statewide water reliability and conservation goals.

On April 20, 2026, at approximately 3:30 p.m., staff observed water surfacing through the asphalt parking lot at the Campus. Staff isolated the leak and closed the affected area for safety.

Burtech Pipeline was contacted at approximately 4:30 p.m. and was requested to mobilize a crew and equipment, by 7:00 a.m on April 21, 2026.

When situations such as this arise, immediate attention and action is necessary for the protection of personnel and property. Such work is commonly completed under the Emergency Work provisions of SEJPA's Resolution 2022-01 "Purchasing Policies and Procedures", Part 3.1.d which states:

The General Manager is authorized to purchase and enter into contracts for urgent maintenance and for necessary equipment, services and supplies in the case of an emergency, without giving notice for bids and in any necessary amount. Urgent sewer maintenance or repair work is work that is required as a result of a physical condition which threatens public health or safety or the environment and requires immediate remedial action to mitigate said threat. Following the exercise of this authority, the General Manager or designee shall follow the procedures required by Section 22050 of the Public Contract Code.

Section 22050 of the Public Contract Code (PCC) stipulates requirements for reporting the action to the governing Board

22050, Paragraph (c)(1) ...[following action by General Manager under authority delegated in SEJPA's Procurement Policy]...the governing body shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless ...[General Manager as delegated authority]...has terminated that action prior to the governing body reviewing the emergency action and making a determination pursuant to this subdivision. If the governing body meets weekly, it may, after the initial review, review the emergency action in accordance with this paragraph every 14 days.

DISCUSSION

Immediate action was required to protect public safety, maintain a safe working environment, and minimize service interruptions to recycled water customers. Under SEJPA's Resolution 2022-01 and PCC 22050, the General Manager authorized emergency repairs without competitive bidding. This authority allows for urgent maintenance and repair contracts as necessary to address conditions that threaten public health, safety, or the environment.

Burtech will complete excavation, dewatering, pipeline removal, and repairs in an expeditious manner. The trench will be backfilled, compacted, and temporarily paved with a cold asphalt patch. Final parking lot paving will be completed after full extents of damage are assessed and will be competitively bid. Once all work is complete, SEJPA will reconcile time and materials charges with Burtech and close out the emergency declaration.

FINANCIAL IMPACT

The cost of the emergency repairs will be funded through the Recycled Water Program's operating reserves. The recommended contract with Burtech Pipeline for this work is for an amount not to exceed \$50,000.

RECOMMENDATION

It is recommended that the Board of Directors:

1. Review and Confirm this Emergency Condition pursuant to San Elijo Joint Power Authority's Resolution 2022-01 "Purchasing Policies and Procedures" and Public Contract Code 22050 and ratify the General Manager's execution of emergency repair agreement with Burtech Pipeline for repairs to buried recycled water pipeline at the San Elijo Water Campus.
2. Discuss and take action as appropriate.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager

Attachment:

1. Agreement for Emergency Repair Services – Burtech Pipeline, April 21, 2026

**TECHNICAL SERVICES AGREEMENT
BETWEEN SAN ELIJO JOINT POWERS AUTHORITY
AND BURTECH PIPELINE
FOR RECYCLED WATER PIPELINE (AREA 5) EMERGENCY REPAIRS**

RECITALS

- A. This Technical Service Agreement (“**Agreement**”) is made and entered into this 21st day of April, 2026 (“**Effective Date**”), by and between the SAN ELIJO JOINT POWERS AUTHORITY (“**SEJPA**”) and BURTECH PIPELINE, (“**CONTRACTOR**”), an independent contractor, with a principal place of business at 1325 Pipeline Drive, Vista, CA 92081.
- B. **CONTRACTOR** has submitted to **SEJPA** a proposal to provide emergency repair services for the Recycled Water Pipeline within San Elijo Water Campus (Area 5) located at 2695 Manchester Avenue, Cardiff-by-the-Sea, CA 92007. **SEJPA** has been determined that it is in the best interests of **SEJPA** to enter into the Agreement hereinafter contained.
- C. In consideration of the mutual promises, conditions and covenants herein contained, the parties hereto agree to the terms and conditions set forth in this Agreement.

AGREEMENT

SECTION 1 SCOPE OF WORK

A. **CONTRACTOR** shall provide labor and services to complete the Scope of Work specified in **Attachment A** to this Agreement. **CONTRACTOR** shall furnish all materials, equipment, supplies and incidentals necessary to perform the work, except those which are expressly designated to be furnished by **SEJPA**. All work performed and materials supplied in the execution of this Agreement shall comply with applicable laws, standards, codes and regulations governing such materials, items and work. All material is guaranteed to be as specified in the Scope of Work. Any alteration or deviation from the specifications, which involve extra costs, must be approved by **SEJPA** in advance.

B. **CONTRACTOR** represents that it is skilled in the technical expertise necessary to provide the services required under this Agreement. **CONTRACTOR** shall be licensed under the classification of Class A as the date of this Agreement and shall maintain such license until final completion and acceptance of the work specified in the Agreement. **CONTRACTOR** agrees to perform its work hereunder in a competent manner acceptable to **SEJPA** and in conformity with the requirements of this Agreement. **CONTRACTOR** will employ only competent workers to complete the work under this Agreement.

C. CONTRACTOR shall secure and maintain in good standing for the term of this Agreement any and all permits, licenses and certifications required to perform the Scope of Work. CONTRACTOR shall provide proof of any such permits and licensure upon request by SEJPA.

SECTION 2 TIME OF PERFORMANCE

A. CONTRACTOR agrees to complete said work by April 22, 2026 to the entire satisfaction of SEJPA before final payment is made. Time is of the essence. The time for performance of any work under this Agreement may be extended, or suspended, in the reasonable discretion of SEJPA, based on unavoidable disruption of work due to strikes, lockouts, government acts, epidemics/pandemics, acts of God and other similar conditions shown by CONTRACTOR to be beyond the control of CONTRACTOR.

SECTION 3 COMPENSATION

A. Compensation for all of the labor, equipment, material and services which CONTRACTOR is obligated to perform under the terms and conditions of this Agreement, including all applicable taxes, shall not exceed Fifty Thousand dollars (\$50,000), charged on time and materials basis in accordance with rates defined in Attachment A; CONTRACTOR shall notify SEJPA if efforts are projected to exceed this amount. SEJPA shall make payments to CONTRACTOR in response to duly submitted invoices in accordance with this Section.

B. Prepayments will not be made, at any time, during the execution of this Agreement. CONTRACTOR shall submit monthly invoices to SEJPA for payments. Such invoices shall represent the value of the items delivered or services provided during the billing period. Such invoices shall be prepared in such form and supported by documentation as SEJPA may reasonably require including a brief narrative description of the work performed.

C. Payment shall be made by SEJPA to CONTRACTOR within forty-five (45) days of receipt of an approved invoice. The amount of this payment will be less any amounts previously paid on the account.

D. SEJPA shall review each invoice as soon as practicable after receipt for the purpose of determining whether the invoice should be approved as a proper payment request. SEJPA shall return to CONTRACTOR any invoice determined not to be a proper payment request as soon as practicable. The returned payment request shall include a written explanation setting forth the reasons why the payment request is not proper, and a proposed revised invoice amount, if any, that SEJPA believes to be the proper amount.

E. If CONTRACTOR accepts the proposed revised invoice prepared by SEJPA, CONTRACTOR shall provide written notification to SEJPA's designated representative that CONTRACTOR accepts the proposed revised invoice, and the revised invoice shall be deemed received on the same business day CONTRACTOR's written notification is received. SEJPA shall thereafter have 45 days to make payment on the revised invoice.

F. All invoices shall be made in writing and must be delivered via email to apsejpa@sejpa.org. All payments shall be delivered U.S. mail to the address below:

Payment mailing address:
San Elijo Joint Powers Authority, Attention: Accounts Payable
P.O. Box 1077
Cardiff by the Sea, CA 92007

SECTION 4 TERM AND TERMINATION

A. The Agreement period will continue until CONTRACTOR's completion of the Scope of Work attached hereto as "**Attachment A**" and expiration of the warranty of work. CONTRACTOR's indemnification, hold harmless and defense obligation shall survive the termination of expiration of this Agreement.

B. SEJPA may cancel this Agreement at any time with no less than ten (10) days' prior written notice. CONTRACTOR shall discontinue all affected work on the indicated date of termination.

C. The time for performance of any work under this Agreement may be extended, at SEJPA's discretion, based on unavoidable disruption of work due to strikes, lockouts, government acts, pandemics/epidemics, acts of God and other similar conditions shown by CONTRACTOR to be beyond the control of CONTRACTOR.

SECTION 5 LEGAL RELATIONS

A. CONTRACTOR is for all purposes an independent contractor. All personnel provided by CONTRACTOR pursuant to this Agreement are to be employed by CONTRACTOR, or its subcontractors, for their account only. Neither CONTRACTOR, its employees nor subcontractors, shall be deemed to have been employees of SEJPA or to have been entitled to any rights or benefits as SEJPA employees. CONTRACTOR certifies that it is free from the control and direction of SEJPA in connection with the performance of the work. CONTRACTOR will supervise the work and control the means for accomplishment of the services and work to be performed hereunder. CONTRACTOR will be responsible for providing required and necessary protective gear for its personnel, including any subcontractor personnel, while on the job site, including safety equipment. No permitted or required approval by SEJPA of personnel, costs, schedules, documents or services of CONTRACTOR shall be construed as making SEJPA responsible for the manner in which CONTRACTOR performs its services. Such approvals are intended to give SEJPA the right to satisfy itself with the quality of work performed by CONTRACTOR. CONTRACTOR further certifies that it is customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed under this Agreement. This Agreement is not exclusive, and as such CONTRACTOR certifies that it is free to perform work for others for the duration of this Agreement.

B. CONTRACTOR agrees to indemnify, defend, protect, and hold SEJPA, its Member Agencies (the City of Solana Beach and the City of Encinitas), and each of their respective officers, officials, directors, agents, employees, and volunteers (collectively, "Indemnified Parties") harmless from and against any and all liability, claims, demands, damages, loss, charge, civil fines or penalties, liens, actions and causes of action, including reasonable attorney's fees, costs and expenses (collectively, "Claims"), arising out of the negligent acts, errors, omissions or willful

misconduct of CONTRACTOR, its associates, employees, subcontractors or other agents in the performance of this Agreement or out of operations conducted by CONTRACTOR. CONTRACTOR shall not be required to defend, indemnify or hold harmless Indemnified Parties for Claims to the extent attributable to the sole negligence, active negligence or willful misconduct of Indemnified Parties. The indemnification, hold harmless and defense obligations set forth herein shall survive the termination or expiration of this Agreement.

SECTION 6 INSURANCE.

A. CONTRACTOR shall procure and maintain during the term of this Agreement all insurance required by federal, state, county and local laws, and such other and additional coverage adequate to protect CONTRACTOR and SEJPA from any liabilities and claims for injuries and damages to persons or property which may arise from, or in connection with, the performance of work hereunder by CONTRACTOR, its agents, representatives, employees or subcontractors. Specifically, CONTRACTOR and each of its subcontractors shall maintain throughout the term of this Agreement the following policies of insurance:

1. A general liability policy of insurance, including coverage for products and completed operations, bodily injury and/or death, personal and advertising injury, and property damage claims which may arise from or in connection with the performance of the work under this Agreement by CONTRACTOR and its subcontractors, and each of their agents, representatives, or employees. General Liability insurance shall be comprehensive in form and shall be on a “per occurrence” basis in a minimum amount of Three Million Dollars (\$3,000,000) per occurrence. Such coverage shall be written on Insurance Services Office (“ISO”) Form CG 00 01, or equivalent.
2. An automobile liability policy of insurance to cover claims, injury, death, loss or damage, accidents from the use or operation of any automobiles, trucks and/or other mobile or stationary equipment, whether owned, non-owned or hire. Auto coverage shall be issued with a limit no less than One Million Dollars (\$1,000,000) per accident for bodily injury and property damage.
3. Workers’ compensation insurance with limits no less than the statutory limits.

B. All policies of insurance required under this Section shall be from insurance providers who are either admitted or licensed to do business in California, or are Surplus Lines Carriers authorized to do business in California, and who have an A.M. Best Company rating of no less than A- and a financial size category of at least Class VII, unless otherwise acceptable to SEJPA.

C. All policies of insurance required under this Section, except for workers’ compensation, shall be endorsed to name SEJPA, its member agencies the City of Solana Beach and City of Encinitas, and their directors, officers, employees and representatives (the “Additional Insureds”) as additional insureds under each such policy and an additional insured endorsement at

least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37, if later revisions are used, shall be provided to SEJPA.

D. CONTRACTOR shall provide duly-authorized and, as applicable, executed original certificates and endorsements for all insurance required pursuant to this Agreement on forms approved by SEJPA in conformity with all requirements of this Agreement prior to commencement of any work hereunder. If any of the required coverages expire during the term of this Agreement, CONTRACTOR shall deliver renewal certificates to SEJPA at least ten (10) days prior to the expiration date.

E. For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insurance maintained by the Additional Insureds shall be excess of the CONTRACTOR's (and its subcontractor's) insurance, and shall not contribute to such insurance.

F. Any deductibles or self-insured retentions must be declared in writing and approved by SEJPA. At the option of SEJPA, either: the insurance provider(s) shall reduce or eliminate such deductibles or self-insured retentions as respects SEJPA and its directors, officers, employees, and representatives; or the CONTRACTOR shall provide a financial guarantee satisfactory to SEJPA guaranteeing payment of losses and related investigations, claim administration and defense expenses.

G. CONTRACTOR hereby agrees to waive rights of subrogation against SEJPA and the Additional Insureds which any of CONTRACTOR's insurers may acquire from CONTRACTOR by virtue of the payment of any loss. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

H. CONTRACTOR shall provide thirty (30) days' advance written notice to SEJPA, of any cancellation or material alteration of any insurance policy required herein.

SECTION 7 ASSIGNMENTS/SUBCONTRACTS

CONTRACTOR shall not sublet or assign any of the work covered by this Agreement, except with the prior written approval of SEJPA and in strict compliance with the terms, provisions and conditions of this Agreement.

SECTION 8 CONTRACTOR'S PROJECT MANAGER

CONTRACTOR's designated project manager, _____, shall be empowered to act for CONTRACTOR for all matters relating to this Agreement.

SECTION 9 SEJPA REPRESENTATIVE

SEJPA's designated representative, Tom Falk, PE, Deputy General Manager, will administer this Agreement.

SECTION 10 FREEDOM OF INFORMATION

SEJPA shall make freely available to CONTRACTOR for examination all non-privileged directly pertinent books, documents, papers and records of SEJPA involving transactions related to this Agreement. CONTRACTOR understands that information provided to SEJPA pursuant to this contract may become a public record and subject to disclosure pursuant to the California Public Records Act.

SECTION 11 PREVAILING WAGE LAWS

A. CONTRACTOR shall comply with the requirements of this SECTION 12 with respect to any installation, repair, maintenance or other work constituting a public works under California Labor Code sections 1720 et seq. and 1770 et seq., and California Code of Regulations, title 8, section 16000 et seq. (collectively, "Prevailing Wage Laws").

B. CONTRACTOR must be, and must require its subcontractors to, be registered with the California Department of Industrial Relations ("DIR") pursuant to Labor Code section 1725.5, prior to execution of this Agreement. No contractor or subcontractor may be listed on a bid proposal for a public works project, or may be awarded a contract for public work on a public works project, unless it registers with and pays an annual fee to the DIR. CONTRACTOR shall submit proof of current registration, and shall require subcontractors to submit proof of current registration, to SEJPA prior to commencing work on the project. For more information on how to become registered with the DIR, please go to <https://www.dir.ca.gov/Public-Works/Contractor-Registration.html>. [Option to remove this paragraph if the work is less than \$15,000. This registration requirement does not apply to work performed on a public works project for maintenance of fifteen thousand dollars (\$15,000) or less.]

C. CONTRACTOR agrees to comply with and require its subcontractors to comply with the requirements of Prevailing Wage Laws and any additional applicable California Labor Code provisions related to such work including without limitation payroll recordkeeping requirements. CONTRACTOR and its subcontractors shall pay not less than the prevailing rate of per diem wages as determined by the Director of the DIR for all services described in this Agreement and as required by law. The general prevailing wage determinations can be found on the DIR website at: <http://www.dir.ca.gov>. Copies of the prevailing rate of per diem wages may be accessed at SEJPA's administrative office, and shall be made available upon request. CONTRACTOR shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the services described in this Agreement available to interested parties upon request, and shall post and maintain copies at CONTRACTOR'S principal place of business and at all site(s) where services are performed. Penalties for violation of Prevailing Wage Laws may be assessed in accordance with such laws. For example, CONTRACTOR shall forfeit, as a penalty to SEJPA, Two Hundred Dollars (\$200) for each calendar day, or portion thereof, for each workman paid less than stipulated prevailing rates for services performed under this Agreement by him, or any subcontractor under him, in violation of Prevailing Wage Laws. CONTRACTOR shall defend, indemnify and hold the Indemnified Parties harmless from any claims, liabilities, costs, penalties or interest arising out of the failure or alleged failure of CONTRACTOR or its subcontractors to comply with Prevailing Wage Laws.

D. CONTRACTOR and each of its subcontractors shall keep accurate payroll records showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by CONTRACTOR or subcontractor in connection with the services performed pursuant to this Agreement. Each payroll shall be certified and available for inspection as prescribed by Labor Code section 1776. CONTRACTOR shall keep SEJPA informed as to the location of the records and shall be responsible for the compliance with these requirements by all subcontractors. CONTRACTOR shall inform SEJPA of the location of the payroll records, including the street address, city and county and shall, within five (5) working days, provide a notice of any change of location and address. Penalties for noncompliance include a forfeiture of One Hundred Dollars (\$100) per calendar day, or portion thereof, for each worker until strict compliance is effectuated, which may be deducted from any moneys due CONTRACTOR.

E. Eight (8) hours of work shall constitute a legal day's work. CONTRACTOR and any subcontractors shall forfeit, as a penalty to SEJPA, Twenty-Five Dollars (\$25) for each worker employed in the execution of services pursuant to this Agreement by CONTRACTOR or any of its subcontractors for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one (1) calendar day and forty (40) hours in any calendar week in violation of the provisions of the California Labor Code, in particular, sections 1810 to 1815, thereof, inclusive, except services performed by employees of CONTRACTOR and its subcontractors in excess of eight (8) hours per day at not less than one and one-half (1 ½) times the basic rate of pay, as provided in California Labor Code section 1815.

F. CONTRACTOR shall require any subcontractors performing services under this Agreement to comply with all of the above.

SECTION 12 NOTICE

Any notices required to be given under this Agreement by either party to the other must be effected by email, or by personal delivery in writing or by mail, first class, registered or certified, postage prepaid with return receipt requested. Mailed notices must be addressed to the parties at the addresses below, but each party may change the address by giving written notice in accordance with this paragraph. Emailed notices will be deemed communicated via same-day if sent before 5:00 PST. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of receipt or the fifth (5th) day after mailing, whichever occurs first.

To SEJPA: San Elijo Joint Powers Authority
 Attention: Tom Falk
 2695 Manchester Avenue
 Cardiff-By-The-Sea, CA 92007
 falkt@sejpa.org

To CONTRACTOR: Burtech Pipeline
Attention: _____
1325 Pipeline Drive
Vista, CA 92081

SECTION 13 WORKING HOURS

All on site work is to be performed Monday through Friday between the hours of 7:30 a.m. and 5:30 p.m. or as otherwise agreed to by SEJPA. In the event these working hours conflict with an ordinance of the City of Encinitas, CONTRACTOR shall perform site work in compliance with such ordinance. CONTRACTOR will also notify SEJPA's designated Project Manager or the Project Manager's assigned alternate of their daily schedule. Any change in the defined working times must have prior written approval from SEJPA's General Manager or his designated representative.

SECTION 14 WARRANTY OF WORK

A. CONTRACTOR guarantees all work pursuant to this Agreement against defective materials or workmanship for period of one (1) year from the date of completion of all work, except where longer warranty periods are specifically stated. Any defective material or workmanship which may be discovered before completion all work or within one (1) year thereafter shall be corrected immediately by CONTRACTOR at its own expense notwithstanding that it may have been overlooked in previous inspections and estimates. Any work to correct a defect in workmanship and/or replacement materials shall additionally be guaranteed by CONTRACTOR for a period of one (1) year from the date of completion of such corrective work or replacement of materials.

B. Failure to inspect the work at any stage shall not relieve CONTRACTOR from any obligation to perform sound and reliable work as herein described. It is CONTRACTOR'S ultimate responsibility to complete all work as required by this Agreement.

C. During the one (1) year warranty period, should CONTRACTOR fail to remedy defective material and/or workmanship, or to make replacements within five (5) days after written notice by SEJPA, it is agreed that SEJPA may make such repairs and replacements and the actual cost of the required labor or materials shall be chargeable to and payable by CONTRACTOR.

D. The warranty provided herein shall not be in lieu of, but shall be in addition to, any warranties or other obligations otherwise imposed by this Agreement or by law. The remedies provided herein shall not be exclusive and SEJPA shall be entitled to any and all remedies provided by law.

SECTION 15 WORK DURING DISPUTES

In the event of a dispute between the parties as to the performance of the work, the interpretation of this Agreement, or payment or nonpayment for work performed, the parties shall

attempt to resolve the dispute. If the dispute is not resolved, CONTRACTOR agrees to continue the work diligently to completion and will neither rescind this Agreement nor stop the progress of the work, but may submit such controversy for determination in accordance with applicable law. In the event any litigation is commenced with respect to this Agreement, such litigation shall not serve to suspend CONTRACTOR'S obligation to continue performance of the work hereunder.

SECTION 16 MISCELLANEOUS

A. If CONTRACTOR is required by law to be licensed and regulated by a State License Board, or any other regulatory body, CONTRACTOR hereby warrants that it has complied with any such licensing and regulatory authorities. CONTRACTOR shall provide proof of such licensure upon request by SEJPA.

B. All work performed and materials supplied in the execution of this Agreement shall comply with applicable laws, standards, codes and regulations governing such materials, items and work. All material is guaranteed to be as specified in the Scope of Work. Any alteration or deviation from the Scope of Work, which involve extra costs, may be executed by CONTRACTOR only after approval of SEJPA by written order, which will specifically state the change in the Scope of Work and the additional charges to be incurred. Unless otherwise directed by SEJPA, CONTRACTOR shall not be entitled to compensation for work requiring an approved written order if CONTRACTOR fails to obtain such an order prior to the execution of that work.

C. The "Hazard Communication Standard" requires that individuals (employees) working in an area where hazardous substances are being used must be informed of any potential dangers associated with working in that area. (29 C.F.R. § 1919.1220.) It is the responsibility of CONTRACTORS working at San Elijo Joint Powers Authority to read and acknowledge receipt of the information packet prior to the start of any scheduled work. Furthermore, CONTRACTOR shall make available all applicable information regarding hazardous substances and conditions to all CONTRACTOR employees and subcontractors.

D. CONTRACTOR will perform all work under this Agreement in good faith and in the best interests of SEJPA. CONTRACTOR shall be solely and completely responsible for the safety of all CONTRACTOR personnel, including personnel of any subcontractors, during performance of the work. In performing the work specified in this Agreement, CONTRACTOR agrees to comply with all laws, rules, regulations, ordinances, directives and orders, whether federal, state or local, and any and all of SEJPA policies and procedures, departmental rules and other directives applicable to the services to be performed, including, but not limited to, SEJPA's Contractor Safety Policies and Procedures. Any changes to SEJPA policies and procedures that relate to CONTRACTOR will be provided to CONTRACTOR in writing. CONTRACTOR agrees to review such policies, procedures, rules and directives the contents of which CONTRACTOR will be deemed to have knowledge.

E. If this Agreement involves an expenditure of public funds in excess of ten thousand dollars (\$10,000), the Agreement is subject to examination and audit of the State Auditor, at the request of SEJPA or as a part of any audit of SEJPA, for a period of three (3) years after final payment under the Agreement. CONTRACTOR shall cooperate with SEJPA regarding any such audit at no extra cost to SEJPA.

F. This Agreement represents the entire understanding of SEJPA and CONTRACTOR as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing and signed by both parties.

G. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. A faxed, .pdf, or other electronic copy of the fully executed original version of this Agreement shall have the same legal effect as an executed original for all purposes. Electronic signatures shall have the same legal effect as an original signature.

H. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed inserted herein, and the Agreement shall be read and enforced as though they were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party, the Agreement shall forthwith be physically amended to make such insertion.

I. In signing this Agreement, CONTRACTOR certifies that CONTRACTOR shall not submit a false claim in violation of the False Claims Act, section 12650 et seq. of the Government Code.

J. This Agreement shall be construed and enforced under and in accordance with the laws of the State of California. Venue to any action or proceeding arising out of this Agreement shall be in San Diego County, California.

K. In the event litigation or arbitration is commenced to interpret or enforce this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees in addition to costs and expenses.

L. SEJPA and CONTRACTOR do covenant that the individual executing this Agreement on their behalf is a person duly authorized and empowered to execute this Agreement for such party.

BY SIGNING BELOW THE PARTIES VOLUNTARILY ENTER INTO THIS AGREEMENT AND ACKNOWLEDGE THAT THEY HAVE READ AND UNDERSTAND THE TERMS SET FORTH HEREIN AND AGREE TO BE BOUND THEREBY.

SAN ELIJO JOINT POWERS AUTHORITY: BURTECH PIPELINE:

Michael T. Thornton, P.E.

Signature

General Manager

Title

Date

Date

Contractor's License No.

License Expiration Date

Attachment A

Scope of Work

PROJECT LOCATION:

San Elijo Water Campus, 2695 Manchester Ave, Cardiff by the Sea, CA. 92007

PROJECT SCOPE: Emergency repair scope to be completed under force account.

1. Erect and maintain safety procedures for work within Water Campus site for affected work areas.
2. Remove asphalt, excavate, confer with SEJPA to determine repair solution for leaking 12" ductile iron recycled water pipeline (within San Elijo Water Campus property) at location identified by SEJPA. Piping, fittings, valves and appurtenances shall conform to applicable local standards and codes, as applicable.
3. Excavated material shall be hauled within the San Elijo Water Campus site and deposited in manner and location directed by SEJPA.
4. Complete repair as directed by SEJPA; pressure test; and support SEJPA in putting pipeline back in service.
5. Backfill with clean, compacted material to grade.
6. Install temporary paving patch; SEJPA will complete final paving at later date.

TIME & MATERIAL DETAILS: *Costs to be tracked on time and materials basis (in accordance with owner-approved force account records) and as described in Burtech rate sheet (enclosed); equipment rates per current CalTrans rates.*

Attachment A: Rate Sheet



GENERAL ENGINEERING CONTRACTOR

**Burtech Pipeline Emergency Work
Compensation Rate Schedule**

Title/Classification	Standard Rate (\$)/Hour	Overtime Rate (\$)/Hour	Doubletime Rate (\$)/Hour
Superintendent	135.00	202.50	272.00
Foreman	120.00	180.00	240.00
Equipment Operator	118.00	177.00	236.00
Truck Driver	108.00	162.00	216.00
Laborer/Pipelayer	90.00	135.00	180.00
Carpenter	94.00	141.00	188.00
Mechanic	115.00	172.50	230.00
Project Manager	162.00	243.00	324.00
Project Staff Engineer	120.00	NA	NA
SWPPP/QSP	115.00	NA	NA
Office Admin	90.00	NA	NA

1. These rates are specified as Burtech’s established rates for calculating labor cost without allowance for overhead & profit. A 20% markup will be added to these costs for overhead & profit
2. For owned equipment, Caltrans Equipment rental rates in effect at the time the work is being performed will be used. A 15% markup will be added to these costs for overhead & profit.
3. For rented equipment, the cost will be the rental invoice plus consumables (fuel, grease, etc.) A 15% markup will be added to these costs for overhead & profit.
4. Materials & Dump Fees will be the amount of the invoice. A 15% markup will be added to these costs for overhead & profit.
5. Subcontractor costs will be the amount invoiced. A 10% mark up will be added to the invoice for overhead & profit.