

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE REGULAR BOARD MEETING
HELD ON JANUARY 14, 2019
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

David Zito, Chair

Jody Hubbard, Vice Chair

A regular meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, January 14, 2019, at 8:30 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Board Member Blakespear called the meeting to order at 8:40 a.m.

2. ROLL CALL

Directors Present:

David Zito (*arrived at 8:42 a.m.*)
Jody Hubbard
Kristi Becker
Catherine Blakespear

Directors Absent:

None

Others Present:

General Manager	Michael Thornton
Director of Finance & Administration	Paul Kinkel
Director of Operations	Chris Trees
SCADA Manager	Casey Larsen
Administrative Assistant/Board Clerk	Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch	Greg Moser
--------------------------------------	------------

City of Encinitas:

Public Works Management Analyst	Bill Wilson
---------------------------------	-------------

City of Solana Beach:

City Manager	Greg Wade
Director of Engineering/Public Works	Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

Board Member Blakespear led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. AWARDS AND RECOGNITION

General Manager Michael Thornton recognized Casey Larsen, SCADA Manager, for 10 years of service to the agency.

Vice Chair Zito presided over the meeting.

6. CONSENT CALENDAR

Moved by Board Member Blakespear and seconded by Board Member Hubbard to approve the Consent Calendar.

Agenda Item No. 7 Approval of Minutes for the December 10, 2018 Meeting

Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report

Agenda Item No. 9 San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report

Agenda Item No. 10 San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

Agenda Item No. 11 Adopt the Proposed Mitigated Negative Declaration Addendum for Upgrades at the San Elijo Water Reclamation Facility

12. ITEMS REMOVED FROM CONSENT CALENDAR

None

13. ELECTION OF OFFICERS AND SCHEDULE OF BOARD MEETINGS

Paul Kinkel, Director of Finance and Administration, stated that in accordance with Article 3 of the San Elijo Joint Powers Authority (SEJPA) Restatement Agreement, the SEJPA Board is required to appoint a chairperson and vice chairperson, and establish the time and place for its regular meeting by the second meeting of each calendar year.

Moved by Board Member Becker and seconded by Board Member Blakespear to:

1. Appoint David Zito as Chairperson and appoint Jody Hubbard as Vice Chairperson for the 2019 SEJPA Board of Directors.

Motion carried with the following vote of approval:

AYES: Zito, Hubbard, Becker, Blakespear
NOES None
ABSENT: None
ABSTAIN: None

Moved by Board Member Blakespear and seconded by Board Member Becker to:

2. Establish the SEJPA regular meeting schedule for 2019 as the second Monday of each month, with no planned meeting for August, the April meeting set for April 15, 2019, the November meeting set for Tuesday, November 12, 2019, with the meeting location as the San Elijo Water Reclamation Facility, and meeting time at 8:30 a.m.

Motion carried with the following vote of approval:

AYES: Zito, Hubbard, Becker, Blakespear
NOES None
ABSENT: None
ABSTAIN: None

14. PRELIMINARY TREATMENT AND ODOR CONTROL UPGRADES PROJECT

General Manager Thornton updated the Board Members on the Preliminary Treatment and Odor Control Upgrades Project. NEWest Construction has completed the majority of construction; however, extensive concrete and steel damage was recently identified. In addition, the contractor has encountered additional work that will extend the project schedule, and increase project costs. Due to concrete and steel repairs beyond initial estimates, as well as other unforeseen site conditions, the project will require additional construction, construction management, inspection, and design work. Staff recommends increasing the project budget by \$250,000. Adequate funds are available from the 2017 Clean Water Bonds.

Moved by Board Member Blakespear and seconded by Board Member Becker to:

1. Authorize General Manager to increase the Preliminary Treatment and Odor Control Upgrades project budget by \$250,000;
2. Authorize General Manager to amend the professional services agreement with Black & Veatch for an additional amount not to exceed \$41,175; and
3. Authorize General Manager to amend the professional services agreement with Dudek for an additional amount not to exceed \$28,050.

Motion carried with the following vote of approval:

AYES: Zito, Hubbard, Becker, Blakespear
NOES None
ABSENT: None
ABSTAIN: None

15. CAPITAL IMPROVEMENT PROGRAM UPDATE

General Manager Thornton provided status updates on the various projects in SEJPA's Capital Improvement Program. The Land Outfall Replacement project was completed in 2018. The Preliminary Treatment Upgrades and Odor Control Upgrades project is currently in construction. Construction on the Building and Site Improvements Project is planned to begin in 2019, subject to approval by resource agencies. Encinitas Ranch Recycled Water Expansion is expected to be complete in mid-2019. Electrical System Improvements were completed in 2018. The SCADA upgrade project includes new hardware, software, programming, equipment installation, system testing, and commissioning. This project is expected to be complete by late 2019. The Solids Treatment Project, a Phase III project, is currently in the pre-design phase. Mr. Thornton stated the 2017 Clean Water Bonds and grant funding, combined with current and future cash contributions for capital projects, is the primary basis for the Capital Improvement Program.

No action required. This memorandum was submitted for information only.

16. GENERAL MANAGER'S REPORT

The General Manager informed the Board of Directors that staff submitted two grant applications for the Proposition 1 – Round 1 IRWM grant program for storm water, recycled water, and potable reuse projects.

17. GENERAL COUNSEL'S REPORT

Greg Moser informed the Board Members about proposed legislation limiting further local regulation of Accessory Dwelling Units (ADUs).

18. BOARD MEMBER COMMENTS

None

19. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:32 a.m., pursuant to the following Government Code Sections:

- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to Gov. Code section 54956.9(d)(2): 1 matter;
- CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION. Initiation of litigation pursuant to Gov. Code section 54956.9(d)(4): 1 matter; and

The Board of Directors came out of closed session at 9:45 a.m., with no reportable action.

21. ADJOURNMENT

The meeting adjourned at 9:47 a.m. The next Board of Directors meeting will be held on Monday, February 11, 2019 at 8:30 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager