

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JANUARY 17, 2023
AT THE SAN ELIJO WATER CAMPUS

David Zito, Chair

Tony Kranz, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, January 17, 2023, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Chair Hinze called the meeting to order at 8:42 a.m.

2. ROLL CALL

Directors Present:

Kellie Hinze
David Zito
Tony Kranz
Kristi Becker

Others Present:

General Manager
Director of Operations
Director of Infrastructure and Sustainability
Director of Finance and Administration
Administrative Assistant I
Temp

Michael Thornton
Chris Trees
Tom Falk
Amy Chang
Tamara Cooper
Abby Schlenk

SEJPA Counsel:

Procopio
Procopio

Kevin Davis
Emily Chaidez

City of Encinitas:

Senior Civil Engineer

Christina Olsen

City of Solana Beach:

Director of Engineering/Public Works
City Manager

Mohammad "Mo" Sammak
Greg Wade

3. PLEDGE OF ALLEGIANCE

General Manager, Michael Thornton, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

Dale Kreinbring – 10 Years of Service Award

6. CONSENT CALENDAR

Moved by Board Member Zito and seconded by Board Member Becker to approve the Consent Calendar.

- | | |
|--------------------|--|
| Agenda Item No. 7 | Approval of Minutes for the December 13, 2022 Meeting |
| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report |
| Agenda Item No. 9 | Wastewater Treatment Report |
| Agenda Item No. 10 | Recycled Water Report |
| Agenda Item No. 11 | Reportable Meetings |

Motion carried with the following vote of approval:

AYES: Hinze, Zito, Kranz, Becker
NOES: None
ABSENT: None
ABSTAIN: None

13. 2023 ELECTION OF OFFICERS AND BOARD MEETING SCHEDULE

General Manager, Mike Thornton, stated that following past practice of rotating the Board officer positions, the slate of officers for calendar year 2023 is proposed as follows:

| | |
|--------------------------|--------------------------------------|
| Chair of the Board: | Deputy Mayor Zito (Solana Beach) |
| Vice Chair of the Board: | Mayor Kranz (Encinitas) |
| Board Member: | Council Member Becker (Solana Beach) |
| Board Member: | Council Member Hinze (Encinitas) |

Also, the proposed 2023 Regular Meeting Schedule of the Board of Directors is 8:30 a.m. on the third Tuesday of each month, with exceptions in July (no meeting), November (second Tuesday), and December (second Tuesday).

Moved by Board Member Becker and seconded by Vice Chair Zito to:

1. Appoint Chairperson and Vice-Chairperson for the 2023 SEJPA Board of Directors;
2. Select a regular meeting schedule for 2023; and
3. Discuss and take action as appropriate.

Motion carried with the following vote of approval:

AYES: Hinze, Zito, Kranz, Becker
NOES: None
ABSENT: None
ABSTAIN: None

14. AWARD CONSTRUCTION CONTRACT, CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES, AND ENGINEERING SERVICES DURING CONSTRUCTION FOR THE SAN ELIJO WATER CAMPUS – BIOSOLIDS DEWATERING FACILITIES IMPROVEMENTS PROJECT

Director of Infrastructure and Sustainability, Tom Falk, gave a presentation on the Biosolids Dewatering Facilities Improvements Project, which consists of two major components – (1) replacement of the aging biosolids dewatering equipment, polymer system, and biosolids handling systems, and rehabilitation of the dewatering building and ancillary systems and structures; (2) replacement of electrical backbone infrastructure including Main Switchboard No. 2 (MS-2) and electrical systems associated with the biosolids dewatering process.

Director Falk provided a thorough review of the deterioration of the old equipment, recorded bidding schedule, evaluation of bids and funds, and budgeting of the project.

The lowest responsive construction bid for the project is \$8,687,200. The negotiated fee for engineering support during construction is \$298,180. The negotiated fee for construction management and inspection services is \$946,558. SEJPA is budgeting \$260,616 for internal construction administration and legal support. Staff also recommends including a contingency fund of \$1,019,255 (10% of construction phase costs) to address risk of unforeseen conditions encountered during construction and lingering supply chain issues. The estimated cost to complete, based on current information, is \$11.21 million.

SEJPA currently has \$11.3 million in funding in its wastewater capital program from previous cash contributions by wastewater participating agencies. The project schedule is 23 months and if additional funding is needed, it will be budgeted in future annual budgets.

Chair Zito voiced concerns about the contingency in construction costs and oversight, also commenting on staffing additions to the project. All questions were addressed by General Manager Thornton, who reiterated justifications for projected costs and budgeting in addition to explaining the techniques being implemented by SEJPA to control overhead. General Manager Thornton also confirmed that the new equipment would be compatible with the potential addition of Class A biosolids processing. Board Member Becker inquired about the life expectancy of the new equipment and was assured that the new installations would exhibit a similar life expectancy of approximately thirty years. In addressing Vice Chair Kranz's questions, General Manager Thornton explained SEJPA's plan to transition efficiently and seamlessly from the old to new equipment while continuing to coordinate regulatory inspections made by contractors.

Moved by Vice Chair Kranz and seconded by Board Member Hinze to:

1. Authorize the General Manager to award construction of the Biosolids Dewatering Facilities Improvement Project to GSE Construction Company, Inc., for an amount not to exceed \$8,687,200;
2. Authorize the General Manager to amend the professional services agreement with Black & Veatch for engineering services during construction for the Biosolids Dewatering Facilities Improvements Project for an amount not to exceed \$298,180;
3. Authorize the General Manager to execute a professional services agreement with Valley CM for construction management and inspection services for the Biosolids Dewatering Facilities Improvements Project in an amount not to exceed \$946,558; and

4. Discuss and take action as appropriate.

Motion carried with the following vote of approval:

AYES: Zito, Kranz, Becker, Hinze
NOES None
ABSENT: None
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

General Manager, Michael Thornton, reported on observations made at the Moonlight Beach Pump Station and Solana Beach Pump Station following the severe weather conditions which occurred over the weekend. While there was some flooding and erosion, most areas remained intact. The General Manager commended Encinitas and Solana Beach staff for working quickly and effectively to implement emergency actions to repair affected areas and prevent further damage.

Chair Zito inquired about capacity issues regarding flooding. The General Manager explained that the local regions work together to coordinate flow patterns and successfully avoid overflow.

16. GENERAL COUNSEL'S REPORT

None.

17. BOARD MEMBER COMMENTS

None.

18. CLOSED SESSION

None.

19. ADJOURNMENT

The meeting adjourned at 9:19 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, February 21, 2023 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager