

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON NOVEMBER 18, 2025
AT THE SAN ELIJO WATER CAMPUS

Kristi Becker, Chair

Luke Shaffer, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Tuesday, November 18, 2025, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Board Chair Becker called the meeting to order at 8:32 a.m.

2. ROLL CALL

Directors Present:

Board Chair

Kristi Becker

Vice Chair

Luke Shaffer

Board Member

David Zito

Board Member

Jim O'Hara (arrived 8:36 a.m.)

Others Present:

General Manager

Michael Thornton

Director of Operations

Christopher Trees

Director of Infrastructure and Sustainability

Thomas Falk

Director of Finance and Administration

Kevin Lang

Administrative Coordinator

Vanessa Hackney

SEJPA Counsel:

Snell and Wilmer

Adriana Ochoa

City of Encinitas/San Dieguito Water District

General Manager

Isam Hireish

Principal Engineer

Elmer Alex

City of Solana Beach:

Public Works Director

Orelia DeBaal

3. PLEDGE OF ALLEGIANCE

Board Chair Becker led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

Recognition of Service to SEJPA:

Daniel Verdon– 5 Years

Recognition of Recent Achievement -

Evan Fox – State Water Resources Control Board – Wastewater Treatment Plant Operator
Grade III

6. CONSENT CALENDAR

Agenda Item No. 7	Approval of Minutes for the October 21, 2025 Board Meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report – October 2025
Agenda Item No. 9	Wastewater Treatment Report – September 2025
Agenda Item No. 10	Recycled Water Report – September 2025
Agenda Item No. 11	Reportable Meetings
Agenda Item No. 12	San Elijo Joint Powers Authority Financial Policies
Agenda Item No. 13	Purposely Left Blank
Agenda Item No. 14	Purposely Left Blank

Moved by Board Member Zito and seconded by Board Member O'Hara to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES:	Becker, Shaffer, O'Hara, Zito
NOES:	None
ABSENT:	None
ABSTAIN:	None

16. CAPITAL PROGRAM UPDATE & FACILITY PLAN

General Manager Michael Thornton, along with Director of Infrastructure and Sustainability Thomas Falk, provided a presentation to the Board on the development of the SEJPA 2025 Facility Plan (Plan). Their presentation included background on SEJPA's capital program and an overview of the current Plan development process. The Plan is intended to serve as the guiding document for SEJPA's long-term infrastructure planning, identifying and prioritizing the next generation of capital investments and related operational strategies.

The intent of the Plan is to provide a framework for aligning infrastructure renewal with financial planning, enhancing communication with customer agencies, and pursuing external funding to maximize the value of local resources. It will establish SEJPA's capital priorities across the Water Campus, Recycled Water System, Ocean Outfall, and remote pump station facilities.

Over the past year, SEJPA has worked closely with its consultants to conduct condition assessments throughout its owned and managed assets to identify existing and future infrastructure requirements and opportunities. This assessment work, along with supporting studies and documentation, is nearing completion. Once finalized and a full list of projects is developed, SEJPA will prioritize these projects using a triple-bottom-line approach that evaluates social, financial, and environmental benefits. The resulting capital program will guide SEJPA's infrastructure reinvestment strategy for the next decade (2026–2035).

Representative project areas include:

- **Asset Renewal:** Rehabilitation and replacement of aging mechanical, electrical, and structural systems, along with deployment of advanced SCADA, automation, and control technologies to improve process performance, energy efficiency, and system reliability.
- **Mission-Critical Facilities:** Modernization of laboratory and maintenance facilities to enhance operational readiness, regulatory compliance, and workforce effectiveness, including consolidated warehousing, improved inventory control, modern tools, and ergonomic workspaces.
- **Resiliency and Sustainability:** Hardening of facilities against wildfire and severe weather; expansion of renewable energy resources such as solar and biogas; and upgrades to treatment and recycled water systems to improve reliability, maximize resource recovery, and reduce environmental impact.
- **Regulatory Compliance:** Infrastructure and process improvements required to maintain compliance with evolving water, air, and biosolids regulations.

The workshop was conducted in an interactive format to solicit Board input and ensure alignment as the Plan development proceeds.

No action required. This item was submitted for information only.

17. GENERAL MANAGER'S REPORT

General Manager, Michael Thornton, reported that on Wednesday October 22, 2025, in cooperation with Leucadia Wastewater District and Olivenhain Municipal Water District, SEJPA hosted the 2nd annual Water Career Day at the San Elijo Water Campus. The event was a success with roughly 100 local high school and college students.

General Manager Thornton also reported that SEJPA reaffirmed its AA+ S&P Global Debt Rating on the agency's 2017 Wastewater Revenue Bonds.

18. GENERAL COUNSEL'S REPORT

General Counsel Adriana Ochoa reported that she is preparing a memorandum summarizing recent legislative updates relevant to the member agencies, which will be distributed to the Board next week. She also noted updates to the Form 700 Statement of Economic Interests filing requirements under California Senate Bill 852. Effective January 1, 2026, officials who handle public investments will be required to file annually with the Fair Political Practices Commission (FPPC) rather than with their local jurisdiction.

19. BOARD MEMBER COMMENTS

None.

20. ADJOURNMENT

The meeting adjourned at 9:55 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, December 09, 2025 at 8:30 a.m.