

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON DECEMBER 8, 2008  
AT THE  
SAN ELIJO WATER RECLAMATION FACILITY

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Teresa Barth, Chair

Dave Roberts, Vice Chair

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A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, December 8, 2008, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Barth called the meeting to order at 9:00 a.m.

2. ROLL CALL

*Directors Present:*

Teresa Barth  
Maggie Houlihan  
Dave Roberts  
Thomas Campbell

*Others Present:*

General Manager  
Assistant General Manager  
Finance Manager  
Administrative Assistant  
Accounting Tech  
Administrative Resources Supervisor

Michael Thornton  
Patricia "Tish" Berge  
Greg Lewis  
Monica Blake  
Carrie Cook  
Chris Marois

*SEJPA Counsel:*

Procopio, Cory, Hargreaves & Savitch

Gregory Moser

City of Encinitas, City Manager  
City of Encinitas, Director of Public Works  
City of Encinitas,  
Public Works Management Analyst  
City of Solana Beach,  
Director of Engineering/Public Works

Phil Cotton  
Larry Watt  
Bill Wilson  
Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

Dave Roberts led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

The General Manager, Michael Thornton, announced to the Board of Directors that Christine Marois, SEJPA Administrative Resources Supervisor, was retiring at the end of December. The General Manager presented an award of appreciation to Ms. Marois for her service and dedication to the agency.

6. CONSENT CALENDAR

Board Member Houlihan requested Item Number 14 in the November 10 minutes be edited to read 'purveyors' as opposed to 'purveyor' in the last sentence. Moved by Board Member Houlihan and seconded by Board Member Campbell to approve the Consent Calendar with unanimous vote of approval.

Consent calendar:

Agenda Item No. 7	Approval of Minutes for the November 10, 2008 Meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO JOINT POWERS AUTHORITY (SEJPA) STRATEGIC PLANNING

The General Manager stated that the Strategic Planning Ad Hoc Committee had completed interviews for the selection of a meeting facilitator and that Goates Consulting Group had been selected. The firm interviewed very well and has local experience with the Leucadia Wastewater District. The General Manager reported that he will develop a scope of work with Goates Consulting Group for the workshop that is planned for early January 2009.

13. APPROVE AMENDMENT NO. 1 TO AGREEMENT BETWEEN SAN ELIJO JOINT POWERS AUTHORITY AND INFRASTRUCTURE ENGINEERING CORPORATION

The General Manager presented an amendment to the original engineering agreement to include analyzing the conversion of underutilized wastewater tanks to serve as recycled water storage and flow equalization for the ocean outfall system. Although the existing tanks are significantly smaller in volume than a reservoir, this approach might provide a cost effective interim solution. The amendment would also include incorporating new and previous work performed on demineralization treatment system location requirements, sizing criteria, and utility layouts into the engineering report. Demineralization treatment is being sought for the recycled water program to improve water quality.

Moved by Vice Chair Roberts and seconded by Board Member Houlihan to approve Amendment No. 1 to agreement between San Elijo Joint Powers Authority and Infrastructure Engineering Corporation for professional engineering services for the San Elijo Water reclamation Facility for \$24,600, bringing the agreement to \$58,972. Motion carried with unanimous vote of approval.

14. GENERAL MANAGER'S REPORT

The General Manager stated that SEJPA is supporting grant funding efforts for the City of Encinitas for constructing a new sanitary sewer pump station to replace the aging Olivenhain Pump Station.

The SEJPA is working with the City of Solana Beach to assess the structural condition of the Fletcher Cove Pump Station. An engineering firm is developing a scope of work and fee for conducting a detailed inspection of the structure and developing a repair strategy.

SEJPA has completed a series of meetings with the Santa Fe Irrigation District (SFID) focusing on connecting new customers along the existing recycled water distribution system within the City of Solana Beach. SFID has contracted with an engineering firm to assist in the assessment of each site to facilitate a timely conversion from potable to recycled water for landscape irrigation.

SEJPA worked with the City of Encinitas on developing a list of capital projects for the San Diego Economic Stimulus Proposal. The goal is to have a group of potential projects that could be ready for construction if funding became available.

The General Manager distributed copies of a letter received from Southern California Coastal Water Research Project (SCCWRP) for SEJPA's \$4,500 contribution towards its "Atmospheric Deposition and Harmful Algal Blooms" project.

The General Manager thanked the San Dieguito Water District for its recent publication that highlighted recycled water use in the community and of the District's partnership with the San Elijo Recycled Water Program.

15. GENERAL COUNSEL'S REPORT

None.

16. BOARD MEMBER COMMENTS

Vice Chair Roberts mentioned that there have been some complaints regarding the noise level at the Eden Gardens Pump Station construction. Roberts inquired if the SEJPA is able to assist with these concerns.

Chair Barth attended the ACWA conference and mentioned the state is working on a new policy on recycled water.

17. CLOSED SESSION

The Board of Directors went into closed session pursuant to Government Code Section 54957 with respect to Public Employee Performance Evaluation at 9:20 a.m., and came out of closed session at 9:30 a.m. with the following motion:

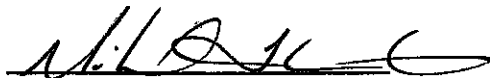
18. GENERAL MANAGER EMPLOYMENT AGREEMENT REVIEW

Moved by Vice Chair Roberts and seconded by Board Member Houlihan to approve Resolution No. 2009-04, entitled "Approving Salary and Terms of Employment for its General Manager" that includes Exhibit A, the General Manager Employment Agreement with edits to the job description that will be carried over to the January 12, 2009 Board of Directors meeting for approval. As outlined in Exhibit A, the General Manager's new salary will be \$154,940 annually and a non-base building bonus of \$5,000 will be given. Motion carried with unanimous vote of approval.

19. ADJOURNMENT

The Board of Directors adjourned at 9:32 a.m. The next Board of Directors meeting will be held on Monday, January 12, 2009.

Respectfully submitted,



Michael T. Thornton, P.E.  
General Manager