

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON FEBRUARY 9, 2009
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Dave Roberts, Chair

Maggie Houlihan, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, February 9, 2009, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Roberts called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Maggie Houlihan
Dave Roberts
Thomas Campbell

Others Present:

General Manager
Assistant General Manager
Finance Manager
Administrative Assistant
Accounting Tech
Sr. Maintenance Mechanic
Sr. Laboratory Analyst

Michael Thornton
Patricia "Tish" Berge
Greg Lewis
Monica Blake
Carrie Cook
Joe Hernandez
Ravy Chea

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Aiko Osugi

City of Encinitas, Director of Public Works
City of Encinitas,

Larry Watt

Public Works Management Analyst

Bill Wilson

City of Solana Beach, City Manager

David Ott

City of Solana Beach,

Director of Engineering/Public Works

Mohammad "Mo" Sammak

Zijlstra Architecture

Sjirk Zijlstra

3. PLEDGE OF ALLEGIANCE

Ravy Chea led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Mike Thornton informed the Board of Directors that several SEJPA employees have been recognized by the San Diego Section (SDS) of the California Water Environment Association (CWEA) for their outstanding work and commitment to the water protection industry. Jose Hernandez, who is the agency's Senior Maintenance Mechanic, was awarded the 2008 Mechanical Technician of the Year. Ravy Chea, who is the agency's Senior Laboratory Analyst, was awarded the 2008 Laboratory Person of the Year. As section award winners, Mr. Hernandez and Ms. Chea will be in the running for the state-wide CWEA award for their respective positions.

The General Manager also recognized Patricia Berge, SEJPA Assistant General Manager, for her efforts in obtaining a Special District Administrator Certification from the Special District Leadership Foundation.

In addition, the General Manager informed the Board of Directors that the San Elijo Water Reclamation Facility was awarded the CWEA-SDS 2008 Small Plant of the Year and 2008 Small Plant Safety awards. The agency will now be competing for the state award in these categories.

6. CONSENT CALENDAR

Moved by Board Member Campbell and seconded by Board Member Barth to approve the Consent Calendar with unanimous vote of approval.

Consent calendar:

Agenda Item No. 7	Approval of Minutes for the January 9, 2009 Strategic Planning Meeting and January 12, 2009 meeting.
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. APPROVAL OF CONTINGENCY FUNDING USE FOR FLETCHER COVE PUMP STATION

The General Manager reported that the Fletcher Cove Wastewater Pump Station is a below-grade concrete structure that is experiencing cracking in the roof and walls. These cracks expose the reinforcing steel bars within the concrete to the corrosive coastal environment that in turn causes further cracking. The SEJPA and the City of Solana Beach Engineering Department recommend approving the repair of the damaged concrete.

Moved by Board Member Campbell and seconded by Board Member Barth to authorize the General Manager to use up to \$10,000 of contingency funding for engineering services to prepare plans and specifications to repair the concrete vault at the Fletcher Cove Wastewater Pump Station. Motion carried with unanimous vote of approval.

Vice Chair Houlihan arrived at 9:10 a.m.

13. ZIJLSTRA ARCHITECTURE EASEMENT REQUEST

Assistant General Manager Tish Berge stated that the SEJPA received a request from Zijlstra Architecture, just before the start of the Board Meeting, for purchase of the easement land.

The Assistant General Manager reported that Zijlstra Architecture's easement request dated September 5, 2008 would allow contractors hired by Zijlstra Architecture or the homeowner to perform work on SEJPA property which would require oversight on behalf of the SEJPA. Such oversight would require an investment of time from SEJPA and may require the assistance of Legal Counsel and does not protect the interests of the SEJPA. It was stated that SEJPA recommends disapproving the Zijlstra Architecture easement request.

Mr. Sjirk Zijlstra stated that he obtained a commercial appraisal of the value for purchasing the easement land.

The Board requested SEJPA staff to return with a holistic approach to the "Fuel Modification Zone" that would be inclusive of all properties bordering the SEJPA property on the west hillside. Board requested Mr. Zijlstra be kept current of findings.

Moved by Chair Roberts and seconded by Board Member Campbell to approve the staff's recommendation of not entering into an Easement Agreement with Zijlstra Architecture. Motion carried with unanimous vote of approval.

14. SAN ELIJO JOINT POWERS AUTHORITY MID-YEAR REVIEW OF THE FISCAL YEAR 2008-09 OPERATING BUDGET

Finance Manager/Treasurer Greg Lewis presented an analysis of estimated operating expenditures through the end of Fiscal Year 2008-09. The Finance Manager stated that the SEJPA is expected overall to be 5 percent under budget, about \$246,028. The report shows breakdown by classification in personnel, capital outlay, and contingency.

No action was required.

15. CALPERS RESOLUTION TO APPROVE AN AGREEMENT TO PREFUND OTHER POST EMPLOYMENT BENEFITS THROUGH CALPERS

Finance Manager/Treasurer Greg Lewis presented the Agreement to Prefund Other Post Employment Benefits resolution in regard to Governmental Accounting Standards Board 45, Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pensions.

SEJPA staff recommended approval to fully fund the unfunded liability of \$98,075 at the end of this fiscal year if funds were available. Staff also recommended that future annual required contributions be paid annually to keep this liability fully funded.

Moved by Vice Chair Roberts and seconded by Board Member Houlihan to postpone the request to adopt the resolution to prefund Other Post Employment Benefits. Motion carried with unanimous vote of approval.

The Board of Directors requested research of the actuarial assumptions and information on custodial options other than CalPERS as the trustee, including costs to manage the trust, and to return this item for future consideration.

16. FEDERAL STIMULUS PACKAGE FOR INFRASTRUCTURE PROJECTS

General Manager Mike Thornton presented the highest ranking capital improvement projects that would warrant consideration for the federal economic stimulus package now being prepared by Congress. These projects include:

1. Electrical Systems Upgrade Project for the San Elijo Water Reclamation Facility at an estimated capital cost of \$1.4 million
2. Recycled Water Improvement and Expansion Project at an estimated capital cost range of \$5 million to \$8 million

The General Manager informed the Board of Directors that these projects were identified in the SEJPA 2007 Water Reclamation Facility Master Plan as projects of need. The SEJPA has retained professional engineering services to prepare the conceptual design of some of the elements of the proposed recycled water project. The conceptual design is expected to be completed shortly. The General Manager stated that this staff report is for information only and that staff will return this item in the future with recommendations for proceeding.

Board Member Campbell left meeting at 10:08 a.m.

17. GENERAL MANAGER'S REPORT

The General Manager reported that the State Water Resource Control Board has signed a statewide recycled water policy. The General Manager also informed the Board of Directors that the WaterReuse California Conference is March 22-24 and will

provide timely information on the new state recycled water policy. Finally, the General Manager provided a brief overview of key topics presented at the California Association of Sanitation Agencies (CASA) conference that he attended in January.

18. GENERAL COUNSEL'S REPORT

General Counsel Aiko Osugi presented the Board of Directors with revised copies of The Ralph M. Brown Act, as of January 1, 2009.

19. BOARD MEMBER COMMENTS

Board Member Barth asked about any updates to the Marine Life Protection Act. The General Manager will give an update at next month's meeting.

Chair Roberts thanked the SEJPA for the use of the parking lot for the grand opening of the San Elijo Nature Center on January 31, 2009.

Vice Chair Houlihan thanked the SEJPA staff for the get well card.

20. CLOSED SESSION

None

21. ADJOURNMENT

The Board of Directors adjourned at 10:15 a.m. The next Board of Directors meeting will be held on Monday, March 9, 2009.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager