

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JUNE 8, 2009
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Dave Roberts, Chair

Maggie Houlihan, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, June 8, 2009, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Roberts called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Thomas Campbell
Maggie Houlihan
Dave Roberts

Others Present:

General Manager
Finance Manager
Administrative Assistant
Accounting Tech

Michael Thornton
Greg Lewis
Monica Blake
Carrie Cook

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Encinitas, Director of Public Works

Larry Watt

City of Encinitas,

Public Works Management Analyst

Bill Wilson

City of Solana Beach, City Manager

David Ott

City of Solana Beach,

Director of Engineering/Public Works

Mohammad "Mo" Sammak

Goates Consulting Group

Jeff Freedman

Guest

Carol Childs

3. PLEDGE OF ALLEGIANCE

Carol Childs led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Barth and seconded by Board Member Campbell to approve the Consent Calendar with unanimous vote of approval.

Consent calendar:

- | | |
|--------------------|--|
| Agenda Item No. 7 | Approval of Minutes for the May 11, 2009 meeting and the May 11, 2009 General Manager Performance Review Subcommittee meeting. |
| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report |
| Agenda Item No. 9 | San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report |
| Agenda Item No. 10 | San Elijo Joint Powers Authority Recycled Water Program – Monthly Report |
| Agenda Item No. 11 | Award of Annual Supplies and Services Contracts for the San Elijo Joint Powers Authority. |

12. ITEMS REMOVED FROM CONSENT CALENDAR

None

Vice Chair Maggie Houlihan arrived at 9:05.

13. ADOPTION OF THE SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2009-10 BUDGET, INVESTMENT POLICY, AND APPOINTMENT OF SEJPA TREASURER

SEJPA Director of Finance/Administration, Greg Lewis, presented the Fiscal Year (FY) 2009-10 Budget cost reductions, as requested by the Board, and answered questions from the Board of Directors. It was stated that the operating budget was reduced, overall, by \$58,310. The FY 2009-10 recommendations for capital projects remained unchanged.

For the City of Encinitas, the cost for all programs decreased from -2.7% to -2.9%. For the City of Solana Beach, the cost for all programs was reduced by 0.6%, from an increase of 1.7% to 1.1%.

Board Member Barth thanked staff for their efforts in additional budget reductions. Board Member Campbell requested background information on the SEJPA pay structure be revisited at a future date.

Moved by Board Member Barth and seconded by Board Member Campbell to:

1. Adopt Resolution No. 2009-05, entitled Resolution Approving the San Elijo Joint Powers Authority Operating and Capital Improvement Budgets for Fiscal Year 2009-10 with the recommended changes identified in this report.

Motion carried with unanimous vote of approval.

State law requires the Investment Policy be reviewed and adopted annually. The current investment policy was reviewed and it was recommended that Gregory Lewis, Director of Finance/Administration be reappointed as SEJPA Treasurer.

Moved by Board Member Barth and seconded by Board Member Campbell to:

2. Adopt Resolution No. 2009-06, Approving the San Elijo Joint Powers Authority Investment Policy and Guidelines and Appointment of SEJPA Treasurer.

Motion carried with unanimous vote of approval.

14. SAN ELIJO JOINT POWERS AUTHORITY MISSION & VISION STATEMENTS

General Manager Michael Thornton introduced Jeff Freedman from the Goates Consulting Group and provided a brief review of the draft vision statement created by the Board of Directors at an earlier workshop. The SEJPA management team conducted three workshops with staff to develop a draft mission statement to compliment the draft vision statement. The draft mission statement was presented as follows:

Serving our community, we provide recycled water and wastewater services to protect our ocean's coastal environment and public health, today and tomorrow.

Board Member Campbell suggested deleting "today and tomorrow". Board Member Barth suggested adding "and create additional water resources", after the words public health. Staff was given direction on finalizing the mission statement. Additionally, staff was directed to continue the process to the next level and to return to the board with an estimate of staff time and outside costs before proceeding.

15. STATUS REPORT: SEJPA EFFORTS ON WASTEWATER PUMP STATION CAPITAL IMPROVEMENT PROJECTS

General Manager, Michael Thornton, reported on the four active pump station capital improvement projects. An emergency back-up power generator is being replaced at

Cardiff Pump Station. Construction is anticipated to finish in July 2009 and is expected to be on budget. The Eden Gardens Pump Station had reached the end of its life expectancy and replacement began in 2008. It is anticipated that construction will be completed and operation will begin December 2009. Fletcher Cove Pump Station is in need of renovation. The design drawings have been completed and construction is planned for fall 2009. The design effort to replace the Olivenhain Pump Station, which is more than 30 years old, is underway.

This was an informational report not requiring Board action.

16. GENERAL MANAGER'S REPORT

The General Manager, Michael Thornton updated the Board on the Water Recycling Program Santa Fe Irrigation District plans to expand upon.

SEJPA staff is assisting the San Dieguito Water District with marketing recycled water and customer outreach.

The General Manager stated that work continues on the financial evaluation of the recycled water program, which is being performed by the consulting firm Winzler & Kelly. The review is on schedule to be presented to the Board of Directors at the July meeting.

In response to Board Member Barth's inquiry on the Marine Life Protection Act (MLPA) and if it would impact the operation of the agency's ocean outfall, the General Manager stated that the agency was successful in gaining a ¼ mile buffer zone around the outfall for maintenance and repair activities.

The General Manager updated the Board on the Joint Meeting of the Santa Fe Irrigation District Water (SFID) Resources Committee and the Board of Directors held on May 26, 2009 at the SFID main office. The General Manager reported that the SFID is examining alternatives for expanding recycled water use in their eastern service area. In their analysis of alternatives, SFID has identified the City of San Diego and the SEJPA as potentially feasible supply options. SFID is currently studying recycled water cost and infrastructure needs from both suppliers to determine the best value for their customers.

17. GENERAL COUNSEL'S REPORT

General Counsel Greg Moser stated that bill SB802 is moving through the state capitol to cap the amount of retention to only 5% of contract proceeds.

18. BOARD MEMBER COMMENTS

Board Member Barth thanked Michael Thornton for participating at the Encinitas Environment Day. Chair Roberts stated he will not be attending the July 13, 2009 Board meeting as he has a conflicting commitment, and he thanked Director of Finance/Administration Gregory Lewis for his work on the adopted budget.

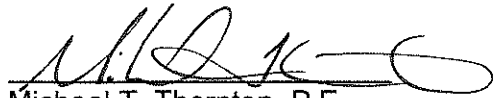
19. CLOSED SESSION

None

20. ADJOURNMENT

The Board of Directors adjourned at 10:14 a.m. The next Board of Directors meeting will be held on Monday, July 13, 2009.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE
GENERAL MANAGER PERFORMANCE REVIEW
SUBCOMMITTEE MEETING
HELD ON JUNE 8, 2009
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Dave Roberts, Chair

Teresa Barth, Board Member

A General Manager Performance Review Meeting of the San Elijo Joint Powers Authority (SEJPA) was held Monday, June 8, 2009, at 2:00 p.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Roberts called the meeting to order at 2:00 p.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Dave Roberts

Others Present:
General Manager

Michael Thornton

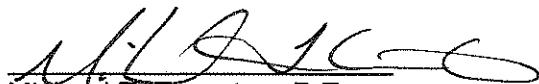
3. CLOSED SESSION

Government Code Section 54957 with respect to Public Employee Performance Evaluation. Title: General Manager.

4. ADJOURNMENT

The Subcommittee members adjourned at 2:55 p.m. with no reportable action. The next Board of Directors meeting will be held on Monday, July 13, 2009.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager