

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON OCTOBER 12, 2009
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Dave Roberts, Chair

Maggie Houlihan, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, October 12, 2009, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Roberts called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Maggie Houlihan
Dave Roberts

Directors Absent:

Thomas Campbell

Others Present:

General Manager
Director of Finance/Administration
Administrative Assistant
Accounting Tech
Associate Engineer
HR/Safety Administrator

Michael Thornton
Greg Lewis
Monica Blake
Carrie Cook
Adam Hoch
Marisa Buckles

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

A. Aiko Osugi

City of Encinitas,

Director of Public Works

Larry Watt

City of Encinitas,

Public Works Management Analyst

Bill Wilson

City of Solana Beach,

City Manager

David Ott

City of Solana Beach,

Director of Engineering/Public Works

Mohammad "Mo" Sammak

SDG&E Representative

Chris Brown

Leaf & Cole, L.L.P.

Michael Zizzi

Trussell Technologies, Inc.

R. Shane Trussell

3. PLEDGE OF ALLEGIANCE

Chris Brown led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

Mr. Chris Brown stated the SDG&E energy savings incentive grant for \$70,000 is scheduled to be presented at the November Board meeting. He stated their department of Emerging Technologies is available to assist with new ideas for energy savings. Also, the Public Utilities Commission is emphasizing whole building green process as opposed to "incentives" used in the past.

6. CONSENT CALENDAR

Moved by Vice Chair Houlihan and seconded by Board Member Barth to approve the Consent Calendar with the following vote of approval:

AYES: Barth, Houlihan and Roberts
NOES: None
ABSENT: Campbell
ABSTAIN: None

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the September 14, 2009 meetings
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO JOINT POWERS AUTHORITY ANNUAL AUDIT

General Manager Michael Thornton introduced the principle auditor for the SEJPA, Michael Zizzi from Leaf & Cole, L.L.P. Mr. Zizzi presented a summary of the 2008-09 Fiscal Year Audit Management Letter and the Statements of Cash Flows and answered questions from the Board of Directors.

Moved by Vice Chair Houlihan and seconded by Board Member Barth to:

1. Accept and file the 2008-09 Fiscal Year Audit for the San Elijo Joint Powers Authority.

Motion carried with the following vote of approval:

AYES: Barth, Houlihan and Roberts
NOES: None
ABSENT: Campbell
ABSTAIN: None

13. PROJECT HIGHLIGHTS OF TREATMENT SYSTEM IMPROVEMENTS

The General Manager made a PowerPoint presentation on the project highlights and performance results of this four-year effort to reduce energy usage and improve water quality. While continuing to follow strict permit guidelines, the Performance Optimization of the Activated Sludge System Project was completed with the very successful result of a reduction in energy and chemical use for wastewater treatment and significant improvements in treated water quality.

The General Manager introduced Dr. R. Shane Trussell with Trussell Technologies, a partner in this project. Dr. Trussell explained the biological portion of the project and the research involved in improving and lowering the septicity of the water.

The energy and chemical savings are estimated at \$120,000 per year and the project qualified for \$70,000 in grant funding. In addition, this project expanded the treatment capacity for future growth. These findings will be written up for industry publications so that other agencies can benefit from this project.

Informational report by the General Manager does not require Board action.

14. GENERAL MANAGER'S REPORT

The General Manager Michael Thornton reported the first year results of participating in the SDG&E program of Critical Peak Pricing (CPP). The SEJPA saved more than \$25,000 as a result of this participation.

The General Manager, along with other key stakeholders, participated in the City of Encinitas' Climate Action Plan Workshop that addresses climate change protection. Additional workshops are planned for the future.

15. GENERAL COUNSEL'S REPORT

General Counsel A. Aiko Osugi stated a memo was prepared by request of the Board of Directors, on a summary of AB 1366: Regulating Water Softeners to Protect Water Quality for Recycling. AB 1366 awaits the Governor's signature.

16. BOARD MEMBER COMMENTS

Board Member Barth stated she was glad General Manager Michael Thornton was included on the Marine Life Protection Act (MLPA) letter regarding ocean and lagoon reserves. Board Member Barth also stated the City of Encinitas is having public outreach forums on the General Plan and the General Manager may be asked to speak at one of these meetings. The City of Solana Beach is holding similar educational meetings.

Vice Chair Houlihan thanked the SEJPA staff for all their efforts in energy reduction and water quality improvements.

17. CLOSED SESSION

None

18. ADJOURNMENT

The Board of Directors adjourned at 10:20 a.m. The next Board of Directors meeting will be held on November 9, 2009.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager