

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON OCTOBER 13, 2008  
AT THE  
SAN ELIJO WATER RECLAMATION FACILITY

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Teresa Barth, Chair

Dave Roberts, Vice Chair

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A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, October 13, 2008, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Barth called the meeting to order at 9:03 a.m.

2. ROLL CALL

*Directors Present:*

Teresa Barth  
Thomas Campbell  
Maggie Houlihan  
Dave Roberts

*Others Present:*

General Manager  
Assistant General Manager  
Finance Manager  
Administrative Assistant  
Administrative Resources Supervisor  
Accounting Tech

Michael Thornton  
Patricia "Tish" Berge  
Greg Lewis  
Monica Blake  
Chris Marois  
Carrie Cook

*SEJPA Counsel:*

Procopio, Cory, Hargreaves & Savitch

A. Aiko Osugi

City of Encinitas, City Manager  
City of Encinitas, Director of Public Works  
City of Encinitas,  
Public Works Management Analyst  
City of Solana Beach, City Manager  
City of Solana Beach,  
Director of Engineering/Public Works  
Leaf & Cole, LLP, Partner

Phil Cotton  
Larry Watt  
  
Bill Wilson  
David Ott

Mohammad "Mo" Sammak  
Michael Zizzi

3. PLEDGE OF ALLEGIANCE

Dave Roberts led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Houlihan and seconded by Vice Chair Roberts to approve the Consent Calendar with unanimous vote of approval.

Consent calendar:

Agenda Item No. 7	Approval of Minutes for the September 8, 2008 Meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO JOINT POWERS AUTHORITY ANNUAL AUDIT

The Finance Manager, Greg Lewis, introduced Michael Zizzi of Leaf & Cole, LLP. Mr. Zizzi distributed and reviewed a letter to the Board of Directors summarizing the new Governmental Auditing Standards, provided an overview of the audit report, and answered questions from the Board of Directors.

Board Member Campbell requested there be more detail of the Operating Expenses - Miscellaneous line item and an internal comparison of Actual vs. Budget. There was consensus from the Board of Directors regarding this request. The Board of Directors also requested more detail be included in the footnotes in future audits for SEJPA's Defined Benefit Pension Plan funding level.

Moved by Board Member Campbell, seconded by Board Member Houlihan to accept and file the 2007-08 Fiscal Year Audit for the SEJPA. Motion carried with unanimous vote of approval.

13. STRATEGIC PLANNING WORKSHOP

The General Manager presented an overview of the goals of a strategic planning workshop. It is estimated to be a one-day event with a facilitator. The General Manager suggested the use of an Ad-Hoc committee to select a facilitator. It was agreed that the workshop process should be completed by the end of January 2009.

The Ad-Hoc committee will consist of Chair Barth and Vice Chair Roberts. The committee will meet this month and further define goals.

14. GENERAL MANAGER'S REPORT

The General Manager voiced his thanks to all agencies involved in the MOU - Escondido Creek & San Elijo Lagoon Watershed Preservation Area. All signatures have been obtained. The General Manager also thanked the following agencies for their involvement in recycled water efforts:

- San Dieguito Water District and Oakcrest Park
- Quail Gardens HOA
- City of Encinitas

SEJPA received assurances from CSRMA & SANDPIPA insurance groups that underwriter AIG is financially sound during the current financial turbulence.

The SEJPA website can now accommodate full agenda packages.

Flu shots will be available on October 22, 2008.

15. GENERAL COUNSEL'S REPORT

Counsel A. Aiko Osugi reported that AB 2270 was vetoed by the Governor. Counsel reviewed the revised FPPC Regulation concerning gifts to agencies. The Board of Directors requested clarification from Counsel on this new regulation.

19. BOARD MEMBER COMMENTS

None

20. CLOSED SESSION

None

21. ADJOURNMENT

The Board of Directors adjourned at 10:11 a.m. The next Board of Directors meeting will be held on Monday, November 10, 2008.

Respectfully submitted,



Michael T. Thornton, P.E.  
General Manager