

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON APRIL 14, 2014  
AT THE  
SAN ELIJO WATER RECLAMATION FACILITY

---

Mark Muir, Chair

David Zito, Vice Chair

---

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, April 14, 2014, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Vice Chair Zito called the meeting to order at 9:00 a.m.

2. ROLL CALL

*Directors Present:*

Teresa Barth  
David Zito  
David Ott, Solana Beach Alternate

*Directors Absent:*

Mark Muir  
Thomas M. Campbell

*Others Present:*

General Manager  
Director of Operations  
Director of Finance & Administration  
Administrative Assistant

Michael Thornton  
Christopher Trees  
Paul Kinkel  
Jennifer Basco

*SEJPA Counsel:*

Procopio, Cory, Hargreaves & Savitch

Greg Moser

*City of Encinitas:*

Director of Engineering and Public Works  
Public Works Management Analyst

Glenn Pruum  
Bill Wilson

*City of Solana Beach:*

City Manager  
Director of Engineering/Public Works

David Ott  
Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

General Manager Thornton led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Barth and seconded by Board Member Zito to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES: Barth, Ott, Zito  
NOES: None  
ABSENT: Campbell, Muir  
ABSTAIN: None

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the March 10, 2014 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. PRESENTATION OF THE SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2014-2015 RECOMMENDED BUDGET

Paul F. Kinkel, Director of Finance/Administration, provided a PowerPoint presentation on the Fiscal Year (FY) 2014-2015 Recommended Budget and answered questions from the Board of Directors. The budget estimates all expenditures necessary to provide wastewater treatment, waste disposal, water reclamation, laboratory, ocean outfall, and pump station services. The total recommended FY 2014-2015 budget for the Wastewater Treatment Fund is \$5,688,907. The total recommended FY 2014-2015 operating budget for the Water Reclamation Fund is \$2,111,282. The recommended FY 2014-2015 appropriation for the Capital Project Fund is \$1,257,000.

Mr. Kinkel reported that the total cost to the Member Agencies of the FY 2014-2015 recommended budget for all programs funded including capital improvements and debt service will increase from a year ago. The City of Encinitas' portion, which includes the Cardiff Sanitation Division, parts of the Encinitas Sanitation Division, and other miscellaneous programs within the City will see an increase in cost of 3.4 percent, while the City of Solana Beach's portion, which includes the Solana Beach Sanitation District and other miscellaneous programs within the City will see an increase of 2.0 percent.

It was recommended that the Board of Directors take the Recommended Budget to their respective Councils for further discussion and support. The budget will then be discussed at the next scheduled Board meeting.

No action required. This memorandum was submitted for information only.

13. ACCEPTANCE OF COMPLETION – FLOW EQUALIZATION BASINS FLOATING COVERS PROJECT FOR THE SAN ELIJO WATER RECLAMATION FACILITY

Christopher Trees, Director of Operations, informed the Board of Directors that the Flow Equalization Basins Floating Covers Project was completed below budget and 30 days ahead of schedule. There were no injuries during construction and no filed claims against the SEJPA. The work by MPC Containments International was of good quality.

Moved by Board Member Barth and seconded by Vice Chair Zito to:

1. Authorize the General Manager to accept the Flow Equalization Basins Floating Covers Project and sign and record a Notice of Completion for the project.

Motion carried with the following vote of approval:

AYES: Barth, Ott, Zito  
NOES: None  
ABSENT: Campbell, Muir  
ABSTAIN: None

14. EXPANDING RECYCLED WATER SERVICE

With the San Diego region currently in Drought Level 1, General Manager Thornton identified what actions the SEJPA is taking with local water districts to address the State of Emergency. For the San Dieguito Water District (SDWD), the new Encinitas Community Park will use recycled water beginning later this year. Also, an industrial cooling tower at the newly remodeled Scripps Hospital will use recycled water instead of potable water. The City of Del Mar has two recycled water projects underway at the Del Mar Fairgrounds, including a cooling tower project and expansion of the turf track and decorative water ponds. The Santa Fe Irrigation District is examining the feasibility of providing recycled water to several estate properties and to the City of Solana Beach's coastal corridor.

Next, Mr. Thornton stated that the Olivenhain Municipal Water District (OMWD) is proposing the expansion of recycled water service to the Village Park community of Encinitas, which has many schools, greenbelts, and HOA-maintained areas. If the

project is approved, OMWD will construct approximately 7.6 miles of recycled water pipeline, and a water pressure boosting pump station. As part of this proposed project, the SEJPA will construct a one-half mile pipeline from the Wiegand Reservoir to the SEJPA's Oakcrest Reservoir. The project with OMWD may ultimately serve 350 AFY and nearly double the SEJPA's recycled water system storage. Additional reservoir storage increases water delivery reliability and operational flexibility; allows more customers to be served; and may be adequate to meet "fire flow" requirements for the SEJPA. The budgetary cost for the SEJPA's element of the Village Park Project is estimated at \$1.1 million, which can be partially funded by grant monies and a low-interest loan. The water sales from the Village Park Project will provide adequate revenue for repayment of the loan.

Moved by Board Member Barth and seconded by Vice Chair Zito to:

1. Authorize the General Manager to reimburse the Olivenhain Municipal Water District up to \$100,000 for engineering, environmental, and other professional services associated with pipeline design to connect the Oak Crest and Wiegand Reservoirs.

Motion carried with the following vote of approval:

AYES: Barth, Ott, Zito  
NOES: None  
ABSENT: Campbell, Muir  
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

General Manager Thornton informed the Board Members that the SEJPA is in discussions with Caltrans regarding efforts to widen Interstate 5. Some of the SEJPA's recycled water pipelines are in Caltrans' easements and may require relocation. Mr. Thornton will keep the Board of Directors aware of any developments.

16. GENERAL COUNSEL'S REPORT

Greg Moser reported that the California Appellate Court ruled that private communications sent on personal devices that are not stored on a public agency's servers are not subject to the California Public Records Act. (*City of San Jose v. Superior Court* (March 27, 2014, Case No. H039498).)

17. BOARD MEMBER COMMENTS

Board Member Barth stated that she attended the SANDAG Tribal Summit, where she learned that the Barona Indian Reservation operates and maintains an on-site water reclamation plant.

18. CLOSED SESSION

None

19. ADJOURNMENT

The meeting adjourned at 10:04 a.m. The next Board of Directors meeting will be held on May 12, 2014.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.  
General Manager