

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JUNE 9, 2014
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Mark Muir, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, June 9, 2014, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Muir called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Thomas M. Campbell
Mark Muir
David Zito

Directors Absent:

Teresa Barth

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Administrative Assistant

Michael Thornton
Christopher Trees
Paul Kinkel
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Encinitas:

Associate Civil Engineer
Public Works Management Analyst

Kipp Hefner
Bill Wilson

City of Solana Beach:

City Manager
Director of Engineering/Public Works

David Ott
Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

Chair Muir led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Thornton presented the Southwest Membrane Operator Association Outstanding Membrane Plant Award to the Board of Directors. The SEJPA received this award in recognition of outstanding plant operations and maintenance, and exemplary membrane treatment plant performance for the Advanced Water Treatment Facility.

6. CONSENT CALENDAR

Moved by Vice Chair Zito and seconded by Member Campbell to approve the Consent Calendar.

Motion carried with unanimous vote of approval:

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the May 12, 2014 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report
Agenda Item No. 11	Award of Annual Supplies and Services Contracts for the San Elijo Joint Powers Authority

12. ITEMS REMOVED FROM CONSENT CALENDAR

None

13. ADOPTION OF THE SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2014-2015 BUDGET, INVESTMENT POLICY, AND APPOINTMENT OF SEJPA TREASURER

Paul F. Kinkel, Director of Finance/Administration, reported that the Recommended Budget for FY 2014-2015 was presented to both Member Agencies and other government agencies, which receive services by the SEJPA. From these meetings, there were no requested changes to the proposed budget. Mr. Kinkel also informed the Board of Directors that within the scope of State law, the SEJPA evaluated alternative investment options for Fiscal Year 2014-2015, including the California Asset

Management Program (CAMP). At this time, staff is not recommending any changes to the SEJPA's investment policy.

Moved by Vice Chair Zito and seconded by Member Campbell to:

1. Adopt Resolution No. 2014-03, Resolution Approving the San Elijo Joint Powers Authority Operating and Capital Improvement Budgets for Fiscal Year 2014-2015; and
2. Adopt Resolution No. 2014-04, Resolution Approving the San Elijo Joint Powers Authority Investment Policy and Guidelines and Appointment of SEJPA Treasurer.

Motion carried with the following vote of approval:

AYES: Campbell, Muir, Zito
NOES: None
ABSENT: Barth
ABSTAIN: None

14. CONSIDERATION OF PROVIDING WASTEWATER TREATMENT SERVICE TO THE CITY OF DEL MAR

General Manager Thornton informed the Board of Directors that negotiations with the City of Del Mar for providing wastewater treatment services to the City of Del Mar have been finalized. The Del Mar City Council reviewed the proposed agreement on June 2, 2014 and passed a resolution directing the City Manager to execute the agreement. The agreement is contingent on Del Mar and Solana Beach agreeing to terms for wastewater conveyance. An agreement for conveyance between the parties has been drafted.

Moved by Chair Muir and seconded by Member Campbell to:

1. Authorize the General Manager to enter into agreement with the City of Del Mar for providing wastewater treatment services, contingent upon the City of Solana Beach and the City of Del Mar entering into agreement for wastewater conveyance.

Motion carried with the following vote of approval:

AYES: Campbell, Muir, Zito
NOES: None
ABSENT: Barth
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

General Manager Thornton informed the Board of Directors that the SEJPA participated in the Encinitas Earth Day community event. Next, Mr. Thornton stated that he presented, along with Ms. Kimberly Thorner, General Manager of Olivenhain Municipal Water District, to the Business Leadership Alliance. The topic of the

presentation was the North San Diego County Regional Recycled Water Project and how it integrates into the region's strategy for water supply diversity and local control. Mr. Thornton then stated a meeting with the Army Corp of Engineers is scheduled for June 20, 2014 to discuss regional recycled water projects and how they might qualify for Water Resources Reform and Development Act (WRRDA) funding. Next, Mr. Thornton shared the concept of a multi-agency potable reuse project and how it could come to fruition. Lastly, the General Manager stated that Primo Wind proposes to install a prototype wind turbine at the San Elijo Water Reclamation Facility to evaluate if there is a viable technology and source of energy for the facility.

16. GENERAL COUNSEL'S REPORT

Greg Moser reported on *City of Montebello v. Rosemarie Vasquez et al.*, in which the City of Montebello is seeking declaratory relief for violations of Government Code section 1090. 1090 prohibits city officers and employees from having a financial interest in any contract made by them in their official capacity.

17. BOARD MEMBER COMMENTS

None

18. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:39 a.m., with Michael Thornton per Government Code Section 54957: Employee Performance Evaluation. Title: General Manager.

The Board of Directors came out of closed session at 9:52 a.m. with no reportable action.

19. ADJOURNMENT

The meeting adjourned at 9:53 a.m. The next Board of Directors meeting will be held on July 14, 2014.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager