

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON APRIL 13, 2015
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

David Zito, Chair

Catherine S. Blakespear, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, April 13, 2015, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Zito called the meeting to order at 9:01 a.m.

2. ROLL CALL

Directors Present:

Catherine S. Blakespear
Ginger Marshall
Mark Muir
David Zito
David Ott (Solana Beach Alternate)

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Administrative Assistant/Board Clerk

Michael Thornton
Christopher Trees
Paul Kinkel
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Adriana Ochoa

City of Solana Beach

Interim City Manager
Director of Engineering/Public Works

David Ott
Mohammad "Mo" Sammak

City of Encinitas:

Public Works Management Analyst

Bill Wilson

San Dieguito Water District

General Manager

Bill O'Donnell

Southwest Membrane Operators Association

Board Member

David Smith

Consultant

Michael Welch, Ph.D., P.E.

3. PLEDGE OF ALLEGIANCE

Chair Zito led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Thornton introduced David Smith, Board Member of the Southwest Membrane Operators Association, who presented the American Membrane Technology Association – 2015 Membrane Facility Award to the SEJPA Board of Directors.

6. CONSENT CALENDAR

Moved by Board Member Muir and seconded by Board Member Marshall to approve the Consent Calendar.

Motion carried with unanimous vote of approval.

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the March 9, 2015 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. PRESENTATION OF THE SAN ELIJO JOINT POWERS AUTHORITY FISCAL YEAR 2015-16 RECOMMENDED BUDGET

Paul F. Kinkel, Director of Finance/Administration presented the Fiscal Year (FY) 2015-16 Recommended Budget to the Board of Directors. The budget estimates all expenditures necessary, including capital costs and debt services, to provide wastewater treatment, waste disposal, water reclamation, laboratory, ocean outfall, and pump station services. The total FY 2015-16 Recommended Budget is \$9,753,797 consisting of \$5,686,151 of Operating Costs, \$2,470,646 of Debt Service and \$1,597,000 of Capital Costs. The proposed Operating Costs for FY 2015-16 will increase by \$362,157 as a

result of adding new service programs, increasing recycled water production, and expected cost increases for supplies and services. The two new programs consist of Solana Beach Services and Del Mar Services representing \$9,137 and \$74,981, respectively. Mr. Kinkel stated that the SEJPA receives revenues from seven primary sources, with the three largest customers being the City of Encinitas, the City of Solana Beach, and the Recycled Water Program, which are expected to provide \$2,991,526, \$2,881,168, and \$2,593,403, respectively.

It was recommended that the Board of Directors take the Recommended Budget to their respective Councils for further discussion and support. The budget will then be discussed at the next scheduled Board meeting.

No action required. This memorandum was submitted for information only.

13. CONSIDER APPROVAL OF PARTNERSHIP WITH THE CITY OF SOLANA BEACH FOR DESIGN OF RECYCLED WATER PIPELINES

General Manager Thornton informed the Board of Directors that the SEJPA is interested in partnering with the City of Solana Beach in exploring the possibilities of extending the recycled waterlines west to the 101 Highway corridor. This project may ultimately serve 90 acre feet or more per year, but will likely be constructed in phases based on available funding and local developer participation. The City of Solana Beach will be the project leader and be responsible for the engineering and construction contracts. As a project partner, the SEJPA is proposing to cost share for the development of the final design for an amount of \$23,770.

Moved by Board Member Muir and seconded by Board Member Marshall to:

1. Authorize the General Manager to execute an agreement for an amount not to exceed \$23,770 to fund engineering costs associated with recycled water pipelines.

Motion carried with unanimous vote of approval.

14. PRESENTATION ON THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT RENEWAL

General Manager Thornton stated that the California Regional Water Quality Control Board Order No. R9-2010-0087 (NPDES CA0107999) regulates the discharge of wastewater from the SEWRF to the Pacific Ocean via the San Elijo Ocean Outfall. Order No. R9-2010-0087 expires on October 27, 2015, and the Order requires the SEJPA to submit a Report of Waste Discharge within 180 days of this expiration date as application for renewal of the NPDES permit. Mr. Thornton introduced consultant Michael Welch, Ph.D., P.E., who prepared a draft of the Report of Waste Discharge. Mr. Welch provided background on the NPDES permit and answered questions from the Board of Directors.

No action required. This memorandum was submitted for information only.

15. 2015 FACILITY PLAN FOR THE SAN ELIJO WATER RECLAMATION FACILITY

General Manager Thornton stated that at the February 9, 2015 Board meeting, staff presented the draft 2015 Facility Plan to the Board of Directors for public review and comment. Subsequently, no public comments or suggested changes were received. The Facility Plan will serve as an asset management tool providing guidance for asset replacement decisions and serving as the foundation of the SEJPA's CIP program. The Facility Plan outlines a list of prioritized projects that total nearly \$37 million over the next 10 years.

Moved by Board Member Muir and seconded by Board Member Marshall to:

1. Accept and file the 2015 Facility Plan for the San Elijo Water Reclamation Facility.

Motion carried with unanimous vote of approval.

16. GENERAL MANAGER'S REPORT

The General Manager informed the Board of Directors that the SEJPA is leading a multi-agency grant application to pursue IRWM Proposition 84, Round 4 funds. The coalition consists of six agencies and one non-governmental organization. The grant application, entitled "Coastal Conservation 101," will focus on projects along the Highway 101 corridor of Encinitas and Solana Beach.

17. GENERAL COUNSEL'S REPORT

None

18. BOARD MEMBER COMMENTS

None

19. CLOSED SESSION

None

20. ADJOURNMENT

The meeting adjourned at 10:31 a.m. The next Board of Directors meeting will be held on May 11, 2015.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager