

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JANUARY 12, 2015
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Mark Muir, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, January 12, 2015, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Muir called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Catherine S. Blakespear
Mark Muir
David Zito
David Ott (Solana Beach Alternate)

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Safety/HR Administrator
Administrative Assistant/Board Clerk

Michael Thornton
Christopher Trees
Paul Kinkel
Marisa Buckles
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Adriana Ochoa

City of Encinitas:

Director of Engineering and Public Works
Public Works Management Analyst

Glenn Pruum
Bill Wilson

City of Solana Beach

Interim City Manager
Director of Engineering/Public Works

David Ott
Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

Chair Muir led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Vice Chair Zito and seconded by Chair Muir to approve the Consent Calendar.

Motion carried with unanimous vote of approval.

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the December 8, 2014 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. NEW BOARD MEMBER ORIENTATION

Item Removed from the Regular Agenda.

13. ELECTION OF OFFICERS AND SCHEDULE OF BOARD MEETINGS

Paul Kinkel, Director of Finance & Administration, stated that in accordance with Article 3 of the San Elijo Joint Powers Authority (SEJPA) formation agreement, the SEJPA Board is required to appoint a chairperson and vice chairperson and establish the time and place for its regular meeting by the second meeting of each calendar year. The Director of Finance & Administration reported that the SEJPA's regular meeting schedule has been generally set as 9:00 a.m. on the second Monday of each month, with no meeting in August. The regular meetings have been held at the San Elijo Water Reclamation Facility, located at 2695 Manchester Avenue, Cardiff-by-the-Sea, CA 92007.

Moved by Chair Muir and seconded by Vice Chair Zito to:

1. Appoint David Zito as Chairperson and Catherine S. Blakespear as Vice Chair for the 2015 SEJPA Board of Directors.

Motion carried with unanimous vote of approval.

Moved by Vice Chair Zito and seconded by Chair Muir to:

2. Establish the SEJPA regular meeting schedule for 2015 as the second Monday of each month with no planned meeting for August, with the meeting location as the San Elijo Water Reclamation Facility.

Motion carried with unanimous vote of approval.

Chair Zito presided over the meeting after this motion and approval.

14. SAN ELIJO OCEAN OUTFALL 2014 ANNUAL INSPECTION REPORT

Christopher Trees, Director of Operations, reported to the Board of Directors that the annual inspection of the ocean portion of the outfall was completed and the outfall was found to be in good overall condition. Ballast rock shows no significant signs of movement since the last reballasting project. The outfall showed no signs of spalling, rust staining, or cracking and there was no leakage observed from pipe joints or any other location on the outfall. Anodes that were visible and could be inspected were in good condition and have considerable mass remaining. Overgrown kelp was removed from over the pipeline to minimize the threat of ballast movement. The exposed pile supports were found to have excellent cathodic protection, except for pile support 26, 28, and 32. Mr. Trees stated that the SEJPA has scheduled additional investigation and maintenance for these pile supports in January 2015.

Moved by Board Member Muir and seconded by Chair Zito to:

1. Accept and file the San Elijo Ocean Outfall Year 2014 Annual Inspection Report prepared by Merkel & Associates, Inc.

Motion carried with unanimous vote of approval.

15. CONSIDER APPROVAL OF THE LOCAL PROJECT PARTICIPANT AGREEMENT WITH THE OLIVENHAIN MUNICIPAL WATER DISTRICT FOR THE NORTH SAN DIEGO COUNTY REGIONAL RECYCLED WATER PROJECT – PHASE II

General Manager Thornton briefed the Board of Directors on the North San Diego County Regional Recycled Water Project (NSDCRRWP). This project is a coalition of 11 organizations that include the SEJPA, Olivenhain Municipal Water District, Leucadia Wastewater District, Carlsbad Municipal Water District, Vallecitos Water District, Santa Fe Irrigation District, Vista Irrigation District, City of Oceanside, City of Vista, Rincon Del Diablo Municipal Water District, City of Escondido, and Marine Corps Base Camp Pendleton. The goal of the coalition is to cost effectively expand recycled water use in north San Diego County. Phase I of the NSDCRRWP was awarded \$1.455 million under the Round 1 Proposition 84 IRWM grant application. Funds were

used to develop a Programmatic Environmental Impact Report and Feasibility Study, and provide funding to each project participant for planning, engineering, and constructing recycled water infrastructure. The SEJPA received approximately \$90,000 for the purchase of treatment equipment associated with the Advanced Water Purification facility.

Phase II of the NSDCRRWP is for construction projects that were identified by each member of the coalition. Phase II was recommended by the Regional Water Management Group to receive a grant award of \$3.45 million. The SEJPA is expected to receive \$345,000, which will be applied to construction of the Village Park Recycled Water Project. In order to receive grant funds, the local project participant agreement must be executed by the partnering agencies. The local project participant agreement establishes the terms of the grant agreement and responsibilities of the local project participant. The agreement is intended to ensure that the work elements, as proposed by each project partner in the grant application, is completed to an acceptable standard as defined by the granting agency. Grant funding will be on a reimbursement basis, based on grant agreement adherence and acceptability of work.

Moved by Member Muir and seconded by Chair Zito to:

1. Authorize the General Manager to execute the Local Project Participant Agreement.

Motion carried with unanimous vote of approval.

16. GENERAL MANAGER'S REPORT

General Manager Thornton stated that the SEJPA is currently in discussions with the Rancho Santa Fe Community Services District to update and extend their wastewater treatment agreement for another 20-25 years. An agreement is expected to be completed in the next 60 days. Next, Mr. Thornton informed the Board of Directors that a tri-agency potable reuse study between the San Dieguito Water District, the Santa Fe Irrigation District, and the SEJPA is in development. The scope of work and cost-sharing agreement is expected to be drafted and ready for Board consideration in February. Finally, the General Manager stated that he will be attending the CASA Conference, WateReuse local chapter meeting, and meeting with legislative staff members during the month of January.

17. GENERAL COUNSEL'S REPORT

Adriana Ochoa, General Counsel, briefly reported on new prevailing wage requirements for the State of California that became effective on January 1, 2015. All contractors that are used on public works projects must be registered with the Department of Industrial Relations.

18. BOARD MEMBER COMMENTS

None

19. CLOSED SESSION

None

20. ADJOURNMENT

The meeting adjourned at 9:47 a.m. The next Board of Directors meeting will be held on February 9, 2015.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager