

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON JUNE 8, 2015
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

David Zito, Chair

Catherine S. Blakespear, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, June 8, 2015, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Zito called the meeting to order at 9:01 a.m.

2. ROLL CALL

Directors Present:

Catherine S. Blakespear
Ginger Marshall
Mark Muir
David Zito
David Ott (Solana Beach Alternate)

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
HR/Safety Administrator
Administrative Assistant/Board Clerk

Michael Thornton
Christopher Trees
Paul Kinkel
Marisa Buckles
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Tracie Stender

City of Solana Beach

Interim City Manager
Director of Engineering/Public Works

David Ott
Mohammad "Mo" Sammak

City of Encinitas:

Director of Engineering and Public Works

Glenn Pruim

3. PLEDGE OF ALLEGIANCE

Chair Zito led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Muir and seconded by Board Member Marshall to approve the Consent Calendar.

Motion carried with unanimous vote of approval.

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the May 11, 2015 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report
Agenda Item No. 11	Award of Annual Supplies and Services Contracts for the San Elijo Joint Powers Authority

12. ITEMS REMOVED FROM CONSENT CALENDAR

None

13. ADOPTION OF THE SAN ELIJO JOINT POWERS AUTHORITY (SEJPA) FISCAL YEAR 2015-16 BUDGET, INVESTMENT POLICY, AND APPOINTMENT OF TREASURER

General Manager Thornton reported that the Recommended Budget for FY 2015-16 was presented to both Member Agencies and other government agencies that receive services by the SEJPA. From these meetings, there were no requested changes to the proposed budget. In addition, at this time, staff is not recommending any changes to the SEJPA's investment policy; and recommended that Paul F. Kinkel be appointed Treasurer for FY 2015-16.

Moved by Board Member Muir and seconded by Board Member Marshall to:

1. Adopt Resolution No. 2015-02, Resolution Approving the San Elijo Joint Powers Authority Operating and Capital Improvement Budgets for Fiscal Year 2015-16; and
2. Adopt Resolution No. 2015-03, Resolution Approving the San Elijo Joint Powers Authority Investment Policy and Guidelines and Appointment of Paul F. Kinkel as SEJPA Treasurer.

Motion carried with unanimous vote of approval.

14. GENERAL MANAGER'S REPORT

The General Manager updated the Board of Directors on the status of the Integrated Regional Water Management (IRWM) Proposition 84 Round 4 grant funding. The SEJPA submitted a grant proposal, "Conservation 101", together with its project partners: City of Solana Beach, City of Encinitas, Olivenhain Municipal Water District, and the San Elijo Lagoon Conservancy. Project supporters include the Santa Fe Irrigation District and San Dieguito Water District. Each project partner brought together elements for Conservation 101 which included: constructing new pipelines to expand local use of recycled water; improvements to streetscapes to improve storm water quality through treatment using low-impact design; building solar power at the SEWRF to offset the energy use of developing more recycled water; and an educational element with the San Elijo Lagoon Conservancy reaching out to schools in disadvantaged communities. Conservation 101 received a grant award recommendation of \$2.5 million. The next step is for the San Diego County Water Authority Board of Directors to vote to approve the project.

The General Manager stated that staff is currently talking with water districts to gauge interest in updating the SEJPA Recycled Water Master Plan, which was last completed in 2005. An updated Recycled Water Master Plan will provide project priorities for future pipeline expansions; computer model the hydraulic capacity of the pipeline system; identify system improvements; and assess the recycled water treatment and disinfection system. The General Manager would like to update the master plan in the next 12 months.

15. GENERAL COUNSEL'S REPORT

None

16. BOARD MEMBER COMMENTS

None

17. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:41 a.m., with Michael Thornton per Government Code Section 54957: Public Employee Performance Evaluation. Title: General Manager.

The Board of Directors came out of closed session at 10:32 a.m. with no reportable action.

18. ADJOURNMENT

The meeting adjourned at 10:32 a.m. The next Board of Directors meeting will be held on July 13, 2015.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager