

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON FEBRUARY 8, 2016  
AT THE  
SAN ELIJO WATER RECLAMATION FACILITY

---

Catherine Blakespear, Chair

Ginger Marshall, Vice Chair

---

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, February 8, 2016, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Blakespear called the meeting to order at 9:00 a.m.

2. ROLL CALL

*Directors Present:*

Catherine S. Blakespear  
Ginger Marshall  
Mark Muir  
David Zito

*Directors Absent:*

None

*Others Present:*

General Manager  
Director of Operations  
Director of Finance & Administration  
Administrative Assistant/Board Clerk  
Lead Operator  
Laboratory Analyst  
Operator  
SCADA Manager

Michael Thornton  
Christopher Trees  
Paul Kinkel  
Jennifer Basco  
Michael Dietrich  
Susie Arredondo  
Aaron Simonson  
Casey Larsen

*SEJPA Counsel:*

Procopio, Cory, Hargreaves & Savitch

Greg Moser

*City of Solana Beach:*

City Manager  
Director of Engineering/Public Works

Greg Wade  
Mohammad "Mo" Sammak

*City of Encinitas:*

Director of Engineering and Public Works  
Public Works Management Analyst

Glenn Pruim  
Bill Wilson

Kennedy/Jenks Consultants

Pat Huston, P.E.

3. PLEDGE OF ALLEGIANCE

Chair Blakespear led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Michael Thornton presented the following awards to the Board of Directors:

- CWEA, San Diego Section – 2015 Safety Award
- Michael Dietrich – CWEA 2015 Operator of the Year Award
- Susana Arredondo – CWEA 2015 Laboratory Person of the Year Award
- Casey Larsen – CWEA 2015 Electrical/Instrumentation Person of the Year Award
- Aaron Simonson – 10 Years of Service

On behalf of the Board of Directors, Chair Blakespear thanked the employees for their commitment to excellence and for their great leadership.

6. CONSENT CALENDAR

Moved by Board Member Muir and seconded by Board Member Zito to approve the Consent Calendar.

Motion carried with unanimous vote of approval.

Agenda Item No. 7      Approval of Minutes for the January 11, 2016 meeting

Agenda Item No. 8      Approval for Payment of Warrants and Monthly Investment Report

Agenda Item No. 9      San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report

Agenda Item No. 10      San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO JOINT POWERS AUTHORITY MID-YEAR REVIEW OF THE FISCAL YEAR 2015-16 OPERATING BUDGET

Director of Finance & Administration, Paul Kinkel, presented the mid-year analysis of the SEJPA's FY 2015-16 estimated financial forecast. Mr. Kinkel stated that overall, the SEJPA is expected to conclude the fiscal year at or below budget. Programs budgeted by the SEJPA include: Wastewater Treatment, Laboratory Services, Ocean Outfall, Cardiff Pump Stations, Solana Beach Pump Stations, City of Solana Beach Services, Encinitas Pump Stations, Encinitas Storm Water, Solana Beach Storm Water, Del Mar Pump Stations, and Recycled Water. Mr. Kinkel informed the Board of Directors that total expenses for the agency are expected to be \$229,510 or 4% below budget. As a result of the change in weather patterns ("El Nino"), drought messaging coming from local water districts, and construction delays with the Village Park project, the overall demand for recycled water is lower than anticipated. The current outlook for the Recycled Water program is approximately 162 acre feet less than budget.

No action required. This memorandum was submitted for information only.

13. CONTRACT AMENDMENT FOR SAN ELIJO LAND OUTFALL FINAL DESIGN AND PERMITTING

General Manager Thornton updated the Board of Directors on the status of the Land Outfall Replacement and Permitting project. The Kennedy/Jenks (K/J) Preliminary Design Report (PDR) identified horizontal directional drilling (HDD) beneath the lagoon as the preferred replacement alternative. Upon completion of the PDR, the Board of Directors awarded the Land Outfall Replacement Final Design to K/J for a negotiated contract fee not to exceed \$403,068. General Manager Thornton stated that during final design, additional work was identified beyond the original Land Outfall Replacement Final Design agreement with K/J. This new scope of work includes additional permit and easement support, as well as new design work due to conflicts with existing underground utilities. The total proposed fee for the additional tasks is for an amount not to exceed \$120,627. Funding for this proposed contract amendment is available in the Ocean Outfall Capital Program. Costs are shared based on capacity ownership of 21% SEJPA and 79% City of Escondido.

Moved by Vice Chair Marshall and seconded by Board Member Muir to:

1. Authorize amendment of the professional services agreement with Kennedy/Jenks Consultants for an amount not to exceed \$120,627.

Motion carried with unanimous vote of approval.

14. GENERAL MANAGER'S REPORT

General Manager Thornton briefed the Board of Directors on two construction projects that are currently underway: (1) Sewer, Water, and Arterial Paving (SWAP) project, which involves the construction of a new sewer force main, road improvements on Via De La Valle and Coast Boulevard, recycled water pipelines, and conversion of the Coastal Rail Trail to use recycled water for irrigation; and (2) Village Park project with Olivenhain Municipal Water District.

15. GENERAL COUNSEL'S REPORT

Greg Moser informed the Board of Directors that the League of California Cities and the Association of California Water Agencies (ACWA) are circulating an initiative in response to the California Supreme Court's decision regarding the City of San Juan Capistrano's water-pricing under Proposition 218, to allow conservation pricing and life-line rates. Mr. Moser will track any developments.

16. BOARD MEMBER COMMENTS

None

17. CLOSED SESSION

None

18. ADJOURNMENT

The meeting adjourned at 9:45 a.m. The next Board of Directors meeting will be held on March 7, 2016.

Respectfully submitted,



---

Michael T. Thornton, P.E.  
General Manager