

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON DECEMBER 11, 2017
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Ginger Marshall, Chair

Tasha Boerner Horvath, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, December 11, 2017, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Vice Chair Boerner Horvath called the meeting to order at 9:03 a.m.

2. ROLL CALL

Directors Present:

Tasha Boerner Horvath
David Zito
Joe Mosca

Directors Absent:

Ginger Marshall

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Associate Engineer
Administrative Assistant/Board Clerk

Michael Thornton
Chris Trees
Paul Kinkel
Mike Konicke
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Solana Beach:

City Manager
Director of Engineering/Public Works

Greg Wade
Mohammad "Mo" Sammak

City of Encinitas:

Public Works Management Analyst

Bill Wilson

3. PLEDGE OF ALLEGIANCE

Vice Chair Boerner Horvath led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Zito and seconded by Vice Chair Boerner Horvath to approve the Consent Calendar.

Agenda Item No. 7 Approval of Minutes for the November 13, 2017 Meeting

Agenda Item No. 9 San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report

Agenda Item No. 10 San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

Motion carried with the following vote of approval:

AYES: Boerner Horvath, Zito, Mosca

NOES: None

ABSENT: Marshall

ABSTAIN: None

Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report

Motion carried with the following vote of approval:

AYES: Boerner Horvath, Zito

NOES: None

ABSENT: Marshall

ABSTAIN: Mosca

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. CAPITAL IMPROVEMENT PROGRAM UPDATE

General Manager Thornton provided status updates on the various projects in SEJPA's Capital Improvement Program. Phase I of the CIP is currently in construction and includes the Land Outfall Replacement, Preliminary Treatment Upgrades, and Odor Control Improvements. Phase I projects have a construction budget of \$13.7 million, which are currently tracking on budget, and are scheduled to be completed in 2018. Phase II is currently in the design and permitting stage, and consists primarily of a bundle of projects referred to as the Building and Site Improvements Program, as well as IRWM recycled water pipelines, electrical upgrades to Motor Control Center No. 2, and improvements to the SCADA system. Phase III, the Solids Treatment Project, is currently in the pre-design phase. Phase IV consists of Resource Recovery and Reuse

projects including water storage, process optimization, and energy efficiency projects. This phase is in early stages of research and development. Mr. Thornton stated that staff is focused on Phase I and II projects at this time. Revenue from the sale of the 2017 Clean Water Bonds, combined with current and future cash contributions for capital projects, is the basis for the SEJPA Capital Improvement Program.

No action required. This memorandum was submitted for information only.

13. 2017 YEAR IN REVIEW – RECOGNIZING AGENCY ACHIEVEMENTS AND SUCCESSES

General Manager Thornton presented highlights of the SEJPA's accomplishments and successes for calendar year 2017. Included in the highlights were the agency's permit compliance record, safety record and implementation of new safety program, public outreach events and engagements, financial results and capital financing, and collaborations with other government agencies.

No action required. This memorandum was submitted for information only.

14. GENERAL MANAGER'S REPORT

None

15. GENERAL COUNSEL'S REPORT

None

16. BOARD MEMBER COMMENTS

Board Member Zito, Vice Chair Boerner Horvath, and Board Member Mosca thanked the General Manager for a good year.

17. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:50 a.m., pursuant to Government Code Section 54957: Employee Performance Evaluation. Title: General Manager.

The Board of Directors came out of closed session at 10:12 a.m., with no reportable action.

18. CONSIDERATION OF GENERAL MANAGER EMPLOYMENT COMPENSATION

Moved by Board Member Zito and seconded by Vice Chair Boerner Horvath to:

1. Continue discussion and possible action regarding General Manager's employment contract and/or compensation to the January 2018 Board of Director's meeting.

Motion carried with the following vote of approval:

AYES: Boerner Horvath, Zito, Mosca
NOES: None
ABSENT: Marshall
ABSTAIN: None

19. ADJOURNMENT

The meeting adjourned at 10:15 a.m. The next Board of Directors meeting will be held on January 10, 2018 at 8 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager