

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON FEBRUARY 12, 2018
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Tasha Boerner Horvath, Chair

David Zito, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Wednesday, February 12, 2018, at 8:30 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Boerner Horvath called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors Present:

Ginger Marshall
Tasha Boerner Horvath
David Zito
Joe Mosca

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Associate Engineer
SCADA Manager
Accounting Technician
Administrative Assistant/Board Clerk

Michael Thornton
Chris Trees
Paul Kinkel
Mike Konicke
Casey Larsen
Carrie Cook
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Tracie Stender

City of Solana Beach:

City Manager
Director of Engineering/Public Works

Greg Wade
Mohammad "Mo" Sammak

City of Encinitas:

Public Works Management Analyst
Director of Public Works

Bill Wilson
Carl Quiram

3. PLEDGE OF ALLEGIANCE

Chair Boerner Horvath led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

The General Manager shared a thank you letter received from Mim Michelove, Director of Encinitas Union School District Farm Lab, for educating as well as inspiring their 5th grade students through tours of the facility.

5. PRESENTATION OF AWARDS

General Manager Thornton presented the California Water Environment Association, San Diego Section, Coast Highway 101 Sewer Pump Station Rehabilitation and Forcemain Replacement Engineering Achievement Award to the Board of Directors.

6. CONSENT CALENDAR

Moved by Vice Chair Zito and seconded by Board Member Marshall to approve the Consent Calendar.

Agenda Item No. 7 Approval of Minutes for the January 10, 2018 Meeting

Agenda Item No. 9 San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report

Agenda Item No. 10 San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

Motion carried with the following vote of approval:

AYES: Boerner Horvath, Zito, Mosca, Marshall
NOES None
ABSENT: None
ABSTAIN: None

Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report

Motion carried with the following vote of approval:

AYES: Boerner Horvath, Zito, Marshall
NOES: None
ABSENT: None
ABSTAIN: Mosca

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO JOINT POWERS AUTHORITY MID-YEAR REVIEW OF THE FISCAL YEAR 2017-18 OPERATING BUDGET

Paul Kinkel, Director of Finance and Administration, presented the mid-year analysis of the SEJPA's FY 2017-18 estimated financial forecast. Mr. Kinkel stated that overall, the SEJPA is expected to conclude the fiscal year at or below budget. Programs budgeted by the SEJPA include: Wastewater Treatment, Laboratory Services, Ocean Outfall, Cardiff Pump Stations, Solana Beach Pump Stations, City of Solana Beach Services, Encinitas Pump Stations, Encinitas Storm Water, Del Mar Pump Station, and Recycled Water. Mr. Kinkel informed the Board of Directors that total operating expenses for the agency are expected to be \$253,687 or 4.1% under budget. The current outlook for the Recycled Water program is to sell approximately 65 acre feet more than planned. Overall, the Recycled Water Program is anticipated to generate \$124,450 in revenue greater than budget, and \$363,521 of revenue over expense.

No action required. This memorandum was submitted for information only.

13. AGREEMENT AMENDMENT FOR CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR LAND OUTFALL REPLACEMENT

General Manager Thornton provided a brief background on Phase I of a multi-phased capital improvement program to construct a series of clean water related infrastructure projects, which include the Land Outfall Replacement and Preliminary Treatment and Odor Control Upgrades projects. In May 2017, the Board awarded the professional services agreement to Black & Veatch for construction management and environmental compliance services for these projects. During construction of the Land Outfall Replacement Project, the contractor encountered construction challenges that slowed progress. These delays placed the project at-risk of extending past regulatory permit construction work windows and migratory bird seasons. The unforeseen delays also increased the potential to stall other local infrastructure projects within the San Elijo lagoon and at Cardiff State Beach. In consideration of the delays and constraints, the SEJPA approved the contractor's request to implement an accelerated work schedule (24 hours per day, 6 days per week) to keep the project's critical milestones on track. The General Manager stated that Black & Veatch provided an additional 768.5 hours of required nighttime construction monitoring and inspection, at a negotiated hourly cost. Construction management and inspection services are expected to require an additional \$119,715 to complete the project. Funding is available in the SEJPA capital program.

Moved by Board Member Mosca and seconded by Vice Chair Zito to:

1. Authorize amendment of the professional services agreement with Black & Veatch for an additional amount not to exceed \$119,715.

Motion carried with the following vote of approval:

AYES:	Boerner Horvath, Zito, Mosca, Marshall
NOES:	None
ABSENT:	None
ABSTAIN:	None

14. BUILDING PROGRAM AND COMMUNITY BIKE PATH AND ROUNDABOUT UPDATE

General Manager Thornton updated the Board of Directors on the Building and Site Improvement Program. The SEJPA continued working with City of the Encinitas staff to coordinate the Manchester Avenue roundabout element. Property acquisitions and easement adjustments for small portions of adjacent parcels may be required to construct the roundabout. The General Manager also stated that progress continued on the design of the proposed bicycle/pedestrian path through the SEWRF. The path requires conversion of existing open space easements within the SEWRF to a City of Encinitas trail easement. The roundabout and regional bicycle/pedestrian path are transportation elements that SANDAG/Caltrans propose to fund. Caltrans is preparing a cooperative agreement that is to outline roles, responsibilities, and budgets for these transportation elements.

No action required. This memorandum was submitted for information only.

15. GENERAL MANAGER'S REPORT

The General Manager informed the Board of Directors that the San Diego Regional Water Quality Control Board has proposed new requirements to the SEJPA ocean discharge National Pollutant Discharge Elimination System (NPDES) permit, and these changes are currently out for public review and comment.

16. GENERAL COUNSEL'S REPORT

Tracie Stender updated the Board of Directors on Burrtec v. Imperial County which should allow the import of biosolids into Imperial County. Also, the Office of Administrative Hearings set a hearing date on the agency's appeal of CalPERS' determination regarding reporting uniforms as special compensation and has approved consolidation with Encina Wastewater Authority's appeal. Updates will be presented to the Board of Directors as they occur.

17. BOARD MEMBER COMMENTS

None

18. CLOSED SESSION

None

19. ADJOURNMENT

The meeting adjourned at 9:36 a.m. The next Board of Directors meeting will be held on March 12, 2018 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager