

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON SEPTEMBER 17, 2024
AT THE SAN ELIJO WATER CAMPUS

Kellie Hinze, Chair

Kristi Becker, Vice Chair

A meeting of the Board of Directors of San Elijo Joint Powers Authority (SEJPA) was held Tuesday, September 17, 2024, at 8:30 a.m., at the San Elijo Water Campus.

1. CALL TO ORDER

Vice Chair Becker called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors Present:

Kristi Becker
Allison Blackwell
David Zito
Bruce Ehlers

Directors Absent:

Kellie Hinze

Others Present:

General Manager	Michael Thornton
Director of Operations	Chris Trees
Director of Infrastructure and Sustainability	Tom Falk
Senior Project Manager	Michael Konicke
Administrative Coordinator	Vanessa Hackney
Accounting Technician I	Maria Cruz

SEJPA Counsel:

Procopio	Adriana Ochoa
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City of Encinitas:

Engineer	Daniel Nutter
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3. PLEDGE OF ALLEGIANCE

Vice Chair, Becker, led the Pledge of Allegiance.

4. ORAL COMMUNICATION/PUBLIC COMMENT PERIOD

None.

5. AWARDS AND RECOGNITION

None.

6. CONSENT CALENDAR

Moved by Board Member Blackwell and seconded by Board Member Ehlers to approve the Consent Calendar. Board Member Ehlers abstained from voting on Agenda Item No. 7.

Agenda Item No. 7	Approval of Minutes for the July 16, 2024 Board Meeting
Agenda Item No. 8a	Approval for Payment of Warrants and Monthly Investment Report – July
Agenda Item No. 8b	Approval for Payment of Warrants and Monthly Investment Report – August
Agenda Item No. 9a	Wastewater Treatment Report – June
Agenda Item No. 9b	Wastewater Treatment Report – July
Agenda Item No. 10a	Recycled Water Report – June
Agenda Item No. 10b	Recycled Water Report – July
Agenda Item No. 11	Reportable Meetings
Agenda Item No. 12	San Elijo Joint Powers Authority Contract Amendment for Tree Maintenance Services for Fiscal Year 2024-25
Agenda Item No. 13	San Elijo Joint Powers Authority Contract Amendment for As-Needed Laboratory Services for Fiscal Year 2024-25
Agenda Item No. 14	San Elijo Joint Powers Authority Contract Amendment for Uniform Services for Fiscal Year 2024-25

Motion carried with the following vote of approval:

AYES:	Becker, Blackwell, Zito, Ehlers
NOES	None
ABSENT:	Hinze
ABSTAIN:	None

16. BIOSOLIDS DEWATERING FACILITY IMPROVEMENT PROJECT CHANGE ORDER NO. 6

Director of Infrastructure and Sustainability, Tom Falk, presented an update on The Biosolids Dewatering Facilities Improvements Project (Biosolids Project) consisting of two major components – (1) replacement of the aging biosolids dewatering equipment, electrical systems, and rehabilitation of the dewatering building; (2) replacement of Main Switchboard No. 2 (MS2) which supplies- electrical power to the majority of the San Elijo Water Campus.

The Biosolids Project was publicly bid and SEJPA awarded the construction contract to GSE Construction Company in the amount of \$8,687,200. SEJPA has authorized CCO Nos. 1 through 5 to date totaling \$121,993 and granted time extension of 125 calendar days.

CCO No.6 will upgrade the electrical system componets including conduits, pullboxes, and support hardware to provide corrosion-resistant materials that will provide longer service life and reduce the maintenance burden. CCO No. 6 also captures deductive value for deleting a specified polymer dilution system that was determined to be unnecessary with the equipment furnished on the project.

This CCO No.6 will increase the contract by a net value of \$125,993 and add no calendar days to the contract duration.

The Biosolids Project budgeted at \$11.2 million, including \$1.02 million in contingency, is fully funded from Wastewater Capital Program. Upon executing CCO No.6, the total construction change orders to date will be \$247,916, representing 2.9% of the original construction value.

Moved by Board Member Zito and seconded by Board Member Ehlers to:

1. Authorize the General Manager to execute Contract Change Order No. 6 in an amount of \$125,923 for upgraded electrical system materials

Motion carried with the following vote of approval:

AYES:	Becker, Blackwell, Zito, Ehlers
NOES	None
ABSENT:	Hinze
ABSTAIN:	None

17. CAPITAL PROGRAM UPDATE

Director of Infrastructure and Sustainability, Tom Falk, reviewed SEJPA's 3-year capital plan, delivery schedule, and cost summary. He also reviewed the status of ongoing projects, provided a 3-month lookahead for the upcoming quarter, and explained how staff are working to monitor and mitigate capital program risks.

No action required. This item was submitted for information only.

18. GENERAL MANAGER'S REPORT

General Manager Michael Thornton provided an update on the Escondido Land Outfall emergency repairs, reporting that all repair work has been completed and the impacted area fully restored.

He also addressed an accidental release of approximately 124,000 gallons of treated secondary effluent at Manhole No. 74 on the Escondido Land Outfall, which occurred in April 2024. The cause of the release has been identified and resolved, and a property damage claim of \$17,500 has been settled.

In addition, General Manager Thornton informed the Board about emergency repairs to the Moonlight Beach sewer force main due to a corrosion-related leak. The repair, completed in partnership with the City of Encinitas, was successful, and no spillage occurred outside the repair site.

General Manager Thornton also notified the Board that SEJPA staff voted to exercise the final optional year of their labor agreement, extending it through June 30, 2026. Additionally, the General Manager plans to initiate a third-party review of salaries and compensation in early 2025 to confirm market competitiveness, with the findings to be presented at a future Board meeting.

Lastly, General Manager Thornton announced that SEJPA, in collaboration with Leucadia Wastewater District and Olivenhain Municipal Water District, will host a Water Career Day at the San Elijo Water Campus on October 10, 2024.

19. GENERAL COUNSEL'S REPORT

General Counsel, Adriana Ochoa, stated that she attended the CASA Conference in early August where there was discussion of new legislation that could have impacts to SEJPA and other sanitation agencies.

20. BOARD MEMBER COMMENTS

None.

21. CLOSED SESSION

A closed session was held per Government Code Section 54957(b)(1)), Public Employee Appointment Title: General Counsel.

General Counsel, Adriana Ochoa, reported out of the closed session stating that an action was voted on and approved by unanimous consent to Transition from Procopio to Snell & Wilmer at the same current hourly rates.

22. ADJOURNMENT

The meeting adjourned at 9:50 a.m. The next Board of Directors meeting is scheduled to be held on Tuesday, October 15, 2024 at 8:30 a.m.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager